

**MINUTES OF SELECTMEN'S MEETING  
TOWN OF GORHAM  
MONDAY, SEPTEMBER 21, 2015 6:00 PM  
GORHAM TOWN HALL**

Gorham Selectmen present: Jeff Schall, Grace LaPierre, Terry Oliver

Also present: Robin Frost, Town Manager; Kirstan Lukasak, Berlin Daily Sun; Chad Miller, EMS; Jarred Stewart, Eric Cornish, Mike Waddell, Henry Sanschagrin, Jeff Stewart, RD

**1. Call to Order:** The meeting was called to order at 6:00 pm by Chairman Schall.

**2. Appointments:**

**a) Mike Scala – Senator Kelly Ayotte's Office:** Mr. Scala stated that at the request of TM Frost he is attending the meeting. At the time of request, TM Frost also asked Mr. Scala for information with regard to FEMA mitigation as it relates to the property along the Moose River. Mr. Scala printed up material for TM Frost and the Board to review. There are two types of programs that Mr. Scala referred to. The first being "FMA". This flood mitigation assistance programs is at a 75% federal and 25% local match for the cost of the project; however, if flooding is severe the cost split may be 90/10. The second is referred to as "PDA", predisaster administration. In order for the project to fall into this program, the area must flood annually. Mr. Scala urged the Board to speak to NH Homeland Security regarding this matter. As he had informed TM Frost earlier, he was unsuccessful at finding any information as it relates to the Army Corp of Engineers. Mike Waddell spoke to Mr. Scala about the engineering study that the Town had recently completed. He said that this is an event waiting to happen. Again, Mr. Scala suggested that the Board get in touch NH Homeland Security, noting that they may know of other programs that the Town can look into.

Mr. Scala stated that his last day of employment in Senator Ayotte's office is October 16<sup>th</sup>. He has accepted a position with the CEDC Office.

**3. New Business**

**a) Road Study Engineering Proposals:** TM Frost informed the Board that she received proposals from three engineering firms. HEB Engineers, CMA Engineers and Horizons Engineering submitted bids in the amounts of \$20,940, \$19,800 and \$13,600 respectively. The bids were due on Friday, September 18<sup>th</sup> at noon. Therefore, she has not had the time to review them closely. She anticipates presenting the Board with the recommended engineering firm for the October 19<sup>th</sup> meeting.

**b) 2016 Budget Process:** TM Frost stated that she has started to meet with the department heads. She has a few more meetings scheduled for next week, and then she will be on vacation. TM Frost stated that everything should be set for the Board to start their review in November. The Board will begin their review on November 9<sup>th</sup> and will meet again for budget review on the 16<sup>th</sup> and 23<sup>rd</sup>.

**4. Old Business**

**a) Tinker Brook Project Update:** TM Frost stated that the bridge has been ordered from the manufacturer. It will take between 4 to 6 weeks to be built and should be in the first part of October. She will be putting out an addendum in the bid packages to include pricing for this year, and possibly next spring if need be. The project will keep moving forward but will need to be looked at again when the bridge is received.

**b) Boston Post Cane:** TM Frost stated that she spoke with Barbara Barnett's daughter and has scheduled the Board to present the cane on Monday, October 19<sup>th</sup> prior to the regular meeting. The Board agreed to present the cane at 5:30 pm at her home. The regular meeting will begin at 6:00 at the Cascade Fire Department.

## **5. Public Comment:**

Mike Waddell stated that Mr. Scala presented good information to the Board. He also noted concern regarding a FEMA scaled project versus the Town doing the repairs. He suggested that Jennifer Gilbert, State Representative, be contacted as she is a FEMA liaison.

## **6. Other Business**

**a) Town Manager's Update:** TM Frost presented the Board with a grant that the Police Department has recently been awarded. It is a CopSync Grant, an emergency management performance grant. It will allow the school to be in direct contact with the police department through computer software if an emergency arises. The Grant is for \$5,040 toward the purchase of the software and is a 50/50 grant match. A portion of the Town's 50% will be received from the School District with the remaining amount being taken out of the Equipment CRF. The Board asked TM Frost for more information on this matter. She will ask Chief Cyr to be present at the next meeting to answer the Board's questions.

TM Frost stated that Jeff Hill asked if the Town would accept a deed for the Town to own the road, Prospect Terrace. The Board could either agree to place this matter in a Warrant for the annual Town Meeting, or the Board could request a signed petition to be presented. The Board asked TM Frost to let Mr. Hill know that they will look into the matter and requested that the Water & Sewer Department be asked to come into the November 2<sup>nd</sup> meeting.

TM Frost informed the Board that the NCC annual meeting will be October 15<sup>th</sup>. All Board members plan to attend the meeting. TM Frost also stated that the annual NCIC meeting will be on November 7<sup>th</sup>. Selectman LaPierre stated that she will be attending.

TM Frost presented the Board with Portland Pipeline's Settlement Agreement, noting that it was exactly as had been described and agreed to by the Board. The first credit installments will be on the next tax bill. Valuation will remain at \$3,650,000 for 2015, 2016, 2017 and 2018, unless there is a change in the Pipeline production. While Portland Pipeline has already paid for half of the year, they will not be paying for this second half. TM Frost gave "kudos" to Attorney Chris Boldt and Brian Fogg of Skip Sansoucy's office for getting this agreement in place.

TM Frost presented the Board with a list of properties for tax deeding, noting that letters have been sent out.

**b) Selectmen's Update:** Selectman LaPierre asked if TM Frost had gotten a hold of Randolph. TM Frost stated that she had forwarded an email to Selectman Cormier and is waiting to hear back from her.

Chairman Schall stated that a resident had contacted him regarding Pike Industries and the smell, noting that this resident stated that it has been a nuisance and they had sore throats from it. TM Frost noted that the weather and air quality may have a lot to do with this but would ask CEO Scarinza look into it.

Chairman Schall asked if the Town had received any update on the usage of the rail trail and/or Route 2 for Jimtown Road. TM Frost said that she had sent out a letter to the State but has not received any word yet. A copy of the letter had been forwarded to Henry Sanschagrin.

Chairman Schall asked about the status of the new ambulance. TM Frost stated that EMD Miller has met with the vendor and is currently looking at options.

TM Frost stated that she had been approached by Mr. Don Provencher's sisters about putting a plaque on the train. The Board agreed to take a stand and make that suggestion to the Historical Society. TM Frost will prepare a letter for the Board signature.

**c) Approval of Minutes (September 8, 2015): Selectman LaPierre made a motion to approve the Minutes of the September 8, 2015, meeting, seconded by Selectman Oliver, voted unanimously.**

**d) Sign Manifest:** All manifests were signed.

**e) Sign Abatements and Exemptions (if necessary):** All signed.

**7. Non-Public Session: RSA 91-a:3, II e:**

**8. Adjournment:** The meeting was adjourned at 7:40 PM.

**REVIEWED AND APPROVED:**

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Jeff Schall

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Grace LaPierre

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Terry Oliver