



**Fremont Cemetery Trustees
Meeting Minutes
August 4, 2011
Approved December 5, 2011**

The meeting was called to order at 3:30 pm in the basement meeting room of the Fremont Town Hall. This meeting was originally posted for Monday August 1, 2011 but a quorum was unavailable. The meeting was reposted for August 4th.

Present: Cemetery Trustees Richard Rand, Leon Holmes, Jr. and Recording Secretary Meredith Bolduc.

Mr. Holmes motioned to accept the minutes of the June 13, 2011 public meeting and the non-public meeting as written. Motion seconded by Mr. Rand with favorable vote 2-0.

Mr. Holmes stated that the cemeteries look good. He and Mr. Rand agreed that they are pleased with the nice job the workers are doing.

New business

2011 LINE ITEM BUDGET REPORT

The Trustees received and reviewed the 2011 Cemetery Line Item Budget Report for January through June, 2011. There was a discussion relative to the expenditures made since the statement.

BUDGET – 2012

Town Administrator Heidi Carlson has reminded all departments that their 2012 are due in the Selectmen's office no later than August 15.

After reviewing and discussing the Cemeteries budget #4195 and the general Line Item Budget report through June, 2011 the Trustees agreed to request the following budget for 2012. This resulted in a 2012 flat line budget over 2011; remaining at \$11,384.00.

Cemeteries budget #4195

Line #

- 010 – Mowing wages: remain unchanged at \$5,700
- 015 - Trustee Stipend: remain unchanged at \$450
- 100 – Administration – 0
- 200 – Loam , Seed, Fertilizer: remain unchanged at \$250

Cemetery Trustees Meeting Minutes

August 4, 2011

- 700 – Equipment Hire: remain unchanged at \$3,200
- 710 – Contract Help: remain unchanged at \$150
- 800 – Fuel: remain unchanged at \$400
- 850 - Mower Equip Rep: remain unchanged at \$750
- 900 - Electricity: remain unchanged at \$384

An appointment will be made with the Selectmen for the Trustees to submit and discuss their 2012 budget request.

EQUIPMENT

The Trustees talked about the old Great Dane mower. Mr. Holmes said when they recently purchased the new mower at Brentwood Power Equipment the sales person estimated \$1,000 in repair costs for the Great Dane and offered \$200 as a trade-in. The Trustees did not agree with the amount. Mr. Holmes and Mr. Rand both said they want to try to fix it themselves and keep it for an extra machine if they can get it running. If not, they will try to sell it.

WARRANT ARTICLE

Mr. Holmes suggested recommending that a Warrant Article be drafted for the 2012 vote for repairs to stones and monuments in the Town Cemeteries. He and Mr. Rand agreed to discuss this again at the next meeting with all three Trustees present.

Old Business

The Trustees agreed on the following action items and goals for 2012:

VILLAGE CEMETERY

- The lots in the back of the Village Cemetery need to be leveled off and made ready to sell. Mr. Rand stated that there is room for 20 to 30 lots.
- The uprooted trees behind the shed need to be cleared away.
- The wall on the Brentwood end needs to be fixed.
- The well pump needs to be fixed.

LEAVITT CEMETERY

- The area that is open behind the wall still needs some loam spread.
- Screen and spread the loam that is already onsite.
- Repair/reset the double gate at the front of the cemetery.
- Install a hand pump at the well.

General maintenance for each cemetery.

Correspondence

There was no incoming correspondence.

Cemetery Trustees Meeting Minutes
August 4, 2011

At 4:15 pm Mr. Holmes made the motion to adjourn the meeting. Motion seconded by Mr. Rand with unanimous favorable vote 2-0.

Next meeting

The next scheduled meeting is 3:30 pm on Monday October 3, 2011.

Respectfully submitted,

Meredith Bolduc, Recording Secretary