

FREMONT PUBLIC LIBRARY TRUSTEES

7 Jackie Bernier Drive

Fremont, NH 03044

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Meeting Minutes

April 22, 2015

Attendees: Pat Angus (FOFL), John Hennelly, Suzanne Wicks and Cheryl Rowell (Trustees), Eric Abney (Director)

Meeting opened at 7:00 PM

Friends of the Library – Pat Angus came from the FOFL to update the Trustees on their activities.

- Upcoming programs:
  - Powder House Program went well with of Matthew Thomas.
  - May be having Humanities program in the fall.
- Fundraisers:
  - There will be a booksale on May 16<sup>th</sup> in conjunction with the Fremont Garden Club on the front lawn of the library.
  - The raffles are ongoing.
- Changes to library:
  - Mural in community room – Karen Ladd from Sanborn will not be able to do the mural with the Sanborn students. Further discussion with the Friends is needed on this.

Pat A. left the meeting.

Minutes were presented, read and John H. made a motion to accept as written. Suzanne W. seconded, all were in favor.

Directors report:

- Operations
  - Petty Cash – Monies from overdues, printing and faxes will be given to the town and the trustees/library director will disburse.
    - There will be a line item to represent this account.
    - The library staff will get a receipt.
    - Each month Heidi will give us an update on the amount in the account.
  - Operations Manual – working on creating this
  - Drinking water – would like to cancel this as it is really not necessary.
  - Computers – Director's computer needs to be replaced. Other computers have had tune ups.

- Staff
  - Unfortunately, Lynda Miller will not be returning as children's librarian. Eric will ask Heidi to send the appropriate information from the town in regard to this.
  - The library aide job posting will be changed to a posting for a children's librarian.
    - ~25 hours per week
    - \$12.50 per hour
    - employee will be cross trained for other jobs
  - The library staff was given a 2% increase in their salaries. Letters to the employees can be found attached to these minutes.
- Programs
  - Summer reading program will be “Every Hero has a Story”
    - Will run for 4 weeks from mid July to August
    - Program will include all ages and abilities
    - The program will start with local heroes on a Saturday (Marlene is compiling a list of local people that would be considered heroes)
    - There will be a food drive at the end to work with the end 36 hours of hunger program
    - Partnering with Sanborn and Ellis for summer reading
    - Tshirts and prizes will be ordered
    - anticipating 30 participants
  - Suzanne suggested having movies at the library. The movie license was discussed and Eric will investigate further.
  - Other programs discussed: Teens helping folks with computer skills, reading buddies, adult reading – MOS blog program, fairy garden program.
- Building Maintenance
  - Roof – The rest of the roof was completed on Monday April 20<sup>th</sup>.
    - The work included all shingles and fans.
    - The funds to do this were encumbered from 2014.
    - The work was done at the middle and end of the building.
  - Landscaping – Vinnie will do approximately 5 hours per week and Eric will speak with the Garden Club about helping.

Trustees discussed attending library conferences. There is a small amount of money for this

Meeting was adjourned at 8:32 PM

Next meeting is scheduled for May 27, 2015 at 7 PM at the Fremont Public Library