

**MINUTES OF SELECTMEN'S MEETING
TOWN OF GORHAM
MONDAY, AUGUST 26, 2013, 6:00 PM
GORHAM TOWN HALL**

Gorham Selectmen present: Bill Jackson, Jeff Schall, Paul Robitaille

Also present: Robin L. Frost, Town Manager; Deb Thornblad, Berlin Daily Sun; Terry Guay, Raymond Guay, Regan Pride, Henry Sanschagrín, Chad Miller, EMS Director

1. Call to Order: The meeting was called to order at 6:00 by Chairman Robitaille

Prior to the agenda Chairman Robitaille informed everyone that the Board will go into Non-Public Session at 7:15. It was also agreed that Regan Pride would be added to the agenda prior to the already scheduled appointments.

2. Appointments:

a) Regan Pride – Solid Waste Report (Draft): Regan Pride presented the Board with a Draft copy of the Full Cost Accounting Report for Solid Waste. Mr. Pride reviewed the report noting that he had met with PWD Holmes and FD Vallee earlier in the day and some of the information needed tweaking. Mr. Pride stated with that in mind the bottom line should be changed from the \$539k to approximately \$530k. Further discussion took place regarding the costs outlined in the report. Mr. Pride asked the Board for an extension of the contract from September 1 to September 30th. Mr. Pride said that the next step will be the feasibility study, which he believes can be completed by the September 30 date. It was agreed by the Board that the contract could be extended until September 30, 2013.

b) Henry Sanschagrín – OHRV Event 2014 & Trail Map: Henry Sanschagrín asked the Board if they would be willing to support an event over the local ATV festival weekend for the 2014 Event. Mr. Sanschagrín stated that the ATV festival usually ends on Saturday at 4:00 pm. He went on to say that, it would be nice to bring something down to Gorham after it ends in Berlin. He was thinking that music/band, maybe some vendors and games for kids. Mr. Sanschagrín told the Board that he was not looking for any ATVs to park on the common, but would like to close the portion of Railroad Street behind the common so ATVs can park there. Further discussion took place, and it was agreed by the Board that it would be good to see Gorham do something after the Berlin festival. The Board agreed that they would like to see something and asked Mr. Sanschagrín to work collaboratively with Berlin on the matter. Mr. Sanschagrín also informed the Board that the club was in the process of creating maps for the trail system, and wanted to know if the Board had any preferences for the connector trail's name on the map. There were no preferences stated.

c) Chad Miller – EMS Update & Proposal: Chad Miller presented the Board with an overview of activity and calls, noting that the department is getting busier and busier. EMSD Miller reviewed the number of calls that the department has taken. He went on to review the number of calls that were not taken due to staffing issues as well as ambulance breakdown issues. EMSD Miller spoke to the Board regarding the purchase of a good used third ambulance, asking if that this something that the Board would agree to. The Board informed him that the purchase would have to go to Town Meeting. Further discussion took place regarding the repairs and staff, and the Board asked EMSD Miller to provide them with a breakdown of costs related to repairs for each ambulance and an updated roster. EMSD Miller went on to speak to the Board about the station and the makeup of office, kitchen space. The department is looking to get some grant money to fund a project to rebuild the office and kitchen area as well as create a bunkroom. He also said that the department is asking the Board if they could use \$5,000 of the Building Maintenance Capital Reserve Fund to assist with the funding of this project. EMSD

Miller feels that if there was some place for the volunteers to stay overnight, that the department would have more availability for the overnight shift. Further discussion took place regarding the project and the Board informed EMSD Miller that they would like to make sure that all members, fire department included, approve the changes to the building. After further discussion, it was agreed that EMSD Miller should provide more information to the Board regarding his suggested changes. The Board needs this information before making any decisions. EMSD Miller informed the Board that the departments billing company, Comstar, has made a few errors that luckily have been caught by Cagney Hatch. Currently Mr. Hatch is a part-time employee of the department. EMSD Miller told the Board that he would like to bring Mr. Hatch on full-time and fill the vacancy that was left when Terry O'Neil retired. EMSD Miller stated that the department would like to discontinue using Comstar and begin doing its own billing. It is his intention to have Mr. Hatch handle the departments billing, which would begin January 1. Further discussion took place regarding Mr. Hatch and his duties for the department and it was agreed that EMSD Miller could proceed with bringing on Mr. Hatch full time.

3. Non-Public Session: RSA 91-a:3, II c: On a motion by Selectman Jackson, seconded by Chairman Robitaille, the Board voted unanimously by roll call to move into Non-Public Session at 7:15 pm. Jackson –aye, Robitaille – aye, Schall - aye.

On a motion by Selectman Jackson, seconded by Selectman Schall, the Board voted unanimously by roll call to move back into public session at 7:28 pm. Robitaille – aye, Jackson – aye, Schall – aye.

No decisions were made in the non-public session.

The meeting was recessed at 7:30 pm to confer with Town Counsel by telephone.

The meeting was reconvened at 7:48 pm.

4. New Business:

a) No Parking Signs on Railroad Street (E of Glen Road): TM Frost reported that Chief Cyr has no concerns with the Town placing “No Parking” signs on the Railroad Street extension, east of Glen Road. PWD Holmes will be advised to erect the signs.

5. Old Business:

a) Fire Station Oil/Pellet Usage: The Board reviewed the spreadsheet detailing the last few years of fuel costs for the Fire Station. The pellet boiler is saving money for the Town. The Board expressed their appreciation to Elaine Riendeau for compiling this information.

6. Public Comment: There was no public present at this time.

7. Other Business:

a) Town Manager's Update:

b) Selectmen's Updates: Selectman Schall asked where the development of the ATV Ordinance stands. TM Frost indicated that the Highway Safety Committee, which is a function of the Joint Loss Management Committee, will review the proposed document and make recommendations to the Board.

Selectman Schall also asked about the telephone pedestals that are in town without public telephones attached. Selectman Robitaille reported that he has given a phone number to TM Frost to address the lack of a public phone in Town and also to see if the remaining vacant pedestals can be removed.

Selectman Schall would like to have the proposed skating/hockey rink staked out on the ground so he can view the exact placement.

Selectman Jackson asked if TM Frost would give Sonny Couture a call to see if they can spruce up the vacant Rite Aid building.

Selectman Jackson reported that John Losier has placed a sign on Town property near his property. There was also discussion about the Lavigne property on Main Street on which construction was begun in the spring. TM Frost said that it is her understanding that Doug Lavigne will commence work on this property when he has finished work he was doing for other customers this summer.

TM Frost asked the Board if they had any concerns with providing Gorham House of Pizza with a letter to the Liquor Commission supporting the issuance of a liquor license for beer and wine. There was no objection.

c) Approval of Minutes (August 19, 2013): On a motion by Selectman Jackson, seconded by Selectman Schall, the Board voted unanimously to approve the minutes of the meeting of August 19, 2013.

d) Sign Manifest: The manifest was signed.

e) Sign Abatements and Exemptions (if necessary): There were no abatements or exemptions.

8. Adjournment: As there was no further business to discuss, the meeting was adjourned at 8:12 pm.

REVIEWED AND APPROVED:

Paul Robitaille

William H. Jackson

Jeff Schall