



**Fremont Cemetery Trustees
Meeting Minutes
October 3, 2011
Approved December 5, 2011**

The meeting was called to order at 3:30 pm in the basement meeting room of the Fremont Town Hall.

Present: Cemetery Trustees Richard Rand and Bob Stackpole; and Recording Secretary Meredith Bolduc.

The minutes of the August 4, 2011 meeting were not approved as there were not enough Trustees present that were at that meeting. They will be addressed at the next meeting.

New business

BUDGET – 2012

The Trustees received and reviewed the updated draft of the 2012 Cemeteries Budget which was last updated on September 30, 2011 to include the Department request of \$11,400, and the Selectmen's recommendation and Budget Committee recommendation of \$10,000. The \$1,134 difference in this budget recommendation over the 2011 default allocated budget of \$11,134 includes decreases of \$1,000 in the Equipment Hire line (4195700), \$100 in the Fuel line (4195800), and \$150 in the Mower & Equipment line (4195850); and an increase of \$116 in the Electricity line (4195900).

LEAF BLOWER

The Trustees discussed the need for a leaf blower and agreed that it should be a good one in order to stand up to heavy duty use. They also agreed they would need to get 2 separate prices. Mr. Rand and Mr. Stackpole understood that the Mower and Equipment line of the Cemeteries budget is already overspent and they would need to request a line item transfer in order to be able to purchase any more equipment.

With no further discussion, Mr. Rand made the motion to authorize spending up to \$400 for the purchase of a leaf blower and to request a transfer of \$400 from the Wages Line (4195010) to the Mower & Equipment line (4195850) of the current Cemeteries budget. Motion seconded by Mr. Stackpole with unanimous favorable vote 2-0.

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A line item transfer request will be filed with the Selectmen.

Old Business

The Trustees agreed on the following action items and goals for 2012:

VILLAGE CEMETERY

- The lots in the back of the Village Cemetery need to be leveled off and made ready to sell. Mr. Rand stated that there is room for 20 to 30 lots.
- The uprooted trees behind the shed need to be cleared away.
- The wall on the Brentwood end needs to be fixed.
- The well pump needs to be fixed.

LEAVITT CEMETERY

- The area that is open behind the wall still needs some loam spread.
- Screen and spread the loam that is already onsite.
- Repair/reset the double gate at the front of the cemetery.
- Install a hand pump at the well.

General maintenance for each cemetery.

Correspondence

There was no incoming correspondence.

At 4:00 pm Mr. Holmes made the motion to adjourn the meeting. Motion seconded by Mr. Rand with unanimous favorable vote.

Next meeting

The next scheduled meeting is 3:30 pm on Monday December 5, 2011.

Respectfully submitted,

Meredith Bolduc, Recording Secretary