

FREMONT PUBLIC LIBRARY TRUSTEES

7 Jackie Bernier Drive

Fremont, NH 03044

Meeting Minutes

July 22, 2015

Attendees: John Hennelly, Suzanne Wicks and Cheryl Rowell (Trustees), Eric Abney (Director)

Meeting opened at 7:02 PM

- Minutes were read and accepted with modification.
- The Library Association will be hosting the golf tournament on Sept. 14th at Apple Hill in East Kingston. The Association is in need of raffle items.

Directors report:

- Operations
 - Eric has connected with the librarian from Ellis School and she was happy to partner with the library. They will have access to the card catalog.
 - Suzanne proposed an idea to increase circulation: For each item taken out the patron would get a raffle ticket to enter. This could start on Sept. 1st and see if we can get raffle items from local places for things like a pie or ice cream. The raffle could be drawn monthly.
 - There is a posting on the website for seniors that would like to participate in a social group.
 - Cathy would like to start a book group for adults. She is working on this.
- Budget Discussion - The budget is due to Heidi Carlson in August
 - Wages - There was discussion about the hours of operation and increasing these and increasing hourly wages for the employees. There was a review of the other libraries in the area and we are below comparable salaries.
 - Physical Plant – There is quite a lot of repair needed to the building as it is aging. This budget line may need to be increased and there was discussion about increasing the amount in the capital reserve fund warrant article to \$4000 from \$3500.
- Programs
 - Summer Reading Program is going well. There are 80 kids signed up (27 families and 53 independent readers). The participation is up over last year.
 - The SRP open house was well attended (75 people), and the local heroes that attended were very appreciative to be recognized.
- Building Maintenance
 - Painting in the library is going well. John Roderick is doing the entire interior of the building (that wasn't already done). The insurance \$\$ is paying for this as well as the repair to the metal roof in front.

- Pictures in the children's section will be put up including the picture of Lynda from her family.
- Eric has been in contact with Heidi Carlson about the fan towers on top of the roof. The roof has been shingled and the fans were installed, however the wood in the towers is rotting and needs to be fixed and painted. Eric has noted that this is important to complete prior to the winter and snow. He has proposed putting this work out to bid. The motion was made by Cheryl and seconded by Suzanne to put this work out to bid. We have approximately \$3500 (capital reserve) to complete this work, but it will cost more.

Meeting was adjourned at 8:20 PM

Next meeting is scheduled for August 26, 2015 at 7 PM at the Fremont Public Library