

## APPROVED OCTOBER 20, 2010

Chairman Charles Kimball called the meeting to order at 7:03 PM. Budget Committee members present were Charles Kimball, Mike Nygren, Andy Kohlhofer, Laurie Allore, Pat Martel, Selectman Greta St. Germain, Ida Keane, Town Administrator Heidi Carlson and Recording Secretary Jeanne Nygren.

A motion was made by Kohlhofer to accept the minutes of the October 6, 2010 meeting. This was seconded by Nygren. The vote was 5-1. St. Germain abstained as she was not present at this meeting.

Carlson passed out budgets on the following as there were no Department Heads present tonight.

**4196 INSURANCE****001 Property Liability****\$37,000**

All property-liability & public official's liability insurance. Vehicle schedule: approx \$500 per vehicle - 3 police cruisers; 1 police SUV; 1 rescue truck; 1 EM vehicle; Fire Tank 1 (army 6x6); Tank 5 (Mack tanker converted); Forestry 1; Engine 1; Fire Utility Truck 2005; Highway 2005 one ton truck. AT \$1000 per actual fire truck: E1, E3, T4. Town has signed up for a multi-year rate program which results in stable rates for one more year (excluding new coverage's); fine arts coverage on hearse and hand tub \$100. Estimated 5% increase based on added coverage's and predicted max rate increases as part of multi-year agreement. 2011 costs could include the tax deeded properties as well (approximately \$500 annual at current rate of \$0.69/\$1000 assessed value)

**002 Police Liability****\$ 519**

Additional insurance for the Police Department; increased based on premium cost in 2008, constant for the past two years at \$518.96.

**010 Deductible****\$ 1,000**

Deductible on property-liability insurance

**TOTAL REQUEST \$ 38,519****4197 ADVERTISING AND REGIONAL ASSOCIATION****001 Professional Dues****\$ 6,806**

NH LGC membership estimated at \$2,900.

NHLGC based on services.

Rockingham Planning Commission Dues \$3,906.

RPC dues based on \$0.93 per capita (4,200 population estimate used from NH Office of Energy and Planning). We underpaid the dues in 2009 based on receiving a default budget. Have budgeted for the amount quoted by RPC for 2011. This is recommended by the Fremont Planning Board for the 2011 budget.

**TOTAL REQUEST \$ 6,806**

The Planning Commission dues are up a little this year. The Town report went out to bid and the decision was to go with the low bidder. The Selectmen decided that we will not be mailing out the reports so the printing cost will be less as there are less reports to print. The bid was \$2,200.00 which is down about \$4,000.00 to print less copies. The report will be available on the website and available by CD if anyone wishes to view this report.

**4199 OTHER GENERAL GOVERNMENT****001 Town Report Printing****\$ 2,500**

This includes the cost to print annual report. A bid process was completed in September, with the low bidder being the same vendor who produced the 2009 Annual Report.

The Board of Selectmen has voted to cease mailing the Town Report to save money, in printing less copies and saving most of the mailing cost. Some reports must still be mailed out to State agencies and such. We are planning to print 750 reports to be available for pickup at Town Buildings by Monday February 28, 2010. As in the past five years, we will also have the report available on line. This happens as the particular reports are completed.

**002 Town Report Postage****\$ 200**

We will not incur the bulk cost of mailing out all Town Reports in 2011. This sum is included to mail out those required by Statute to state and other area agencies (NH DRA, LGC, State Library, UNH Library, residents who may request it who cannot come in to get one, etc).

**TOTAL REQUEST \$ 2,700****4215 AMBULANCE SERVICE****002 Raymond Ambulance****\$ 6,500**

The Town has received a new five-year contract proposal from Raymond Ambulance. The Town funds the contract at a certain level, and patients are billed for billable services from Raymond Ambulance Inc. The Town has had very good luck maintaining this contract for more than 10 years.

The current contract runs through April 1, 2011. The amount in accord with the contract would have gone to \$6,000 for calendar year 2010, but Raymond Ambulance Inc sent a letter to the Selectmen in August 2009 indicating that due to tough economic times, they would level fund their request. This saved Fremont \$500 on the contract price in calendar year 2010.

The Town's contract with Raymond Ambulance is contingent on annual funding being approved by the voters. A copy of that contract is attached as part of the budget

information provided. If approved, the contract would have a \$500 increase as of April 2013 and a second \$500 increase as of April 1, 2015.

**TOTAL REQUEST \$6,500**

**4711 DEBT SERVICE**

**4711-001 Principal on Long Term Bonds \$ 135,000**

Library \$50,000  
 Safety Complex \$45,000  
 Glen Oakes Land \$40,000

**4721 DEBT SERVICE**

**4721-001 Interest on Long Term Bonds \$ 67,692**

Payment #14 on the 20 year bond for the Safety Complex \$16,425

Payment #10 on the 20 year Library bond \$26,087.50 less \$ 2,127.00 refinancing rebate

Payment #6 on the Glen Oakes land \$27,690 less \$384.00 refinancing rebate

Interest payments are due on 02/15 and 08/15. The principal payment is due annually with the August interest payment.

The full debt schedules follow for the three bonds the Town currently has outstanding.

**\* 10/07/2010 update – The Library and Glen Oakes Bond were subject to a NHMBB refinancing process and show savings as above. New schedules for those two bonds are attached. This results in a savings of \$2,511 for 2011.**

4196-Insurance-Carlson said there is a potential that the insurance premium could be reduced by approximately \$500.00 if the Fire Department replaces two trucks with one, but it may not happen in calendar year 2011.

4711-Debt Services-Carlson received a letter in the mail that 2 of the 3 long term notes were refinanced as noted above.

Carlson is hoping the Selectmen do recommendations Thursday night and she will bring these recommendations and figures to the meeting on Saturday for the Committee to review.

Carlson then passed out the Police Department Budget.

Ida Keane came into the meeting at 7:40 PM.

The unanticipated revenues won't really help with this year's tax rate and if any additional money is received from the school, it may keep it even.

Kohlhofer asked on the Police Department if we have 13 officers now. Carlson said the Chief will have to answer this as she thinks there is one extra due to Larochelle being deployed in December and his replacement has been already been hired.

After the Budget Committee receives the School budget Nygren stated to the Committee to review and formulate their questions and to e-mail them to him and he will organize the questions for the school so there are no duplicated questions and have them ready for the meeting on December 1st. Other meetings were set to go through the School budget. These meetings will be Dec 1, 8, 15, 29 at 7:00 PM.

St. Germain stated there will be a Warrant Article on the ballot to combine the Clerk and Tax Collector positions in March.

The Budget Committee then started to go through the budgets that had recommendations by the Selectmen, to make their recommendations.

4130-Town Clerk-there was a discussion on whether the Clerks salary has to be on a warrant that is voted by the residents or not. There were different opinions on this question. St. Germain will get the answer from DRA and legal counsel to this question.

4140-Elections. Selectmen recommended \$5,665.00. A motion was made by Keane to recommend the \$5,665.00. This was seconded by Nygren. The vote was unanimous 7-0.

4150-100 Financial Administration/Budget Committee. Selectmen recommended \$2,150.00. A motion to recommend \$2,150.00 was made by Kohlhofer. This was seconded by Nygren. The vote was unanimous 7-0.

4150-036 to 054-Financial Administration/Treasurer. The Selectmen recommended \$6,850.00. A motion to recommend the \$6,850.00 was made by Martel. This was seconded by Nygren. The vote was unanimous 7-0.

4150-004 and 040 Financial Administration/Trust Funds. The Selectmen recommended \$700.00. A motion was made by Allore to recommend \$700.00. This was seconded by St Germain. The vote was unanimous 7-0.

4150-344 Professional Audit. The Selectmen recommended \$8,400.00. A motion to recommend \$8,400 was made by Kohlhofer. This was seconded by Nygren. All were in favor 7-0.

4152-Reappraisal of Property. The Selectmen recommended \$51,120.00. A motion to recommend the department's request of \$51,420.00 was made by Allore. This was in case this additional money is needed for the mapping expenses. This was seconded by Nygren. There was no vote. A motion was then made to recommend the \$51,120.00 by Kohlhofer. This was seconded by Keane. The vote was 6-1 with Allore a nay vote.

4153- Legal. The Selectmen recommended \$32,000. A motion to recommend \$32,000 was made by Nygren. This was seconded by Keane. The vote was unanimous 7-0.

4195-Cemeteries-A motion to table this budget pending receiving an estimate on work they want to do and to know what funds will be needed next year. A motion by Kohlhofer, seconded by Martel. The vote was unanimous 7-0.

4290-Emergency Management. The Selectmen recommend \$6,180.00. A motion to recommend in line 4290-001 truck repair putting in \$1.00 was made by Nygren. This was seconded by Allore. The vote was unanimous 7-0. A motion to recommend in line 4290-002 training and mileage to \$599.00 was made by Martel. This was seconded by Keane. The vote was unanimous 7-0. A motion to recommend the bottom line budget figure of \$6,180.00 was made by Nygren. This was seconded by Martel. The vote was unanimous 7-0.

4415-Health. The Selectmen recommended \$725.00. A motion to recommend \$725.00 was made by Keane. This was seconded by Allore. The vote was unanimous 7-0.

4442-Direct Assistance-A motion to table this budget was made by St. Germain. She stated that the Selectmen need to make a decision on whether to place the Director's stipend into this budget. This was seconded by Nygren. The vote was unanimous 7-0.

With no further recommendations a motion to adjourn the meeting was made by Kohlhofer. This was seconded by Allore. The vote was unanimous 7-0. The meeting ended at 9:20 PM.

The next Budget Committee meeting will be Saturday, October 16, 2010 at 8:00 PM.

Respectfully submitted,

Jeanne Nygren  
Recording Secretary