

**MINUTES OF SELECTMEN'S MEETING
TOWN OF GORHAM
MONDAY, MARCH 11, 2013, 6:00 PM
GORHAM TOWN HALL**

Gorham Selectmen present: Chairman David Graham excused, Bill Jackson, Paul Robitaille
Also present: Robin L. Frost, Town Manager; Denise Vallee, Director of Finance

1. Call to Order: The meeting was called to order at 6:00 by Chairman Graham.

2. Appointments: No appointments were scheduled. However, TM Frost and the Board discussed the heating issue in the Medallion Opera House. Denise Vallee presented the Board with a cost estimate for repair and replacement. Further discussion took place regarding the heating unit and the warranty that originally came with the unit at time of installment. FD Vallee informed the Board that she was still waiting on the report from the insurance adjustor. Selectman Jackson and TM Frost agreed to meet with Kevin Rines to review the work and estimated costs associated with the repair/replacement.

3. New Business:

a) Relay for Life Request for Railroad Street Crossing: TM Frost discussed with the Board that the Relay for Life will be taking place on Friday June 14 and Saturday June 15, and that once again event organizers are looking to close off a portion of Railroad Street for the event. TM Frost informed the Board that it is the same request/permission that was given last year. After further discussion, **Selectman Jackson made a motion to close Railroad Street from Park Street to the tennis courts for this particular event with proper notification to the Public Works Department, Fire Department and Police Department, Chairman Graham seconded, voted unanimously.**

b) Town Reports: TM Frost just wanted to let the Board know that Michelle Lutz had done a great job on the Town Reports this year, noting that it was her first time in the preparation. TM Frost also informed the Board that while the original set of Reports received had issues; Michelle did a fine job following up and made sure the necessary procedure took place to ensure that the Town Reports were completed. The Board also noted that they too are quite pleased with the outcome of the Town Reports and stated that Michelle did a great job.

4. Old Business

a) Resolution for Family Resource Center's Gorham Afterschool Program: Selectman Robitaille and TM Frost presented the proposed Resolution in support of the Family Resource Center's Application to the 21st Century Grant for a Gorham Afterschool Program. After further discussion, **Selectman Jackson moved that the Town of Gorham through its Board of Selectmen, pass the resolution, seconded by Selectman Robitaille, Chairman Graham recused himself from voting as he is employed by the agency involved, voted Selectman Jackson – Aye; Selectman Robitaille – Aye, the motion passed.**

b) Streetlight at Cascade Hill: TM Frost and the Board discussed the light in question that the NH DOT is looking to turn off. After further discussion, it was agreed that even with the light in question turned off, there should be adequate lighting for the intersection as there will be three remaining streetlights on.

c) Engineering – Public Works Building: The Board and TM Frost discussed the proposals that were received from the two engineering firms. After further discussion, it was agreed to put the matter off until the Town has a clearer picture on the cost of the heating unit repair/replacement.

5. Public Comment: There was none.

6. Other Business:

a) Town Manager’s Update: TM Frost informed the Board that Terry O’Neil will be retiring on April 1st and will be using up her vacation time from now until the 1st. Further discussion took place with regard to coverage and what additional costs if any will be borne by the Town. It was noted that Chad has been working on the coverage situation, and the Town should not incur additional costs at this time. It was also noted that Terry O’Neil had been the Assistant Director and Training Officer. TM Frost informed the Board that Wanda Tanguay will be taking the Training Officer position.

TM Frost informed the Board that Berlin City Toyota has put in an application for the same type of service as was done for the Chevrolet portion and noted that there is a TRC meeting scheduled for Thursday to review the application.

b) Selectmen’s Updates: Selectman Robitaille stated that Senator Woodburn would like him to read/present a commendation to Will O’Brien in conjunction with the Town’s presentation. Selectman Jackson said that Gorham Land Co. has recently expressed some concern with regard to the Right of Way Easement that Gorham Land Co. would have given to the Town of Gorham for the Multi-Modal Route. Further discussion took place regarding the status of the Multi-Modal Route, and it was agreed that Selectman Jackson would look through the project’s paperwork to try to locate the Easement in question. The Board went on to discuss the Town Meeting stating that it would be nice if the Town said something about Jean Lary. TM Frost informed the Board that FD Vallee is planning to do something. Further discussion took place with regard to the Articles and Town Meeting.

Selectmen Jackson and Robitaille as well as TM Frost took a moment to thank Chairman Graham for his service to the community and the Board.

c) Approval of Minutes (February 11, 2013): Selectman Jackson made a motion to approve the minutes as presented, seconded by Selectman Robitaille, approved unanimously.

d) Sign Manifest: All manifests were signed.

e) Sign Abatements (if necessary): None presented for signature.

7. Non-Public Session: There was no need for non-public session.

8. Adjournment: The meeting was adjourned at 7:12 PM.

REVIEWED AND APPROVED:

David Graham

Paul Robitaille

William H. Jackson