

Middle School/High School Building Committee Meeting Minutes

June 18, 2013 - 7:00 PM
Town Hall – 3rd Floor Meeting Room

DRAFT

Committee:

<u>Voting Member</u>	<u>Representing</u>	<u>Present</u>
Ellie Sinkewicz	Building Committee Co-Chair	X
Michelle Smith	Building Committee Co-Chair	X
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	X
Tillie Evangelista	Planning Board	
Rob Hoover	School Committee	X
Kerry Stauss	Citizen	
Stuart Egenberg	Board of Selectmen	X
Eric Zadina	Citizen	X
Jeff Wade	Citizen	X
<u>Non-Voting Members</u>		
Carol Jacobs	Superintendent	
Michael Farrell	Town Administrator	
Donna Tanner	Principal, Penn Brook School	
Margaret Maher	Principal, Perley School	
Joan Liporto	Finance and Operations Director	
Peter Lucia	Principal, Middle & High School	X
<u>Other Attendees:</u>		
Carl Franceschi	DRA	X
Courtney Southwick	DRA	X
Pat Saitta	Municipal Building Consultants	X
Chuck Adam	Municipal Building Consultants	X

1) Public Comment -

- None

2) Approval of minutes:

- May 28, 2013 meeting - Motion to approve by Ellie, second by George, all present voted approval with one abstention

3) Approval of Invoices:

- MBC invoice dated 6/3/2013 in the amount of \$1,620.00 - Motion by Ellie, second by George, all present voted approval

4) Correspondence:

- None

5) Old Business:

- None

6) New Business:

A. Overview of Schedule for GMHS project

- MBC provided an overview of the conference call in March and May memo summarizing the feasibility study
- Provided a schedule of submissions and required meetings and events

B. Overview of Staff Meetings & Consultant Site Visits

- Review of facility as well as programmatic issues, met a number of times with the administration, staff and the faculty

C. Presentation of proposed plans at GMHS

- Reviewed plan change recommendations including:
 - adding of a corridor along boiler room
 - computer classroom in Library
 - Gymnasium revisions including realigning the court and bleachers, eliminating the storage areas along the gym..
- Committee members comments included:
 - a. Any expansion of the gym should make sense, evaluate all options
 - b. Penn Brook should have had a larger gym to fix the issue
 - c. Entry area looks tight, could the doors be realigned to make a better entrance

D. Review of options and rough pricing sheets:

- 1st draft only
- Only patching the roof not replacing at this time, unless we convince the MSBA and/if the Town decides it wants to pay the extra since work is ongoing anyhow
- List will evolve as more detailed information is created by designers
- Committee would like design team to look at what might need to be repaired/replaced in 5-10 years and create budgets for them
- Committee was asked to review the list and bring any questions to next meeting

7) Next Building Committee Meetings:

- Tuesday July 9, 2013 @ Town Hall - 7:00 PM - 2nd floor meeting room
- Tuesday July 30, 2013 @ Town Hall - 7:00 PM - 3rd floor meeting room
- Tuesday August 20, 2013 @ Town Hall - 7:00 PM - 3rd floor meeting room

Motion to adjourn by Ellie and second by George, all present voted approval