

FREMONT BUDGET COMMITTEE MEETING

**Fremont Town Hall
295 Main Street
Fremont, NH 03044
August 17, 2016
7:00 PM**

I. CALL TO ORDER

Chair Mary Anderson called the August 17, 2016 Budget Committee meeting to order at 7:00 PM on the first floor of Fremont Town Hall.

Present were: Budget Committee Chair Mary Anderson, Vice Chair Mark Kidd, members Mike Nygren, Gene Cordes, Mary Jo Holmes, Pat Martel, School Board representative Jennifer Brown, and Heidi Carlson.

II. APPROVE MINUTES FROM APRIL 20, 2016

Mary Jo Holmes made a motion to approve as amended the minutes of April 20, 2016. Jenifer Brown seconded the motion. Motion passed 7:0.

It was noted that health insurance came in lower than expected. Ms. Brown said the School Board discussed sequestering money (at Budget Committee request) but she will double check if a formal vote was made. Sanborn tuition was not as high as anticipated. The Budget Committee had these questions for the School Board: the amount of Sanborn tuition and of health insurance and the enrollment numbers when set. Ms. Brown noted that the SAU office move to Ellis School went well.

Mr. Cordes noted the roadwork was done, all default budgets have been submitted and pay matrixes are being worked on.

III. SCHOOL 2015-2016 AUDIT UPDATE/ FINAL SCHOOL EXPENDITURES FOR JUNE 30, 2016

The 2016-2017 school audit will be done on October 10, 2016. There was discussion if the surplus will or won't be reflected in this year's taxes; Ms. Brown will inquire with Susan Penny about where the budget audit from FY16 was - and the three audits that had not been done. She will email the answer to Budget Committee members as they review the 2015-16 school district financial statement. Ms. Holmes and Ms. Anderson noted that most audits are normally done at the end of summer in order to be reflected in the current year's taxes. Ms. Carlson mentioned that usually audit information needs to be in Concord by September 1st.

IV. TOWN BUDGET EXPENDITURES (8/12/16)

Gene Cordes mentioned that the Selectmen are looking at the Fire Department budget (most of which is a point system) and pay raises for town employees, noting that the police have a matrix for raises and they are considering how to similarly take care of others.

There was discussion about the fire truck that was custom-made and will be at the fire department in a few weeks.

V. BUDGET SCHEDULE

Gene Cordes made a motion to adopt the FY17 Budget Schedule as presented and shown below. Pat Martel seconded the motion. Motion passed 7:0.

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
14	5	2	7
21	12	9	14
28	19	16	21
	26	30	

PUBLIC HEARING TENTATIVE DATE: Tuesday, January 10, 2017 or Wednesday January 11, 2017

PETITION WARRANT ARTICLES DUE: Tuesday, Jan. 10, 2017 Town, by noon to the Selectmen's office

School district, by 4PM to the Superintendent's office

DELIBERATIVE SESSIONS: Town: Monday, February 6, 2017, snow date Wednesday February 8th

School: Saturday, February 4, 2017 (Ms. Brown will review this with the School Board at their meeting tomorrow night).

The draft of the town calendar schedule was reviewed.

VI. OTHER

Property liability insurance increased; a 6-month term was entered into. Only two quotes were received after the bid went out so it was best to remain with the municipal carrier (the former carrier went out of business). Change endorsements will be able to be done within the policy year (e.g. adding fire truck coverage etc.)

Ms. Anderson noted that workers' compensation is projected to decrease in NH this year.

Ms. Carlson said that budgeted revenues are up; there is a spike in land use change taxes.

Mr. Cordes mentioned that the budget report is being used to project expenses so contracted expenses will be included even though they have not yet been spent.

There was discussion about when to get the school district budgets; the Budget Committee preferred to get them by November 1st. Ms. Anderson mentioned that Susan Penny wanted the reports to be as accurate as possible however. The Committee members felt that the school budget is the largest one and it takes time to review. The Committee members will bring last year's school budget binders/tabs (to reuse this year) to the Budget Committee meeting on September 14th.

There was discussion about how to best review town budgets. Mr. Nygren favored looking at the total value per department budget after the Selectmen already reviews all budget lines; Ms. Anderson liked the idea of going line by line. Mr. Cordes suggested that there might be some town budgets that the Committee members may want to review line by line and there might be some budgets where this is not necessary. The Committee will review this at the next meeting. Ms. Carlson said that department heads can be called on to speak if there are any questions/alterations; Ms. Anderson agreed.

Ms. Holmes, Ms. Martel and Ms. Anderson will attend the training session on September 20th.

VII. NEXT MEETING: SEPTEMBER 14, 2016

VIII. ADJOURNMENT

Gene Cordes made a motion to adjourn at 7:50 PM. Mike Nygren seconded the motion. Motion passed 7:0.

Respectfully submitted by

Susan Perry, Secretary