

**MINUTES OF SELECTMEN'S MEETING
TOWN OF GORHAM
MONDAY, DECEMBER 8, 2014, 5:00 PM
GORHAM TOWN HALL**

Gorham Selectmen present: Jeff Schall, Grace LaPierre, Terry Oliver

Also present: Robin Frost, Town Manager; Kirstan Lukasak, Berlin Daily Sun; Chad Miller, EMS Director; Mike Waddell, Rich McClure, Bill Arnold, Frederic (Ted) Wier, Jr.; Michele Cormier, John Turner, Stanley Judge, Heidi Behling

1. Call to Order: The meeting was called to order at 5:00 pm by Chairman Schall.

2. Appointments:

a) Select Boards from Randolph and Shelburne – Public Safety Contracts: The Board and TM Frost presented Shelburne and Randolph with copies of the Proposed Emergency Medical Service Agreements for 2015, along with a back-up spreadsheet detailing the agreement amounts. Randolph and Shelburne's Select Boards took a moment to review the information presented. Heidi Behling questioned item 4 with regard to the \$250 per call fee for police coverage along with the 3 hours of overtime per officer. She wanted to know how the \$250 was established as well as what they could expect to pay for overtime rates. TM Frost explained that Chief Cyr established that rate, and while she knew that he had researched how other Coos County town/cities handled this matter, Chief Cyr would need to answer that question. TM Frost stated that the overtime rate is between \$32.27 and \$39.33, depending on which officer responded to the call. EMD Miller stated that of all the calls that approximately 15 calls required police assistance. He went on to explain that sometimes NH Troop F is not readily available and would like to be able to call in Gorham for assistance. It was noted that there are instances when officers have additional work besides being on scene that involves additional time. It was agreed that TM Frost would request Chief Cyr to provide back-up information with regard to the \$250 flat fee for calls.

Michele Cormier asked how trail calls would be handled, i.e. will Randolph or the County be responsible to the call and if the Police would need to be involved in this matters. EMD Miller stated that he is looking into this matter, and would like to have these calls classified from where they originated. No local police would be involved for calls originating in the County's territory as usually the NH Fish & Game Department is called in.

Stanley Judge had questions with regard to the back-up spreadsheet. He asked what the "additional expenses" covered and why such an increase in the Ambulance CRF this year. EMD Miller reviewed the additional expenses and it was noted that they were overhead expenses. He said in previous years the CRF funds were \$45,000, it had only been in the last few years that the amount had been decreased. EMD Miller stated that he is working on bringing the account back up so an additional ambulance can be purchased. Mr. Judge also asked if criteria could be included in the agreement that outlines when the Town would be used versus waiting for a State Trooper. EMD Miller stated that he may be open to that with the understanding that there may be instances that are not included in the general description of the criteria and that they will handle the matter accordingly.

As Item #3 is legacy language, it was agreed that it no longer applied and would be removed from the agreement.

Jo Carpenter asked if the agreement could be based on the average of the previous three years' call volume to keep the costs more consistent. EMD Miller stated that the budget's bottom line is currently over expended and that he wants to maintain his budget. He said that he felt that it would take Gorham too long to recoup monies using an average.

It was agreed to discuss this matter further at a later date once the requested back-up information is received and reviewed.

3. Adjournment: The meeting was adjourned at 6:15 PM.

REVIEWED AND APPROVED:

Jeff Schall

Grace LaPierre

Terry Oliver