



FREMONT PLANNING BOARD
June 17, 2015
Meeting Minutes

Present: Chairman Roger Barham, Vice-Chairman John (Jack) Karcz, Members Andrew Kohlhofer, John (Jack) Downing, Building Official Bob Meade, interim RPC Circuit Rider Glenn Coppelman,

Andy Galloway was also present for this meeting.

Brett Hunter and Leon Holmes Sr could not make the meeting due to their work schedule this evening.

This meeting was live broadcast on FCTV channel 22.

Mr. Barham opened the meeting at 7:05 pm.

MINUTES

Jack Downing made the motion to approve the minutes of the June 3, 2015 meeting. Motion seconded by Jack Karcz with unanimous favorable.

EXCAVATION PERMITS

Three of the Excavation permits are ready to sign, where site visits have been completed, and engineer's reports are on file. There are reports (and pictures) for each from Dan Tatem and Bob Meade.

03-002 FERWERDA / GOVERNOR'S FOREST

The Board read the engineering reports, had some discussion then agreed to sign excavation permit with the stipulation that the silt fence mentioned in the report be removed within 30 days. Motion by Jack Downing and seconded by Jack Karcz to approve the Excavation Permit for parcel 03-002 with the silt fence to be removed within 30 days. The vote was approved.

Mr. Ferwerda was in yesterday and offered to attend this meeting if needed but his site was pretty straight forward.

04-015 MERRILL

The Board read the engineering reports. It notes two places needed to be stabilized, two corners to be recovered (stabilized), reduce open acreage (to the five acres), remove silt fence, and that the Wal-Mart pile has been reduced. John had mentioned that he would like to blast some of the ledge and eventually reclaim this as a hay field. Blasting would need to be brought before the Planning Board for approval at this site and may require an opinion from counsel. Bob Meade said during the site visit that this should not be at the Town's expense and John Merrill agreed. Andy Kohlhofer made Motion to sign per requirements and Jack Karcz seconded it. The vote was approved.

05-035 GALLOWAY

Reports indicated that this site is in compliance. There was some discussion whether this location was done or one small area left. Andy Galloway confirmed that there is one small area that he called a dog leg left. He mentioned that they are stabilizing the rest of this location and that perhaps next year they would start on the southern location. He produced plans showing that they would like to enlarge their area (and reduce Seacoast Farms) but it was felt that this would need a site amendment by both parties. Andy and John Galloway would also like to bring in concrete and brick demo and crush and separate impurities (none of the tailings would be left on site). The Board felt that this could be part of the site plan amendment. Andy Galloway left at 7:45 and Andy Kohlhofer made a motion to sign the Galloway Excavation renewal with Jack Karcz seconding. The vote was approved.

02-151-002 PJP/OLSON

Bob Meade asked if we should be discussing this site as well, we had gone to the first there on May 22nd but this site visit was on May 2nd and when discussed at an earlier Planning Board meeting he felt that this would be taken care of with the others. There was some discussion as to whether this had been dealt with or not and were going to consult the minutes when Jack Karcz found in his notes that we did indeed discuss waiting until the other inspections were done. Once again Andy Kohlhofer made a motion to sign the paperwork for the Olson renewal at a later date (for the end of June) with Jack Karcz seconding. The vote was approved.

BUILDING INSPECTOR

Mr. Meade reported:

He had been asked to investigate what other towns do for gates at driveways. All he found for the state of NH was a couple of towns that were 14 feet wide which is what Mr. Hunter had found at the last meeting. There was nothing for distance off the road. Glenn Coppleman suggested contacting DOT.

The Board had asked to contact Mr. Witham about too many cars for sale at his lot but when leaving the meeting last week one of the vehicles was gone, then another and there are none there now. Mr. Meade also mentioned that Mr. Witham has been very good whether by phone or mail complying (even though every now and then they return).

There had been someone filling too close to wetlands out on Rowe Drive. That resident had called and stated that DES had been out and a silt fence was up, erosion control in place and the asphalt had been removed.

This month, so far we have one new home (Spaulding Road); a manufactured home (Tarah Way); and two quadplexes (Hall Road).

CIP UPDATE

Jenn Rowden will be working on this (if she is not already). Glenn asked who are the actual committee members (from the School, Budget and Planning Board [most likely Roger Barham & Phil Coombs] Andy brought up proposals for an engineer to modernize the school.

MASTER PLAN UPDATE

Working on (see Jenn) – bring up at next meeting.

ROAD SURFACE MANAGEMENT STUDY

Members reviewed the memo received from Rockingham Planning Commission indicating that Fremont has been accepted into the program, but no funding is available until July 1, 2015. Data collection is planned to begin in August.

RECODIFICATION OF ZONING ORDINANCE

Jenn Rowden will be back for meetings beginning in July. At that time she will review recodification of the Zoning Ordinance. Glen Coppelman stated that he would make certain that Jenn knew that there will be no meeting July 1st and the next one would be held on Wednesday July 22nd.

BUDGET

Members reviewed the May budget report. Andy Kohlhofer wanted to see revenues, and there was a discussion and the Planning Board wanted to request figures from the Town Administrator.

INCOMING CORRESPONDENCE

- The Board received copies of the May 2015 budget report for Planning & Zoning.
- Copies of all of the Excavation site visit reports were available for review.
- Letter from Rockingham Planning Commission with update on RSMS project.
- Letter discussed that was sent to Ms. Ladd about the property at 60 Copp Drive.

Glenn Copleman

This is Glenn's last official meeting and everyone wanted to formally thank him. Jenn Rowden plans to be back for the next meeting.

Jack Karcz made the motion to adjourn at 8:15 pm. Motion seconded by Jack Downing with unanimous favorable vote.

Mr. Barham announced that the Board would not meet on July 1, 2015 and the next regular meeting will be held July 22, 2015.

Respectfully submitted,

Robert Meade
Building Inspector/Code Enforcement Officer

ACTION ITEMS

PROJECTS PENDING/COMPLETED WITH RPC

- CIP Annual Process - Funded with the 2010 Targeted Block Grant (TGB); completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009. Pending as of this date.
- Provide one (1) final paper copy and one (1) electronic version of the updated MP. Provide one (1) final copy of all elements of the CIP annual update process- Funded with the 2010 Targeted Block Grant (TGB); completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009. Pending as of this date.
- Energy Chapter of MP – Funded through the Energy Technical Assistance Program (ETAP) (no Town cost-share). Completion date of April 30, 2012. Pending as of this date.
- Growth Control Chapter of MP – Funded through the 2013 Targeted Block Grant (TGB); Completion date of June 30, 2014.

Updated project timeline table below. **RPC**

Projects Non-CTAP	Status	2010 30 June	2012 April 30	2012 June 30	2014 June 30	2014 August 20
CIP Process Submittal Materials (2010 TBG)	Pending	Contracted Completion Date				
1 final copy of updated MP, CIP elements (2010 TBG)	Pending	Contracted Completion Date				
MP Energy Chapter	Pending		Completion date		Contract Completion Date	
MP Growth Control Chapter	Completed				Contract Completion Date	Approved