

**MEETING MINUTES  
FREMONT ENERGY COMMITTEE  
TOWN OF FREMONT**

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**JUNE 30, 2011**

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**Members Present:**

Gene Cordes  
Cheryl Rowell  
John Berry  
Bob Larson

**1. Opening**

The meeting began at 8:05 pm at the Fremont Town Hall. The agenda for the evening was reviewed by the members.

**2. Review of Minutes from Last Meeting**

- a. The minutes from May's meeting were reviewed and approved.

**3. RFP for solar hot water at the safety complex**

- a. We need to make sure local and known interested vendors are aware of the RFP. John and Cheryl will send emails to some local vendors they know.
- b. The pre-bid walk-through date is going to be July 14<sup>th</sup> at 6 pm. Bob was the only one who committed to definitely being there. Others will be there if they can make it.
- c. The bid due date was established – July 28, 2011. We will review the bids on that date as that is the date of the next FEC meeting.
- d. Gene will call Chief Janvin to coordinate the walk-through.

**4. Energy Audit Priorities/Recommendations (Ellis School & Safety Complex)**

- a. Gene spoke with the Selectmen and they asked him to make some recommendations
- b. The FEC recommends trying to put the low-cost recommendations into next year's operation budgets
- c. The FEC also recommends getting an actual estimate for the "recommissioning" task.
- d. The costs provided by GDS in their recommendations table are "installed cost", meaning labor is included. If maintenance staff can perform some of these tasks, the cost will be substantially lower than estimated in the report tables.
- e. Gene will provide Heidi with our recommendations for the Safety Complex. Cheryl will provide letter to the School Board with our recommendations for Ellis School.

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**5. RFP for municipal electricity supply contract**

- a. Gene sent a draft RFP to the FEC after the May meeting for review. No substantial comments from the FEC members.
- b. Bob asked how the power supply vendors know what the power generation mix is? (e.g., one of the requirements in the RFP is that the vendor provide power that is made up of a power generation mix that is no worse (relative to green house gas emissions) than what the Town currently receives from PSNH)

**6. Geothermal Grant**

- a. Bob is continuing to pursue the possibility of procuring a grant for a geothermal system for the Town Hall.
- b. The current "premium" to install a geothermal system is approximately \$65,000 (to pay for the cost of a well plus premium cost to purchase heat pumps instead of boilers).
- c. Bob to follow up with vendors to make sure the current estimates for propane system vs. geothermal system are accurate.
- d. Bob suggested that we may want to consider a smaller heating system size if some of the recommendations in the MEAP audit are implemented.

**7. Social Networking**

- a. Tabled until next meeting

**8. Next Meeting Date**

July 28, 2011 at 8:00 pm at the Fremont Town Hall.

*Note: All FEC Meetings are scheduled for the last Thursday of each month.*

**9. Closing**

Meeting adjourned at 9:30 pm.