

Penn Brook School Building Committee Meeting Notes

***October 23, 2012 - 7:00 PM
Town Hall – 3rd Floor Meeting Room***

DRAFT

Committee:

<u>Voting Member</u>	<u>Representing</u>	<u>Present</u>
Ellie Sinkewicz	Building Committee Co-Chair	X
Michelle Smith	Building Committee Co-Chair	
Alan Aulson Jr.	Citizen	
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	
Tillie Evangelista	Planning Board	X
Rob Hoover	School Committee	
Kerry Stauss	Citizen	X
C. David Surface	Chairman, Board of Selectmen	X
Eric Zadina	Citizen	X
Jeff Wade	Citizen	
Nasrene Phaneuf	Finance Committee Designee	
<u>Non-Voting Members</u>		
Carol Jacobs	Superintendent	X
Michael Farrell	Town Administrator	X
Dr. Donna Tanner	Principal, Penn Brook School	
<u>Other Attendees:</u>		
Carl Franceschi	DRA	
Courtney Southwick	DRA	
Pat Saitta	Municipal Building Consultants	X
Chuck Adam	Municipal Building Consultants	
Joan Liporto	Finance and Operations Director	X

1. **Public Comment:** - NONE
2. **Approval of minutes:** -NONE
3. **Correspondence:** -NONE
4. **Old Business:** -NONE
5. **New Business:** -
 - Community Meeting

- Dave Surface answered contingency questions regarding the MSBA's requirements for our town vote
- The MSBA is behind us and supports us
- Update from Mike Farrell regarding the bond
 - Estimated rate is 3.25, it will probably be lower
 - Discussion on tax rates and how they can impact property values
- Communication Plan
 - Town Meeting on October 29th at 7pm. Must have a 2/3 majority for it to be on the ballot on November 6, 2012
 - Town Meeting Presentation:
 - Costs between projections, comparison of doing project vs. not doing project
 - Pictures of new building
 - Tax Impact
 - Why Now?
 - Finance Committee meeting is scheduled for tomorrow, 10/24. George, Jeff and Dave will attend.

6. **Next Meetings:**

- The scheduled upcoming building committee meetings is as follows:
 - Tuesday, November 13th at 7pm, Town Hall 2nd Floor meeting room

7. **Motion to adjourn:**

- Motion to adjourn by Jeff Wade, seconded by Ellie. All present voted approval.