



**Fremont Cemetery Trustees
Meeting Minutes
April 7, 2014**

Present: Cemetery Trustees Steven Harms, Leon Holmes, Jr., Matthew Thomas and recording Secretary Meredith Bolduc.

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

This is the first meeting with the newly elected Cemetery Trustees (elected on March 11, 2014). Leon Holmes, Jr. - 1-year position and Matthew Thomas - 3-year position.

Mr. Harms made the statement that the minutes of the February 3, 2014 meeting are correct. Those minutes could not be approved because Bob Stackpole was the only other Trustee in attendance at that meeting and his appointment has since expired and he has moved.

New business

LEAVITT CEMETERY

Mrs. Bolduc reported that 3 lots have been sold in Section A of the Leavitt Cemetery (lots #8, 9, and 10), but they have not been staked so there are no corner markers in place. After some discussion Mr. Harms said he would try to check corner markers for the beginning of Section A for accuracy this weekend and stake out lots through #12 of the section. When the lots are staked the owners of lots #8, 9, and 10 will be notified to have their corner markers installed.

VILLAGE CEMETERY

Mrs. Bolduc reported that Dave Nelson met with her relative to the Beede and Crooker lots in the Village Cemetery. He said he the wall in the south of the Cemetery by his Father's grave (Nelson) is in disrepair and he would like to see it fixed. He also noted that the Nelson lot is incorrectly depicted on the map to be outside of the Cemetery boundary. There was also a question of how many plots are in the Crooker lot.

Cemetery lots: There was a discussion relative to some incorrect information on the Village Cemetery map. The Trustees also discussed the limited space in that Cemetery. After further consideration Mr. Harms made the motion to recommend that the Town cease from selling lots in the Village Cemetery at this time. Motion seconded by Mr. Thomas with unanimous favorable vote.

Approved May 5, 2014

Well pump:

The Trustees discussed the broken well pump and/or water lines in the Village Cemetery and asked Mrs. Bolduc to contact a plumber for a diagnosis of the problem. Mr. Holmes said to let him know when the plumber could come out and he could meet the plumber at the Cemetery.

Cemetery building: There was a question as to who has the keys to the storage building at the back of the Cemetery and Mrs. Bolduc will ask Heidi if she has them.

Grave digger: There was a discussion relative to who to contact to dig a grave when someone needs that service. Mrs. Bolduc spoke with Miguel Brewitt of Brewitt's Funeral Home who said in the past before Dick Rand passed away they would call him and he would identify the grave site and dig the grave. He did not know about the record keeping process of the Town. This was not done through the Town, but was a private agreement between the Funeral Home - or the individual- and Mr. Rand. It was discussed that since Charles Rand sometimes helped his Father he should be contacted to find out if he is interested in continuing the grave digging for now. The Trustees agreed that this should be a position that is paid through the Town rather than directly by the individual and they will propose this at the next budget process.

Cemetery laborer overseer: Mr. Holmes agreed to be the overseer of the Cemetery laborers. He said he will visit the Village Cemetery and the Leavitt Cemetery to see what work needs to be done and he will contact the 2 part time workers to discuss his findings with them.

Old business

CEMETERY MAPS

Mrs. Bolduc has begun a spreadsheet for the Village Cemetery to track lots.

CEMETERY ORDINANCE & GENERAL REQUIREMENTS

The Trustees discussed and reviewed the Cemetery Ordinance and the General Requirements document. They agreed that all cemetery rules and regulations should be listed in the Ordinance. The Trustees took copies of the Ordinance and rules to review at their leisure so that they can discuss them further at the next meeting.

CEMETERY DEEDS

The Trustees reviewed the Cemetery deed template and unanimously agreed that the deeds should refer to the Cemetery Ordinance for requirements and conditions, but should not include restrictions or conditions as language in the deed.

BUDGET

The Trustees reviewed the Cemeteries budget as of March 31, 2014.

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GOALS: The Trustees agreed on the following goals for 2014:

1. VILLAGE CEMETERY
 - Repair the wall on the east (Brentwood) end.
 - Repair the wall to the South end.
 - Repair the well pump and/or water lines.
2. LEAVITT CEMETERY
 - Spread some loam in the area that is open behind the wall.
 - Remove some small trees on the far right of the first section.

CORRESPONDENCE:

Received: Notice of the Annual Cemetery Trustees Seminar held at various locations in the State.

MEETINGS: The Trustees agreed to meet the first Monday of each month for now instead of every two months. Next meeting is scheduled for 4:00 pm on Monday May 5, 2014.

At 5:50 pm Mr. Holmes made the motion to adjourn the meeting. Motion seconded by Mr. Harms with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Recording Secretary

Action items:

Harms:

- Check corner markers in the Leavitt Cemetery for the beginning of Section A for accuracy this weekend and stake out lots through #12 of the section.

Bolduc:

- Contact a plumber for a diagnosis of the water problem at the Village Cemetery.
- Find out who has the keys to the storage building at the back of the Village Cemetery.
- Contact Charles Rand relative to digging graves.

Holmes:

- Meet the plumber at the Cemetery.
- Visit the Village Cemetery and the Leavitt Cemetery to see what work needs to be done and contact the 2 part time workers to discuss his findings with them.