

**Committee
Meeting Minutes of
October 30, 2013**

Members Present: Mike Waddell, William Jackson, Terry Oliver, Robert Demers, Glen Eastman, Reuben Rajala

Excused: Terry Rhoderick

Others: Robin Frost, Denise Vallee, Lisa White

Call to order by Mike Waddell at 6:30

Approve Minutes: The minutes of June 5th were reviewed and a Motion to Accept the Minutes as written was made by William Jackson and 2nd by Bob Demers. All were in favor. It was agreed upon by all present to pass over the minutes of February 12th again due to the fact necessary documents were not available for review.

New Business: Mike Waddell then read a letter that he received prior to the meeting from Lisa Kardell which was intended to be her letter of resignation. A Motion to accept Lisa's resignation was made by Terry Oliver and 2nd by William Jackson. All were in favor. A Motion to appoint Dan McCrum to sit on the board to replace Lisa Kardell was made by Glen and 2nd by Terry Oliver. All were in favor. None opposed.

Review of 2nd Quarter of the Budget: Mike turned the meeting over to Denise Vallee who reported the revenues were on track. PILT amount: 2nd half is expected to go out to NCES; money is expected in December. Building permits line is up substantially over last year due to the new fee schedule that the Board of Selectmen voted in earlier in the year. New vital statistics line is being created to replace current Marriage Licenses line to include and cover more. Rooms and meals went down \$220.00 and the highway block grant is down \$379.00 compared to last year. Ambulance: Still waiting on the county contract that is outstanding. Highway heavy equipment: Expended \$86,980.00 for part of the new truck and \$37,880 will be spent on the remaining body expenses of the new truck.

A request was made for details on payments in lieu of taxes as to where the payments are from: NCES & the Federal forest; No PILT will be received from CCFHS this year since they now own the property.

EXPENDITURES: Currently at 25%. Looks to be in good standing.

Election & Registration: There is a credit on the Election Clerk line of \$4640 that needs to be applied to the line above it, the Vitals line.

Tax Mapping: There is an overage due to the property maps being posted on the town's web page by Carter Graphic instead of Vision that we have used in the past.

Personnel Benefits: Looks good. A cross-charge will be done under the Unemployment Insurance line for the Water & Sewer Dept. for their 2nd half. The Workers Compensation balance is from a premium holiday from Primex.

Gasoline line under the cemetery section is over by \$400.00. Reports have been reviewed as to why there is an increase; Denise is checking into this for more information; Believe a cross-charge will need to be done.

Mike wanted to discuss "work sessions". Said he would still like to start with the Public Works Department. He will contact Buddy to set up a date and time for next week to visit the Public Works Dept. He will contact Dave Patry at the Water Works Dept. to set up a date and time with him also.

TAX RATE: Tax rate has been set at \$31.98; this is an increase of \$1.65 over last year. The town rate increased the most. This is attributable to two things: decreased revenue and increased overlay. The town's auditor removed \$370,000 from unreserved fund and put it into deferred revenue to cover unpaid taxes. Additional amounts have been added to overlay which is now at \$300,000.00. There are several cases pending at this time that the town needs to be prepared for. The top delinquent businesses are Brookfield Power, Harold Munce, the Mill and Currier. The town is looking into seizing delinquent properties.

Adjournment: Robert Demers made a Motion to adjourn the meeting, seconded by William Jackson. All were in favor and Mike Waddell adjourned the meeting at 7:45 pm.

DRAFT