

Selectmen opened their meeting at 6:00 pm at 602 Main Street to present the Annual Town Report Appreciation.

Present were Selectmen Brett Hunter, Greta St Germain and Annmarie Scribner; Guerwood and Mary Jo Holmes; and Town Administrator Heidi Carlson.

Selectmen presented the Annual Town Report Appreciation to Guerwood Holmes, the Town's Road Agent for 24 years from 1986 to 2010. Chairman Hunter read through the appreciation:

### **APPRECIATION**

Commencing with the 1991 Town Report, the Town has annually recognized a Fremont resident who has given much of their time to the Town.

### **THE 2011 APPRECIATION RECOGNIZES GUERWOOD HOLMES**

Guerwood was born and raised in Fremont NH. He began his involvement with local government in 1970 when he served one year as the Town's Building Inspector. He was a police officer from 1975 to 1979. He was elected to his first term as Road Agent on March 11, 1986.

During his tenure as Fremont's Road Agent, Guerwood saw many developments completed and was involved in the construction oversight of most of them. He was part of the Town's first Highway Shed project, which opened its doors in 2001 at 113 Danville Road. He also helped with many storms (winter and flooding); and was always involved in the long-term cleanup and rebuilding efforts.

Guerwood has been available over the years for help with many community projects, including our bi-annual Bulky Day. Many man and equipment hours have been donated to various School fields and playgrounds, and Town work as well. Guerwood retired at the end of his 24<sup>th</sup> term as Road Agent, in March of 2010. The Fremont Highway Department saw many changes during Guerwood's terms as Road Agent.

Thank you Guerwood for so many years of service to the Town of Fremont!

Some photographs were taken for the Town Report for 2012.

Selectmen Hunter, St Germain and Carlson returned to the Town Hall to reconvene the meeting at 6:35 pm. Selectman Scribner left to attend the Regional Boards of Selectmen meeting being held in Chester at 7:00 pm.

Selectmen reviewed the folder of incoming correspondence for the past two weeks. Selectmen also reviewed the folder of invoices for payment next week.

At 6:45 pm Moderator Michael Rydeen met with the Board to discuss some items from the Deliberative Session and how the meeting is run. There was discussion about procedure and people being able to get information on all of the articles when they come to the meeting.

Rydeen thanked the Board for their time and left the meeting at 6:55 pm.

**OLD BUSINESS**

1. Selectmen reviewed the Ford brochures that the Road Agent had left two weeks ago regarding an extended warranty for the new Highway Truck. The Road Agent's recommendation is for the 100,000 mile power train (including motor and transmission) for \$3,995. Selectmen tabled action until the full Board was present.
2. It is noted for the minutes that in accordance with the Board decision made on 02/02/2012 that Selectmen Hunter and Scribner reviewed and signed the accounts payable manifest dated 02/10/2012 in the amount of \$34,082.11 on Thursday February 9<sup>th</sup>. The Board members also reviewed the bills for payment on 02/17/2012.
3. Selectmen were advised that Carlson had completed the application and forms were all sent off to bond counsel this week for review. There is a large binder of the documentation relative to borrowing for the Smith Land purchase. Grant paperwork and agreements were also completed this week by Carlson for the Moose Plate Grant to the State Conservation Committee.

At 7:30 pm Chairman Hunter called a public hearing to order and read the posted notice:

**Town of Fremont NH  
NOTICE of PUBLIC HEARING**

The Board of Selectmen will hold a public hearing at the Town Hall, 295 Main Street, Fremont NH in the basement meeting room on February 16, 2012 at 7:30 pm in accord with NH RSA 33:8-a to discuss the long-term lease/purchase of a fire truck for the Fremont Fire Rescue Department.

The public is welcome to attend.

Present for the meeting were Selectmen Hunter and St Germain, Town Administrator Heidi Carlson, Fire Department representatives Chief Richard Butler and Lieutenant Joel Lennon.

There was discussion about the financing of \$344,628 for the new fire truck. The total cost is \$469,628 and a \$125,000 down payment will be made from the Capital Reserve Fund in 2012. The balance of the lease will be paid out over a five year term.

There was discussion about the Department's truck and equipment needs and budgeting additional funds annually in Capital Reserve to save for the future costs.

Carlson indicated that an alternative lease arrangement had been received this week with an attractive percentage rate.

With no further discussion, the Public Hearing was closed at 8:00 pm. Butler left the meeting at this time.

**OLD BUSINESS CONTINUED**

4. Selectmen discussed the list of goals and updated it this week to include implementation of a Capital Assets Policy based on the auditors' findings this week. This continues to be a work in progress.
5. Selectmen had not fully been through the Fund Balance Policy that had been distributed last Friday. Some additional samples have been received that are going to be integrated. Carlson will bring back another draft for review next week.

6. Selectmen reviewed the minutes for 02 February 2012. Motion was made by St Germain to accept the minutes as amended with typographical corrections. Hunter seconded and the vote was unanimously approved 2-0.

### NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$19,584.01 and accounts payable manifest \$20,506.41 for the current week dated 17 February 2012. Motion was made by St Germain and seconded by Hunter to approve both manifests. The vote was approved 2-0.

2. Selectmen discussed the new pay types relative to the NH Retirement vesting and payroll status. The Board decided that base pay included base pay items for the regular 80 hours for full-time police officers. Compensation over base will include the holiday pay at year-end. Overtime is any hours worked over 80 hours in the pay period. Special details are their own pay category. Where the Town no longer allows for accumulation of vacation time, these payouts are not applicable to the new guidelines.

3. Selectmen reviewed Assessors' recommendation for an abatement on parcel 01-004 processed for listing changes to update for removal of the old structure on the lot (burned by the Fremont Fire Rescue Department in a training exercise in June 2010). The Assessor is recommending a value reduction of \$26,300 for removal of the building no longer on site.

St Germain moved to recommend the Assessors' recommendation on the abatement. Hunter seconded and the vote was unanimously approved 2-0.

4. Selectmen reviewed and approved a supplemental Tax Warrant for FairPoint Communications Inc for parcel 07-996 for the year 2011. St Germain moved to approve this tax warrant. Hunter seconded and the vote was unanimously approved 2-0.

5. Peter Gilligan sent additional information to St Germain in follow-up to his request made on 02/02/2012 for a refund of his building permit fee paid because he feels that the Town's process was not done correctly. There was discussion about the process and how the Board should handle the request. After much discussion, it was decided to accompany the refund with the letter identifying that this is what we are able to do; and it is a good faith effort to honor the request. St Germain moved to refund \$365.20 to close out the issue. Hunter seconded and the vote was approved 2-0. This will be refunded next week and St Germain will draft a letter to accompany the check.

6. Selectmen briefly reviewed the documents necessary for signature to set up the Security Benefit 401(a) plan. Given the length of the documents, St Germain asked Carlson to fax the information to her to scan and distribute to other board members instead of making several print copies.

The next regular Board meeting will be held on Thursday February 23, 2012.

With no further business to come before the Board, motion was made by St Germain and seconded by Hunter to adjourn the meeting at 8:50 pm. The vote was approved 2-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator