

The meeting was called to order at 6:05 pm in the main floor of the Fremont Town Hall. Present were Committee members Mark Pitkin, Road Agent, Leon Holmes Jr, Steve Harms, Jack Downing, and Greta St. Germain Selectmen's Rep; and Town Administrator Heidi Carlson.

Minutes of the 14 June 2010 Highway Study Committee Meeting were reviewed. Downing moved to approve the minutes as printed. Holmes seconded and the vote was approved 5-0.

Pitkin said that they had recently done some work on Shirkin Road to alleviate the water problems, and hope to fix some of the issues there. They indicated they were surprised at the traffic flow, which during their work day of 7 to 3:30 was easily 50-60 cars per day, which does not include the soccer field traffic. In addition to that there are tractor trailers and the soccer field traffic which starts in the afternoon.

Pitkin also obtained information for reclamation of one mile of road to cost approximately \$145,000 which does not include drainage or shoulder work.

Pitkin then read for the record the listing of roads they have come up with that need work. It ranges from the worst (which need reclamation); to those which can be seal coated or overlaid.

Roads are listed in each section in order of priority.

Reclamation:

Shirkin Road

Leavitt Road

Sandown Road - sections only

Chester Road

North Road – sections only

Beede Hill Road

Whittier Drive and some of the side roads off of Whittier Drive

Red Brook Road

Poplin Acres roads – some need reclamation and some can get by with shim and seal

Rogers Road

Seal coating:

Abbott Road

Scribner Road

Martin Road

South Road

Overlay:

Hooke Road

Taylor Lane

Hawthorne Drive

Cooper Drive

Emerson Drive

Whitman Drive

Walker Lane

Copp Drive

Andreski Drive

Midnight Sun Drive

Tavern Road

Rum Hollow

Karlin Road

Gristmill Road

Overlay continued:

Victoria Farm Road
Cavil Mill Road

Holmes and Pitkin continue to work on the road mileage listing. This is a rainy day project.

There was discussion on reclamation and grinding of roadways and the costs and pros and cons to doing this versus seal coating to get a few extra years. There are a lot of considerations to these cost comparisons. The road priority list has been separated into what Pitkin feels they can get by with for now. He is still expecting additional prices quotes from vendors regarding the cost to fully dig up and reclaim one mile of roadway.

Leon Holmes Sr joined the meeting just after 6:15 pm.

Carlson copied the working set of draft specifications to date for the highway shed renovation to a maintenance bay. Holmes Jr and Pitkin met with Thom Roy last week and this is a working document. This was reviewed by Committee members.

In reviewing this, there was discussion about waste oil furnace ad collection of same. Carlson indicated that collection of any type of solid waste requires additional permitting than the Town currently has, as well as other logistics involved in collection and burning of waste oil.

Harms added that some waste oil furnaces are potentially available through State grant, and indicated that may also mean that other than Fremont residents can dispose of their waste oil at our site. He also added that he thought waste oil was about half the cost of regular heating oil.

There was discussion about this furnace heating hot water as well, but having an ancillary heat source just for the bathroom (such as a Monitor-type heater) so the pipes won't freeze, without having to heat the entire garage area.

There was discussion about the permitting, and St Germain offered to make a call to DES to see what additional information can be obtained.

Pitkin said that they would also like to construct a pole barn. He said they need to get a materials list from another area pole barn, and would plan to do much of the work themselves. They have a lot of poles now and it is a matter to getting the rest of the supplies and the costs involved. They feel this will not be a large ticket item.

Holmes Jr said the pole barn would be to the left of the existing shed, so no site work will be required; aside from holes having to be dug for the poles. There was discussion on contractors in Town who might have the equipment to dig holes for the poles to be set. They will center the pole barn on the existing pad.

There was discussion about the 2001 site plan drawing and needing renovations to the septic system design to relocate it to fit the new site plan layout. This includes moving the well and septic system from their initially-proposed locations. Carlson will follow-up with the company who bought out Parker Survey, to see if they have Mr Parker's old work. It was felt that it might be cheaper to go with someone who already is familiar with the plan.

If this does not turn out to be feasible, there was discussion about adding the site plan and septic system design to the bid specification, or doing it as a separate item. There are thought to be local people who can design a septic system and submit it to Concord. The current fee is \$500 to submit a design to NH DES.

There was further discussion on the bid specification and some items to be added to it. This includes some electrical work (Thom Roy is meeting with an electrician to further discuss this soon); whether an eye wash or decontamination shower is needed; including two heating system options (propane and a waste oil furnace); outdoor plugs, and whether an outdoor water spigot is required.

There are planned to be windows in the new area only, up high, with two pass doors and one garage door. There will be no taking apart of the existing rear wall.

Carlson left the meeting at 7:00 pm to attend another meeting at the Complex.

In-depth conversation about the renovations to the Highway building continued.

The Committee then moved to discuss the backhoe proposal and the warranty as written, with no clear understanding St Germain offered to contact Milton Cat for clarification of costs. The Caterpillar dealer had provided a list of items comparing Cat to a competitor with their estimated "savings" due to the high volume of parts and their service (thus the equipment has less down-time).

There was lengthy discussion about the equipment costs and the lease/purchase prices as compared to the annual rental costs for hired equipment. The costs, in addition to the purchase of equipment, must also include operators (an employee); maintenance, fuel and insurance.

Holmes Sr said in his term as Road Agent that he may have done the Town a disservice. He said the concentration for many years has been to do the best on limited funds, to try and save the Town money. Over time, this has resulted in being somewhat behind in the road maintenance, and much more work (and money) being needed now. The Committee did not feel the same way as any Public service is appreciated.

Holmes Jr asked if the Selectmen had approved winter maintenance contracts St. Germain believes this has been done previously, however will follow up as well.

TO DO LIST:

- Heidi to talk to Thom about completing Town Bldg Specs
- Contact Thayer Property owner about culvert
- St Germain will discuss equipment rental costs over 13 month vs. purchasing of equipment with either Towns auditor or another Professional CPA
- St Germain will make contact with Mark Morrill concerning possible Highway or other Grants that may be available to the Town of Fremont.

Downing moved to adjourn the meeting at 7:55 pm. St Germain seconded and the vote was unanimously approved 5-0.

Notes were taken by Heidi Carlson and Greta St Germain. (Carlson returned to the Town Hall at 8:15 to get final information for the minutes to be completed).

The next meeting will be held on Monday July 12, 2010 at 6:00 pm.

Respectfully submitted,

Heidi Carlson
Town Administrator