

**Fremont Conservation Commission
01-07-13 Meeting Minutes**



**Fremont Conservation Commission
Minutes of
January 7, 2013
Approved February 4, 2013**

Present: Chairman Bill Knee, Co- Chairman Janice O'Brien, Member Pat deBeer, Alt/Recording Secretary Meredith Bolduc.

Chrm. Knee opened the meeting at 7:05 pm.

MINUTES

Following a discussion relative to the discussion of the formation of the Open Space Advisory, Mbr. O'Brien made the motion to amend the minutes of the December 3, 2012 meeting as follows:

Strike under Open Space Committee, second paragraph second bullet: strike "The *Selectmen appointed the first Co-chairman*" and replace with "**Janice O'Brien and Gina Surette volunteered to serve as Co-Chairmen, Noreen Johnson volunteered to serve as Secretary and they were unanimously approved by the group.**"

Motion was seconded by Mbr. deBeer with unanimous favorable vote.

Mbr. O'Brien made the motion to accept the minutes of the December 3, 2012 meeting as amended.

Mbr. deBeer seconded the motion with unanimous favorable vote.

TOWN FOREST

Easements:

The Town has received a December 18, 2012 letter from the Roy Foundation confirming that the Roy Foundation has awarded a \$1,000 grant to put toward the Oak Ridge Easement. The Commission also received a December 20, 2012 correspondence from Town Administrator Heidi Carlson to Town Treasurer Kimberly Dunbar directing that the check should be deposited into a new fund for the Conservation Commission entitled "Oak Ridge Easement". A Thank you letter will be sent to the Roy Foundation.

LUCT FUND

The Commission received a December 28, 2012 correspondence from Town Administrator Heidi Carlson reporting that the total amount of funds remitted to the CC LUCT fund from fiscal year

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2012 is \$10,010.67 and she has forwarded a check in this amount to Town Treasurer Kimberly Dunbar for deposit into the CC LUCT funds account. This sum represents the formula of 50% over the first \$10,000 collected. She included information from the Tax collector for amounts collected:

Total land use change taxes collected in 2012 - \$30,021.25
Less revenues over \$10,000 = \$20,021.25 x 50%
For deposit to the LUCT fund = \$10,010.67

RESIDUAL FUNDS

The Commission received a December 28, 2012 correspondence from Town Administrator Heidi Carlson reporting that the sum of \$68.94, which represents the remainder of the 2012 Conservation Commission appropriated funds, has been forwarded to Town Treasurer Kimberly Dunbar for deposit into the CC Budget Residual Fund account.

NH DES

Map 2 Lot 022-012

The Commission received a courtesy copy of a December 12, 2012 "Notice of Findings" correspondence from NH DES Wetlands Bureau Compliance Specialist Eben Lewis to James Sieczkowski relative to an inspection of the property at 60 Taylor Lane, Map 2 Lot 022-012, to determine compliance with RSA 482-A in response to a complaint of possible violations on the property due to logging. The correspondence noted that "since the violations occurred and have now naturalized, DES would not recommend grading the ruts and removing the slash as the ruts are stabilized with vegetation and the slash will provide habitat for small game."

CC BUDGET – 2012 BUDGET AND 2013 RECOMMENDATIONS

The Members received and reviewed the 2012 end of year CC line item budget which included the 2013 department request and Selectmen's and Budget Committee's recommendations. There was a total balance of \$68.94 that will be transferred to the Residual Account.

TREASURERS REPORT

The Members received and reviewed the Conservation Commission Treasurers Reports dated November 12, 2012. The report showed the balance of each account to that date and did not include the LUCT and Residual Account end of year deposits.

REPORT FOR THE TOWN REPORT

Chrm. Knee went over the data he has prepared so far for the report of the Conservation Commission for the Town Report. He said he will add some additional information before submitting it.

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WORKING PLAN

At the last meeting the Members agreed to schedule work time within the CC meetings to develop a monthly task (working plan) schedule that will include reviewing the requirements of the grants already awarded and received.

As a result of discussion at tonight's meeting the Members agreed to a Working Plan that includes the following items to be addressed at future meetings.

- Set up a monitoring schedule for the Town owned conservation easements. The first task is to compile a list of land with conservation easements. The second task would be to get copies of each easement.
- Review the obligations for grants already awarded including.
 1. Land & Water Conservation Fund (set up for the acquisition of Oak Ridge)
 2. Moose Plate, Recreational Trails Program, PREP Transaction Grant
 3. Smith property: Davis, Fields Pond, Cricket and Wharton, Moose Plate and LCHIP.
- Glen Oakes Forest & Wildlife Management Plan - Review for updates.
- Oak Ridge Management Plan - Review for updates.
- Natural Resource Inventory – - Review for recommendations for updates of information and maps.
- Earth Day event (s) for the current year.
- Biothon – discuss a possible event for the current year.
- Reorganization of the Conservation Commission.
- Budget for the following year.

Mbr. O'Brien suggested that a file be compiled of all of the grants that have been awarded to the Town and create a checklist of the requirements of each grant that can be reviewed annually. Any future grant can be added to the compilation.

CORRESPONDENCE: There was no incoming correspondence.

At 8:55 pm Mbr. O'Brien made the motion to adjourn.
Motion seconded by Mbr. deBeer with unanimous favorable vote.

The next scheduled meeting is February 4, 2013.

Respectfully submitted,

Meredith Bolduc, Land Use AA/Recording Secretary