

**MEETING MINUTES
FREMONT ENERGY COMMITTEE
TOWN OF FREMONT**

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JULY 28, 2011

Members Present:

Gene Cordes
Cheryl Rowell
John Berry
Bob Larson
Alexandra Adams

1. Opening

The meeting began at 8:05 pm at the Fremont Town Hall. The agenda for the evening was reviewed by the members.

2. Review of Minutes from Last Meeting

- a. The minutes from June's meeting were not completed. John to finalize next week and send to FEC members for review.

3. RFP for solar hot water at the safety complex

- a. The walkthrough was completed on July 14th.
- b. Four vendors attended the walkthrough. Gene and Bob attended the walkthrough.
- c. Only 2 bids were received by the July 28 deadline. The bids were opened by the BOS and given to the FEC.
- d. The bids will be reviewed by John, who will provide the FEC with a summary of review.
- e. The FEC will provide recommendation to BOS for contractor selection at next month's meeting.

4. Energy Audit Priorities/Recommendations (Ellis School & Safety Complex)

- a. Cheryl received an email from Scott Brown, who indicated he has implemented some items that were recommended in GDS' audit report.
- b. Cheryl will send a letter to the School Board indicating our support of the recommendations suggested by GDS and offer our help to prioritize the tasks.
- c. Ultimately, someone on the School Board or at the school will need to champion these recommendations through to implementation.

5. RFP for municipal electricity supply contract

- a. The draft RFP is complete and ready to send to the School Board and BOS for their review and comment.
- b. Gene to send email with draft RFP to School Board and BOS and request input/authorization by mid-August)
- c. One of the items the Town needs to agree on is releasing the meter number information in the RFP.

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6. Review of Municipal Audit (Town Hall)

- a. Gene recommended that the FEC meets with the BOS in September to review the MEAP audit findings for the Town Hall.
- b. Gene to send the MEAP report to the BOS and refer them to page 22, which contains a table summarizing the recommendations
- c. The FEC to provide our recommendations to the BOS by August 15th.

7. Geothermal Grant

- a. Bob reviewed the grant application (its an online application) with the FEC. There are 2 types of grants
 - i. Community Grant = up to \$5,000
 - ii. State Grant = \$25,000 to \$250,000
- b. We all agreed that this would fall under the State Grant.
- c. Application is due on September 9th and a response could take up to 6 months.
- d. FEC needs to receive commitment from BOS that they are in agreement with the FEC's proposal to apply for a grant to install a geothermal system (which will provide the building with heat, A/C, and hot water) instead of a traditional propane or oil-fired boiler/furnace system.

8. Social Networking

- a. Alexandra initiated this discussion at our May 2011 meeting as a possible way to get more of the community involved in the FEC.
- b. Gene checked with the BOS relative to policies related to social networking. There are no policies regarding setting up an account.
- c. Initial discussions favor setting up a FEC page on Facebook.
- d. Alexandra to try to find a similar group or company that is using Facebook in the manner in which we envision we would use it for the FEC. She will present the results of her search at our next meeting in August.

9. Next Meeting Date

August 25, 2011 at 8:00 pm at the Fremont Town Hall.

Note: All FEC Meetings are scheduled for the last Thursday of each month.

10. Closing

Meeting adjourned at 9:30 pm.