



**Fremont Cemetery Trustees
Meeting Minutes
June 2, 2014**

Present: Cemetery Trustees Steven Harms, Leon Holmes, Jr., Matthew Thomas and recording Secretary Meredith Bolduc.

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

Mr. Holmes motioned to accept the minutes of the May 5, 2014 meeting as written. Motion seconded by Mr. Harms with unanimous favorable vote.

New business – Village Cemetery

Mr. Holmes reported that on or about June 1, 2014 1 large pine tree and a clump of several maple trees near the maintenance shed in the back of the Village Cemetery uprooted and are leaning into other trees. His concern is that they will come down and damage some grave stones and/or monuments in the immediate area and he feels they should be removed as soon as possible. Mr. Holmes said he got a verbal quote of \$850 from Kevin Bolduc of Bolduc Tree Service to remove the trees and he will get quotes from Kimball Tree Service and Keith Burleigh also.

Cemetery Laborers: The Town has hired another part time cemetery laborer.

Old business

VILLAGE CEMETERY

Well pump/water lines:

The Trustees received and reviewed from Fitzpatrick & son Plumbing & Heating:

- May 6, 2014 itemized invoice in the amount of \$245 for an analysis of the well/waterline problem at the Village Cemetery.

Mr. Harms made the motion to pay the \$245 invoice to Fitzpatrick & son Plumbing & Heating.

Motion seconded by Mr. Holmes with unanimous favorable vote.

- May 6, 2014 estimate of \$1,811 that included materials and labor to “*supply and install new stainless steel 10GPM 2-wire 230 volt submersible system with wr-60 cycle tank and necessary brass trim with new drop pipe, and seal and cable.*” Mr. Holmes said he has

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talked with Mr. Fitzpatrick since he submitted the quote and he says he will take another \$200 off so he would do the job for about \$1,600.

Mr. Holmes said he spoke with Faxon Well in Sandown and got a verbal estimate of \$2,000.

There was conversation relative to the estimate and it was noted that if and when the Trustees decide to move forward with this, the work estimate would need to go out for bid. Mr. Holmes said that this will be put off for this year due to the trees that need to be removed.

Cemetery building: A Key to the shed at the back of the Village Cemetery was given to Mr. Harms and Mr. Thomas.

Grave digger: Mrs. Bolduc said she has talked to Charles Rand who advised her that he and his brother Rick Balukas have decided that they are not interested in the grave digging duties. Mr. Thomas said he spoke with Kevin Mernane and he is also not interested. Mr. Harms said he asked Nesan, who does the grave digging for Hampstead other towns, and he is too busy and not interested in taking on more work. There was discussion relative to having a Cemetery Sexton or Superintendant who can either dig graves or find someone who will do it, and making this a position that is paid through the Town. The Trustees agreed that they should meet with the Selectmen to discuss this. Mrs. Bolduc will make the appointment and let the Trustees know when it is.

Cemetery Walls - east (Brentwood) end: Mr. Holmes reported that he met with Ken Fife of Twin Elms Landscape about repairing the walls in the cemetery. Mr. Fife offered a quote of \$3,000 which would include using Town equipment if needed. There was a conversation relative to the need to go through an abutting property to get to the wall. Mr. Holmes said he will get more price quotes.

LEAVITT CEMETERY

Mr. Holmes said the only thing that needs doing in the Leavitt Cemetery for this year is to purchase and spread some seed and straw. He said this will be done by July.

CEMETERY ORDINANCE & GENERAL REQUIREMENTS

The Trustees discussed and reviewed the Cemetery Ordinance and the General Requirements document. It was decided to have all rules listed in the Cemetery Ordinance and if there is a "general requirements" document it will mirror the Ordinance.

It was previously agreed to include in the Cemetery Ordinance:

- The buyer must be a current or former resident of Fremont *and must show proof of residence (or former residency).*
- Four corner posts must be in place even with the ground, at the expense of the purchaser *within sixty days of purchase, or extended time as at the discretion of the Trustees.*

Mrs. Bolduc said she can find no RSA that requires the owner of a cemetery lot to sell unused lots back to the Town.

The Trustees agreed to add:

- Under **MARKERS**: *Photographs or metal objects must be attached or imbedded to any memorial stone or monument.*
- **CORNER MARKERS**: *Four (4) corner posts must be installed, at the purchasers expense), within sixty (60) days of the purchase of a Cemetery lot or at the discretion of the Trustees. All corner posts must be placed even with the ground and at points specified my marker points indicated by the Cemetery Trustees or their designee.*
- **LOT PURCHASE**: *Lot purchases shall be evidenced by a deed prepared by the Trustees, or their Designee, and signed by a majority of the Trustees of Cemeteries. Such deed shall state the name of the purchaser, purchase price, amount paid, name of cemetery, lot number(s) and section.*
- **TRANSFER OF LOTS**: *No transfer or assignment of a Cemetery Lot shall be made by any owner without the express approval by a majority of the Cemetery Trustees in the context of a meeting. Upon approval, the Trustees, or their Designee, shall execute a Transfer Deed that shall be recorded in the Rockingham Registry of Deeds and kept on file with the Trustees and the Town Clerk.*
- **GRAVE CAPACITY**:
One (1) full burial with up to four cremations above the full burial is allowed if the full burial is done first. If cremations are interred first, no full burial will be allowed after that.
- **CHARGE PER LOT**:
The cost of each single grave lot is \$300, which includes perpetual care: \$60 to the Town of Fremont and \$240 to the Fremont Trustee of Trust Funds.
- **Eighth**: ~~In case of a violation of any of the conditions and rules referred to herein, this license shall terminate at the option of the Board of Selectmen, and the owner or anyone claiming title or interest under him or her shall have no claim in law or equity to any right or privilege in or to said license of burial or to said lot or grave.~~
PENALTY FOR VIOLATION:
Unless otherwise provided by State law pertaining to cemeteries or burial of the dead, a maximum fine of \$50 plus restitution of damages shall be imposed upon any person violating the provisions of these rules of ordinance.

The Cemetery Ordinance amendment is a work in progress and will be further discussed at the next meeting.

CEMETERY DEEDS

Mrs. Bolduc said that, as directed at the last meeting, she has revised the Cemetery Deed template to add “No trees or shrubs shall be planted on said lot(s)”.

GOALS: The Trustees agreed on the following goals for 2014:

1. **VILLAGE CEMETERY**
 - Repair the wall on the east (Brentwood) end.

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- Repair the wall to the South end.
- Repair the well pump and/or water lines.

2. LEAVITT CEMETERY

- Spread some loam in the area that is open behind the wall.
- Remove some small trees on the far right of the first section.

CORRESPONDENCE:

There was no incoming correspondence.

It was agreed that due to vacation schedules the Trustees will not meet in July. The next meeting is scheduled for 4:00 pm on Monday August 4, 2014. A special meeting will be called if necessary.

At 5:00 pm Mr. Thomas made the motion to adjourn the meeting. Motion seconded by Mr. Harms with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Recording Secretary

Action items:

Bolduc:

- Make the appointment for the Trustees to meet with the Selectmen re: grave digger.

Holmes:

- Get quotes from Kimball Tree Service and Keith Burleigh for tree removal.
- Get more price quotes for wall repair.