

**MINUTES OF SELECTMEN'S MEETING
TOWN OF GORHAM
MONDAY, NOVEMBER 16, 2015 6:00 PM
GORHAM TOWN HALL**

Gorham Selectmen present: Jeff Schall, Grace LaPierre, Terry Oliver

Also present: Robin Frost, Town Manager; Kirstan Lukasak, Berlin Daily Sun; Chad Miller, EMS Director; Henry Sanschagrin

1. Call to Order: The meeting was called to order at 6:00 pm by Chairman Schall.

2. Appointments:

a) Denise Vallee – Marquee Sign for Medallion Opera House: Not present for meeting.

b) Chief PJ Cyr – 2016 OHRV Grant: Not present for meeting.

3. New Business

a) Budget Review – Police and Ambulance: Chairman Schall stated that he would like to proceed with the budget review by reviewing those items with change only.

Police - Police Chief Cyr was not present.

Ambulance – EMD Miller started with the permanent position and part time position. Both numbers have changed due to the additional full time position that has recently been filled. Because the part-time position is now in as the full time position, it has reduced the part time position. An additional reason for payroll change is because EMD Miller has allotted monies to include FC Eichler. FC Eichler has been filling in for vacations and will cover for EMS when there are calls. Telephone service has increased because of technology changing with regard to patient care. Cell phones will now act as mobile hot spots for internet coverage. This will allow instant communication with the hospitals. Medical services are up because of the increase in vaccine costs. Supplies are down, because the department/town is trending down. The gasoline/fuel line is up because of the anticipated increase in patient transfers. The vehicle repair line has increased as the newest ambulance will need to have a new transmission. Patient medical costs is increased because of the increased cost of medication. EMD Miller has increased the travel line because he is sending Cagney Hatch to a billing conference. This conference has led to additional contacts. Since Mr. Hatch has begun billing, the revenues have increased substantially. EMD Miller anticipates that revenues will increase this coming year. EMD Miller went on to review the Capital Reserve Fund requests. The fire alarm system is a project that has been previously discussed. Currently, the fire station does not have any form of an alarm or sprinkler system. EMD Miller expressed his concern regarding this matter noting that if a fire did start in the building, it would not take much to possibly total the ambulances. They do not need to burn per se, but that smoke damage can ruin an ambulance and its contents. The fire alarm panel has been spoken about previously, this CRF request is simply bringing it forward. A sprinkler system is not included in this request. The monies received will be placed in the Building Maintenance CRF. The next item that the department is looking for are two power stretchers. These stretchers have the capabilities of lifting 700 pounds. The department has recently been on calls that involved 400 pound patients. As such it has been taking a toll on the crew members. These power stretchers would alleviate the burden on the staff. The monies for these stretchers would be placed/used out of the Ambulance Equipment CRF.

b) Fire Station Kitchen: EMD Miller stated that he is here on behalf of Karen Eichler. Gorham EMS, Gorham Fire Department, and the Ladies Auxiliary have raised approximately \$10,000 to improve/update the kitchen at the Fire Station. While this money will cover significant renovations, there is other work such as: plumbing for a new hand sink, electrical panel and heating system updates totaling approximately \$3,300 that need to be completed. Ms. Eichler is asking the Town to assist with those expenses. If the Board approves the monies will come out of the Building Maintenance CRF. **Selectman Oliver made a motion to accept the donation of \$10,000 towards the improvement/update of the Fire Station kitchen, as well as allowing up to \$3,300 to be taken from the Building Maintenance CRF to be used for the project, seconded by Selectman LaPierre, voted unanimously.**

4. Old Business

a) Paramedic Hiring Update: EMD Miller stated that Matt Dustin had been hired and that his first official day is today. TM Frost asked EMD Miller to bring him in to a Board meeting so he can be introduced.

b) Tinker Brook Project Update: TM Frost stated that the wetland permits have been received.

5. Public Comment:

Henry Sanschagrín stated that he is disappointed that Chief Cyr is not here, noting that is why he is here. He said that the September 8, 2015 minutes under public comment that Mike Waddell asked the Board if they ever wondered why the state does not want to deal with the rail trail. With TM Frost answering that the State does not want to open a can a worms. TM Frost stated that comment came from Chris Gamache. Mike Waddell had also asked the Board to send a letter to Randolph regarding rail trail. Chairman Schall stated that he has personally discounted that option because Randolph does not have a problem with the Town of Gorham. Mr. Sanschagrín stated that their club has agreed to maintain state trails to Lowes and has been in discussion with other local clubs in Jefferson and Lancaster regarding the matter.

6. Other Business

a) Town Manager's Update: TM Frost stated that she was speaking to Jeff Stewart today, the bathrooms at Libby's that he discussed, which is slated to be a senior project. Mr. Stewart needs to know if the Board will be approving the project as the students need to know as soon as possible. **Selectman Oliver made a motion to spend up to \$20,000 for new bathrooms at Libby's Pool, seconded by Selectman LaPierre, voted unanimously.**

TM Frost presented an abatement for Portland Pipeline, for \$23,370.42 because a tax bill was generated. The Board signed the abatement request.

TM Frost stated that her contract required a June 1 review as well as a December 1 review. She asked the Board if they would be okay to complete the review on the December 7th meeting in a non-public session. The Board agreed to perform her review at that time.

b) Selectmen's Update: Selectman LaPierre asked TM Frost if she had heard from Mr. Rajala yet. TM Frost stated that she still has not heard anything. Chairman Schall said he would speak to Mr. Rajala at tomorrow night's Planning Board meeting.

Selectman Oliver asked what the status was of the John Ellis field sign. Chairman Schall stated that the Board had tabled the matter until Selectman Oliver was present, but that Mr. Parent was supposed to bring a mock-up of what the sign would look like placed on the current scoreboard sign.

Chairman Schall stated that Paul Robitaille asked why no one from the Board had been attending TAC meetings for NCC. Mr. Robitaille feels that Gorham is getting the short end of the stick and that there should be a representative from the Town. At this time, the State has removed Route 2's upgrade from the ten year plan. Mr. Robitaille has asked to be included in an upcoming Board meeting to discuss this matter. TM Frost will contact Mr. Robitaille to get him on an agenda.

c) Approval of Minutes (October 19, November 2 and November 9, 2015): Selectman LaPierre noted one grammatical error on the November 2nd Minutes for correction. **Selectman LaPierre made a motion to approve the Minutes for the October 19, November 2 and November 9, 2015, meetings, seconded by Selectman Oliver, voted unanimously.**

d) Sign Manifest: All manifests were signed.

e) Sign Abatements and Exemptions (if necessary): All signed.

7. Non-Public Session: RSA 91-a:3, II e: Not necessary.

8. Adjournment: The meeting was adjourned at 7:05 PM.

REVIEWED AND APPROVED:

Jeff Schall

Grace LaPierre

Terry Oliver