



**Fremont Cemetery Trustees
Meeting Minutes
October 6, 2014**

Present: Cemetery Trustees Leon Holmes, Jr., Steve Harms, Matthew Thomas and recording Secretary Meredith Bolduc.

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

Mr. Holmes motioned to accept the minutes of the September 9, 2014 meeting as written. Motion seconded by Mr. Thomas with favorable vote except for Mr. Harms who abstained as he was not present at that meeting.

Old business

VILLAGE CEMETERY

Well pump/water lines:

Estimates received for wiring to the water pump: Does not include trenching.

- K. P. Electric = written estimate of \$769.03 for labor and materials
- Verbal estimate of \$400 to \$500 from Dave Pallaria Electric (the Town will dig the required trench). This was unconfirmed and no invoice was submitted.
- McKeen Electric, LLC = written estimate of \$850.00 for material and labor.

After some consideration Mr. Harms made the motion to accept the estimate bid from K. P. Electric for wiring at the Village Cemetery and authorize payment from the contract help line (4195710) of the Cemeteries budget.

Motion seconded by Mr. Holmes with unanimous favorable vote.

Mr. Holmes stated that Dig Safe has already gone to the site and marked the lines. He said that Jess Downing will dig the line which is 18' wide and about 110' long.

Cemetery Walls - east (Brentwood) end.

Estimates received:

- Ken Fife of Twin Elms Landscape = verbal estimate of \$3,000 to repair the walls in the cemetery which would include using Town equipment if needed.
- Steve Tomacz = written estimate of \$5,115.50.

Mr. Holmes said there will be another quote coming.

Note: The Trustees have included \$4,000 for the Village Cemetery wall repair in a new line called "Cemetery Projects" in the 2015 Cemeteries budget request. The Selectmen and the Budget Committee have voted to recommend this proposed budget. The Trustees will address awarding the work after the March 2015 vote.

Southwest wall near Nelson lot:

Mr. Thomas and Mr. Holmes went to the Village Cemetery following the September 8, 2014 Cemetery Trustees meeting to view the wall near the Nelson lot, then Mr. Holmes met with Mr. Nelson at the site for the same purpose. Mr. Holmes said Mr. Nelson proposes to repair the wall with block and cement just as it had been constructed about 40 years ago. For drainage purposes the blocks will not be filled. He said he has no problem with Mr. Nelson repairing the wall to his family plot. Mr. Harms and Mr. Thomas agreed.

Mrs. Bolduc said she spoke with Town Administrator Heidi Carlson who said the Town would be willing to pay for materials and that Mr. Nelson would be required to sign a waiver for personal responsibility because he is not a Town employee. Mrs. Bolduc will contact Mr. Nelson.

LEAVITT CEMETERY

Mr. Holmes said that seed and straw has been purchased and spread in the Leavitt Cemetery. The roadways between sections A & B have been scraped and the resulting loam was used for the lots in those sections. He said that all of the material has been used and it should have winter fertilizer. Brush has been cut along Section A between phases 1 & 2, stumps have been removed and the ground loamed and seeded in Section A. Loam has been removed under the roadways to connect Sections A & B and gravel has been spread to build them, Section B has been loamed & seeded. Mr. Holmes said more gravel will need to be purchased to connect roadways between Sections C & D.

The Trustees viewed the survey map of the new section of the Leavitt Cemetery and agreed to remove lots 25 and 74 in Section B and lots 25 and 74 in section C due to short distance for automobiles turning in the drives.

HOYT CURRIER CEMETERY

Gate:

Mr. Holmes said he has contacted Bob Henderson, who built one gate and did repairs to other gates in the Village Cemetery a couple of years ago. Mr. Henderson offered a verbal estimate of \$350 to build a gate for the Hoyt Cemetery.

After some consideration Mr. Harms made the motion to accept the estimate from Bob Henderson to build a gate for the Hoyt Currier Cemetery and authorize payment from the Projects line (4195950) of the Cemeteries budget.

Motion seconded by Mr. Thomas with unanimous favorable vote.

Mr. Holmes said he told Mr. Henderson that an invoice needs to be received in December (before the end of the year).

NEW SIGNS

At the last meeting there was a discussion relative to a \$650 donation from the Fremont 250th Committee for new signs in the Leavitt, Village, Hoyt, Brown and Sleeper Cemeteries. There was a conversation about what material would be used (wood vs. metal).

Mr. Thomas said the Village Cemetery sign will have a history of people buried and the date the Cemetery was established. The other signs will say the name of the Cemetery and the date it was established.

Mr. Thomas reported that he priced metal signs from Sahwah Signs and found them to be cost prohibitive at \$700 each. He contacted Sign of the Times who quoted \$350 for all 5 wooden signs. There was a discussion relative to metal or galvanized posts vs. pressure treated wood and Mr. Harms said he will get prices.

CEMETERY ORDINANCE & GENERAL REQUIREMENTS

There was a discussion relative to height requirements of monuments included in the proposed amendments to the Cemetery Ordinance. The Trustees will review and discuss the amendment again at the next meeting.

New business

BUDGET EXPENDITURE

A discussion of line item transfer requests by the Trustees resulted in the following action.

Mr. Harms made the motion to request the following line item transfers within the Cemeteries budget:

- From the Mowing Wages line (4195010) to Loam Seed Fertilizer line (4195200) = \$350 to cover current overexpenditure plus \$142.85 for anticipated spending.
- From the Mowing Wages line (4195010) to the Equipment Hire line (4195700) = \$1,300 to cover current overexpenditure plus \$770.00 anticipated spending for electric wiring to the water pump at the Village Cemetery.
- From the Mowing Wages line (4195010) to the Projects line (4195950) = \$350.00 to cover the cost of a gate at the Hoyt Currier Cemetery on South Road.

Motion seconded by Mr. Thomas with unanimous favorable vote.

GOALS: The Trustees agreed on the following goals for 2014:

1. VILLAGE CEMETERY
 - Repair the wall on the east (Brentwood) end.
 - Repair the wall to the South end.
 - Repair the well pump and/or water lines.

Cemetery Trustees Meeting Minutes - October 6, 2014

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2. LEAVITT CEMETERY

- Spread some loam in the area that is open behind the wall.
- Remove some small trees on the far right of the first section.
- Build and gravel 2 additional interior roads.

3. HOYT CURRIER CEMETERY

- Replace gate.

CORRESPONDENCE:

There was no incoming correspondence.

The next meeting is scheduled for 4:00 pm on Monday November 3, 2014.

At 5:15 pm Mr. Thomas made the motion to adjourn the meeting. Motion seconded by Mr. Holmes with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Recording Secretary

Action items:

Bolduc:

- Contact Dave Nelson about repairs to the wall at Village Cemetery.

Harms:

- Get prices for metal and wood sign posts.