

## FREMONT BUDGET COMMITTEE MEETING

**Fremont Town Hall  
295 Main Street  
Fremont, NH 03044  
September 14, 2011  
7 P.M.**

### I. CALL TO ORDER

Chairman Gene Cordes called the September 14, 2011 meeting to order at 7:05 PM on the main floor of Fremont Town Hall.

Present were Budget Committee Members Gene Cordes, Greg Fraize, Charles Kimball, Patricia Martel, Jeanne Nygren, Mike Nygren, Greta St. Germain, Town Administrator Heidi Carlson, School Board Representative Sharon Girardi, and Recording Secretary Susan Perry.

### II. REVIEW/APPROVAL OF MINUTES: AUGUST 14, 2011

*Charles Kimball made a motion to approve the minutes of August 14, 2011 as written. Mike Nygren seconded the motion. Motion passed 7:0:1 (abstention from Sharon Girardi)*

### III. REVIEW SUBMISSION SCHEDULE OF BUDGETS

The Board members reviewed the Fremont 2011-2012 Budgeting Calendar.

Ms. Girardi informed the Board that the School Board set their Deliberative Session for February 4, 2012 with snow-date of February 11, 2012. She mentioned that Superintendent Bill Lander would not be available for the November 30, 2011 work session. There was discussion about having the School Budget by November 16 instead of November 18. Reasoning included conforming to Wednesday meeting schedules. Ms. Girardi would tell the School Board that the school Budget Committee work session dates need to be November 9, 16, and 30, 2011.

### IV. TOWN

The Board reviewed Town budgets with Selectmen's recommendations.

#### 1. 4153 LEGAL

Ms. St. Germain explained that pay raises were going to be individual and job descriptions would be updated (look at pay based on performance). The Selectmen would like Departments to speak to each budget/situation. Mr. Nygren hoped to see a decrease in budgets (Departments asking for less).

*Jeanne Nygren moved for the Budget Committee to recommend \$20,000 for the budget of 4153: JUDICIAL & LEGAL EXPENSE for FY 2012. Chares Kimball seconded the motion. Motion passed 8-0.*

**2. 4194 PLANNING & ZONING**

Mr. Cordes explained Matching Grants (if there is no grant, the department would not spend the match money).

Ms. St. Germain noted that clerical wages increased 3.5% and other areas were cut (clerical wages based on 26 hours at \$16.07).

*Patricia Martel recommended the Board of Selectmen's budget recommendation of \$42,771 in 4191: PLANNING & ZONING for FY2012. Jeanne Nygren seconded the motion. Motion passed 7 aye: 1 nay (Mike Nygren)*

**3. 4195 CEMETERIES**

There was discussion about cemetery lot prices and interest on them, lawn mower purchase, and explanation of encumbrance.

*Jeanne Nygren moved for the Budget Committee to recommend \$10,000 for the budget of 4195: CEMETERIES for FY 2012. Charles Kimball seconded the motion. Motion passed 8:0.*

**4. 4215 AMBULANCE**

There was discussion about the service Raymond Ambulance provides for Fremont. In March/April 2011, the contract was renewed with Raymond Ambulance for 5 years.

*Charles Kimball moved for the Budget Committee to recommend \$6,500 for the budget of 4215: AMBULANCE SERVICES for FY 2012. Mike Nygren seconded the motion. Motion passed 8:0.*

**5. 4240 BUILDING INSPECTION**

Ms. St. Germain explained the changes in building inspector hours, which caused the position to become vacant a few times before the current inspector was hired.

Ms. Martel thought that the 51¢ mileage cost was high. She recommended decreasing the Mileage and Expense Reimbursement from \$2,000 to \$1,500.

*Mike Nygren moved for the Budget Committee to recommend \$29,957 (\$1,500 less than the Board of Selectmen's budget recommendation of \$30,457) for the 4240: BUILDING INSPECTION budget for FY 2012. Charles Kimball seconded the motion. Motion passed 8:0.*

**6. 4316 STREET LIGHTING**

*Patricia Martel moved for the Budget Committee to recommend \$4,896 for the budget of 4316: STREET LIGHTING for FY 2012. Jeanne Nygren seconded the motion. Motion passed 8:0.*

7. 4583 PATRIOTIC PURPOSES

*Charles Kimball moved for the Budget Committee to recommend \$2,335 for the budget of 4583 PATRIOTIC PURPOSES for FY 2012. Mike Nygren seconded the motion. Motion passed 7:0:1 (abstention from Jeanne Nygren)*

8. 4610 CONSERVATION COMMISSION

Ms. St. Germain noted that the Conservation Commission may use earned interest for office needs and that they managed to stay within the \$824 in last year's budget.

Ms. Carlson explained the Conservation Budget Residual Fund of which, by statute, any leftover moneys could be spent. She also explained the "land use change tax fund". She said she would put together a spreadsheet on this for the next meeting.

*Patricia Martel moved for the Budget Committee to recommend \$824 for the budget of 4610: CONSERVATION COMMISSION for FY 2012. Charles Kimball seconded the motion. Motion passed 8:0.*

9. 4723 INTEREST ON TAX ANTICIPATION NOTES

Ms. Carlson explained that the Town has to sometimes borrow money in anticipation of paying taxes. The Town had to borrow in June 2011 for three weeks and then paid it back. Ms. Carlson put in to plan on borrowing two times next year. There was discussion about the possibility of paying bonds early in order to refinance them. Ms. Carlson said she would find this out.

*Patricia Martel moved for the Budget Committee to recommend \$4,600 for the budget of 4723 INTEREST ON TAX ANTICIPATION NOTES for FY 2012 (knowing it might need to be revisited upon bond information). Jeanne Nygren seconded the motion. Motion passed 8:0.*

Other items that were distributed included: 4196 Insurance; 4197 Advertising & Regional Associations; 4199 Town Report; and 4312 Highway (updated with HWSC input from 9/12/11).

Mr. Cordes suggested creating a spreadsheet that checked Selectmen's proposed budgets against the Budget Committee's review/recommendations.

Mr. Nygren was interested in knowing if goals would be met in revenues and if the tax rate would be affected.

Ms. Nygren requested to get first issue taxes (what is left unpaid and paid and the end of last year). Ms. Carlson noted that this was in the Town Report. Five percent was uncollected.

## **V. SCHOOL**

Ms. Girardi explained the expendable trust fund (@ \$65,000) to which a warrant article was necessary to add money and of which the School Board members were agents to expend for school building/grounds/maintenance.

Ms. Girardi mentioned that Mr. Lander spoke with Joyce Booker-Janvrin (Emergency Management Director) who is trying to get a grant to match in order to purchase a generator.

Ms. Girardi described the Lillian Frost trust: \$5,000 was given as part of Ms. Frost's will to the school with the stipulation that the school could spend interest (\$7,500 is the current amount that can be spent). Ms. Girardi said she would scan in the documents on the two trusts and email to Budget Committee members.

There was discussion about a line item transfer question as well as contention that was in the FY12 school budget. Ms. Girardi said she would ask Bonnie Sandstrom to send the approved FY11-FY12 budget to Budget Committee members.

## **VI. NEXT SCHEDULED MEETING: WEDNESDAY, SEPTEMBER 28, 2011 at 7 PM**

## **VII. ADJOURNMENT**

*At 9:04 PM, Mike Nygren made a motion to adjourn. Jeanne Nygren seconded the motion. Motion passed 8:0.*

Respectfully Submitted,  
Susan Perry,  
Recording Secretary