

**MEETING MINUTES
FREMONT ENERGY COMMITTEE
TOWN OF FREMONT**

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DECEMBER 1, 2011

Members Present:

Alexandra Adams
Gene Cordes
Jeff Rowell
John Berry

1. Opening

- a. The meeting began at 8:05 pm at the Fremont Town Hall. The agenda for the evening was reviewed by the members.

2. Review of Minutes from Last Meeting

- a. The minutes from last month's meeting were accepted.

3. Update on Solar Hot Water Installation at the Safety Complex

- a. Mark said they are still on track for December 14th. PM is Matt Boshen. 2 man job. Expect to go smoothly. In original propssal – 80 gal. Increasing to 120 gal. 3 to 4 day job. Heidi wants it done by EOM due to reporting reasons. Gene to send Mark an email to see what he needs from us (e.g., inspection, etc.). Only interruption would be to shut water off for 15 min. Kids from Ellis may go to see the installation.

4. Update on Facebook and Mission Statement

- a. Alexandra to email Heidi to let her know we've now got a Facebook page.
- b. The draft mission statement is on our Facebook page
- c. The fire department also has a Facebook page. Alexandra to link Fire dept page on FEC page.
- d. Add links of energy efficiency websites, etc. to FEC Facebook page.
- e. John to post FEC minutes to Facebook page one Heidi gives OK.

5. Update on Geothermal Grant Application and Plan

- a. John to restart application process.

6. Update on aggregate purchasing of electricity

- a. Deadline for RFP submittal is 15 December 2011.
- b. Gene to talk to Heidi about making copies or scanning of proposals for distribution to FEC members for review.
- c. FEC may need short, focused meeting shortly after proposals are received.

7. Review of the energy audit recommendations for the Town Hall

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8. Review priorities for energy conservation measures for the Safety Complex and Town Hall

- a. Gene and Heidi have been evaluating whether or not there is money available in operating budget for CY2011 that could be spent on energy efficiency improvements.
- b. For Safety Complex, we should recommend:
 - i. Smart power strips
 - ii. Install programmable thermostats and move to better locations (e.g., not directly under heating vent) – possibly need to hire electrician.
 - iii. Find out how much the thin client, LCD monitors, and other computer recommendations will cost.
- c. For Town Hall:
 - i. Smart power strips
 - ii. Insulation – possibly need to hire general contractor
 - iii. Use IR camera to identify areas needed for insulation

9. Review draft of Meeting Schedule for 2012

- a. Reviewed and revised some dates. Gene to forward to Heidi.

10. Other

- a. Gene provided reminder that the FEC members are invited to the Holiday pot luck event scheduled for December 6th.

11. Next Meeting Date

Tuesday, January 17, 2012 at 8:00 pm at the Fremont Town Hall.

Note: FEC Meetings are normally scheduled for the 4th Thursday of each month.

12. Closing

Meeting adjourned at 9:20 pm.