

At 6:00 pm the Board's meeting was called to order in the basement meeting room at the Town Hall. Present were Selectmen Annmarie Scribner, Greta St Germain, and Brett Hunter; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

OLD BUSINESS

1. Selectmen reviewed the minutes for 20 December 2012 and 27 December 2012. Motion was made by St Germain and seconded by Hunter to approve the minutes of 20 December 2012 as written. The vote was approved 2-0-1 with Scribner abstaining as she was not present at the meeting. Motion was made by Hunter to approve the minutes of 27 December 2012. St Germain seconded and the vote was unanimously approved 3-0.

2. The Fraud Policy is due for review in the spring of 2013.

3. Copies of the Credit/Key Card Policy were distributed for Board review and action next week.

4. The Board of Selectmen Rules of Procedure will be reviewed by members for further discussion next Thursday. Next Thursday's meeting will begin the cycle of every other week work sessions again as well.

5. Carlson outlined the additional furnace repairs at the Safety Complex and progress on the insurance repairs (now complete); and the sealed pan under the furnace, which began on Wednesday January 2, 2013.

6. A quote is being put together by an electrician doing other work in Fremont for the balance of items needed for the Department of Labor inspection. He thought he could get the work done prior to the State's January 20th deadline. The plumber finished the work at the Police Department for the emergency eyewash on Friday December 28th.

The Board said that this should be completed within the 2012 expenses.

7. Library Trustees are still waiting for quotes on the installation of the chlorination system at the Library. This will be a 2013 budget expense.

8. Selectmen reviewed budget expenditures to date; revenue estimates for 2013; and discussed forms and paperwork for budget public hearing.

9. Carlson shared with the Board three quotes from leasing companies relative to the lease/purchase financing for the new fire truck purchase. There was discussion about scheduling the bond public hearing date, possibly for January 31, 2012. Selectmen asked Carlson to put together a one page information sheet on the costs for the fire truck to address questions at the Public Budget Hearing next week.

10. Copies of the 2013 Town Meeting Warrant draft to date were circulated to Board members. Selectmen also reviewed information submitted this evening by Renee King, which she had obtained today from Attorney Paul Sanderson at LGC regarding the Animal at Large Ordinance (currently shown as Warrant Article 4). The updated legal review indicated that there is a need for additional language to support the ordinance and the fine provisions. With so many outstanding issues and a question of enforceability, the Board decided to remove it from the Warrant this year. Pending further review of it, and verification that it is enforceable, the Board would consider it for next year if resubmitted with appropriate changes.

NEW BUSINESS

1. Selectmen reviewed the payroll \$18,630.10 and accounts payable manifest \$39,945.95 for the current week dated 31 December 2012. Motion was made by St Germain and seconded by Hunter to approve the manifests. The vote was unanimously approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

Selectmen reviewed a resignation email letter from LeeAnne Hatch as the Summer Camp Director. The Board asked for the position to be posted soon so that the program gets everything done timely for the summer.

3. Selectmen signed outgoing correspondence to Unifirst regarding cancellation of the rug contract at Fremont Safety Complex.

4. Selectmen discussed Town Report planning, including items to be included in their report for the year. This includes being diligent keepers of taxpayer dollars, the new auditors and progress with those updates, replacement of the one ton highway truck and purchase of a backhoe, purchase of the Smith property, new website going live, use of fund balance to reduce the 2012 tax rate, the Presidential Election, completion of the 911 mapping project, Memorial Day, Wreaths Across America, and Veterans Open House programs, and presentation of the Boston Post Cane.

The Board discussed a dedication and cover photo for the report.

5. The Board discussed legal services for the Town.

At 7:40 pm motion was made by St Germain and seconded by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

At 7:50 pm motion was made by Hunter to return to public session. St Germain seconded and the roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

Motion was made by Hunter and seconded by St Germain to seal the minutes indefinitely. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

St Germain will make contact with the attorney reviewing this matter for further guidance.

Carlson was asked again to follow-up with Jay Somers of Comcast, regarding the return line to Exeter.

NEXT WEEK

The next regular Board meeting will be held on Thursday January 10, 2013 at 6:00 pm. The Board will meet at 6:00 pm on Tuesday January 8, 2013 prior to the Public Budget Hearing to review any petitions which may be submitted.

With no further business to come before the Board, motion was made by Hunter and seconded by St Germain to adjourn the meeting at 8:00 pm. The vote was unanimously approved 3-0.

Respectfully submitted,
Heidi Carlson, Town Administrator