



**Fremont Cemetery Trustees
Meeting Minutes
April 7, 2015**

Present: Cemetery Trustees Steve Harms, Matthew Thomas, Rick Pinder and recording Secretary Meredith Bolduc.

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

Mr. Pinder was welcomed as the new Cemetery Trustee as of the March vote. He replaces Mr. Holmes.

Mr. Harms motioned to accept the minutes of the March 3, 2015 meeting as written. Motion seconded by Mr. Thomas with favorable vote except for Mr. Pinder who abstained as he was not at that meeting.

The Cemeteries are now open for burial. Mr. Harms said he will check the Leavitt and Village Cemeteries for groundwater.

HOYT CURRIER CEMETERY

Gate:

Bob Henderson will have the gate for the Hoyt Currier Cemetery done soon and he will install it when the snow is gone. He has been paid \$350 (which includes installation).

CEMETERY ORDINANCE & GENERAL REQUIREMENTS

The final draft of the replacement Cemetery Ordinance has been sent to the Selectmen with a request that they review it and schedule a public hearing for acceptance.

GOALS: The Trustees agreed on the following goals for 2015:

- Designate a Trustee to oversee work done by the cemetery laborers.
- Erect the new signs in the Village, Leavitt, Hoyt, Sleeper and Brown Cemeteries.

VILLAGE CEMETERY

- Repair the wall on the east (Brentwood) end. (put out to bid)
- Scrape and paint the black iron gates that need it. (Cemetery worker)
- Paint the maintenance building. (Cemetery worker, possibly Jackson Rowell)

LEAVITT CEMETERY

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- Continue upgrading the new section; spread some loam in the area that is open behind the wall.
- Lay out the roads to tie in Sections C and D. Each road is 100' to 150' long. This will complete Phase 1 of the Leavitt Cemetery.
- Remove some small trees on the far right of the first section.

2015 CEMETERIES BUDGET

The Trustees reviewed the Cemeteries budget and expenditure report for 2015.

Cemeteries budget #4195

Line #	CURRENTLY
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VILLAGE CEMETERY - Cemetery Walls - east (Brentwood) end.

Estimates received:

- Ken Fife of Twin Elms Landscape = verbal estimate of \$3,000 to repair the walls in the cemetery which would include using Town equipment if needed.
- Steve Tomacz = written estimate of \$5,115.50.
- J. Keeting = written estimate of \$1,860. (does not include abutter permission, pruning trees & shrubs, backfill for low side of wall, excavator access, traffic control if necessary.

There was a discussion relative to the variance of information and wide difference in price estimates received to repair the wall. It was agreed that the Trustees should create a bid package specifying the work to be done and put it out for bid again.

The Trustees discussed contacting Jeffrey Philbrick and Kelly Marquis for permission to cross their property in order to get to the east portion of the cemetery to fix the wall. If they cannot access the wall from that side of the Cemetery the work cannot be done. They decided to go to the Village Cemetery to see what actually needs to be done.

PART TIME CEMETERY LABORER

Mr. Thomas reported that it is not certain that Jackson Rowell is going to be a cemetery worker this year. Town Administrator Heidi Carlson has related that she is planning to advertise for additional PT cemetery help as the status of Jackson Rowell is unknown for the coming summer, and she wants to know if the Trustees want to get involved in reviewing applicants. The Trustees agreed that they trust Heidi's judgment. They all agreed they would like to know who is being considered and would be willing to help if she needs it.

TRUSTEE OVERSEER OF CEMETERY LABORERS

Mr. Harms motioned to designate Mr. Pinder as Cemetery Laborer Overseer. Motion seconded by Mr. Thomas with unanimous favorable vote except for Mr. Pinder who abstained. Mr. Pinder accepted the designation.

MOWER MAINTENANCE

Mr. Thomas reported that Mr. Holmes has advised that the push lawnmower and the zero-turn lawnmower need to be cleaned and serviced. Mrs. Bolduc agreed to contact Mr. Holmes to find out who serviced the mowers in the past and see if the work can be done soon.

SIGNS

Mr. Thomas reported that on April 19th he and Leon Holmes, Jr. are planning to paint the signposts and put up the new signs that were donated by the 250th Committee at the Village, Leavitt, Sleeper, Hoyt and Brown Cemeteries.

SCHEDULE

The Trustees agreed to not hold a meeting in July due to vacation schedules.

CORRESPONDENCE:

There was no incoming correspondence.

At 5:15 pm Mr. Thomas made the motion to continue this meeting at the Village Cemetery to view the east wall and possibly come up with a list of needed repairs. Motion seconded by Mr. Harms with unanimous favorable vote.

At 5:20 pm the Meeting was continued at the Village Cemetery where the Trustees viewed the east wall and found it is not in danger of falling in, but it does need to be stabilized with shims or mortar or something similar.

They agreed that the only way to access the wall for extensive repair would be to go over private property owned by Jeffrey Philbrick and Kelly Marquis where there is a chain length fence that would need to be disrupted in 2 places and some trees that would need to be removed. For the more minor stabilization work the Town may need permission to go onto the Philbrick/Marquis property to get to the back side of the wall, but there would be no disturbance of their property.

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The Trustees will create a bid package specifying the work to be done and discuss it at the next meeting.

At 6:00 pm Mr. Thomas made the motion to adjourn the meeting. Motion seconded by Mr. Harms with unanimous favorable vote.

The next Cemetery Trustees meeting will be at 4:00 pm on Tuesday May 5, 2014.

Respectfully submitted,

Meredith Bolduc, Recording Secretary