

At 6:05 pm the Board's meeting was called to order in the basement room at the Fremont Town Hall. Present were Selectmen Annmarie Scribner, Greta St Germain, and Brett Hunter; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

Selectmen reviewed the folder of incoming correspondence and bills paid this week, payroll, and bills for payment in a future week.

Selectmen reviewed the budgets with Hunter that they had approved last week, most of which had gone on to the Budget Committee for their meeting last evening.

OLD BUSINESS

1. St Germain moved to approve the minutes for 20 September 2012 with one typo to be corrected. Scribner seconded and the vote was 2-0-1 with Hunter abstaining as he was not at the meeting.

Selectmen clarified that the minutes for 13 September 2012 had not been approved last week as Hunter had not yet been through them. Final action on these minutes had been tabled. The non-public portion of the minutes of 13 September 2012 was approved this evening, and remain sealed indefinitely.

The Board corrected the minutes of September 13, 2012, including the vote to seal the non-public session minutes. With this correction, motion was made by St Germain and seconded by Hunter to approve the minutes of September 13, 2012. The vote was approved 3-0.

2. Carlson explained to the Board that more research was being done on the tax deed for parcel 03-200 as the prior owner had filed for bankruptcy. Return information from the bankruptcy attorney is still pending.

3. No further research had been done on the RSA 32:5-c tax cap, but it does have to be adopted by both the Town and School District.

4. Selectmen continue to review the Neighborhood Beautification Ordinance independently, and further Board action will follow.

5. The Board will review undertake the annual review of the Town's Purchasing Policy, and a copy will be circulated again.

6. With regard to a potential conflict of interest question posed by Bob Meade, the Board decided that if Meade's other employer is involved in the placement of modular homes in the Town of Fremont, that another inspector (Gene Perreault) would need to do any associated inspections.

At 7:00 pm Department Head H D Wood met with the Board to provide some Police Department updates. He presented an information package for his personnel file, that had been completed along with a Form I that needs to be submitted to Police Standards and Training. Selectmen reviewed the information and Chairman Scribner signed Form I and returned the form to Wood for processing with the NH Police Standards and Training Commission.

Wood discussed the former Trustee program that was provided to the Fremont Police Department. He said he knows of some previous problems due to lack of supervision that had been disclosed to him. He stated that after discussion with one of the Supervisors at the Rockingham County House of Corrections, he would like to review the program again. He has ensured the Board that there would be tighter supervision of these individuals. He mentioned having someone three days a week for four hours a day

with a checklist of specific tasks to complete, with close supervision. The Board said they would support this initiative with the \$10 per day lunch limit, and close supervision offered by the Police Department.

Wood said he has talked with personnel about cell phone usage and mentioned the cell phone reimbursement for supervisors, which is paid out at \$25 per month (previously paid out in four month increments). He discussed with the Board the desire of officers to have a cell phone in the cruiser from which to make calls, instead of using their personal phone and using up their minutes. He proposed purchasing phones (3) and a plan, out of the equipment line with support from the telephone line item within the budget. He said he was only looking for outgoing and incoming calls, with a phone in each one of the cruisers.

In response to Board feedback, Wood said he will investigate cell phone plans and costs for minutes.

Wood said he has not yet sat down to review the budget submitted and plans to work on that shortly with Carlson. He is reviewing Department expenditures, and Carlson said that the September budget reports would be available next week.

With regard to the purchase of a new cruiser next year, Wood said he will put together a package of information cost, cost efficiency, maintenance and equipment on all three types of cruisers now available. He said that a leasing arrangement may be cheaper in the end, and he will look in to this as well. There was discussion that Capital Reserve Funds cannot be used on a lease payment, and that to withdraw money from a Capital Reserve Fund toward the purchase of a cruiser did have to be an individual warrant article.

The Board stressed that the budget and financial impact of purchases was a key element and that they would look at anything that might serve to save the Town money, and still met our needs. Wood described and showed a photo of cruiser that he may look into that would be a cost-savings.

Wood asked if the cruiser fuel lines needed to be set up with such detail. Carlson indicated that it is cumbersome at billing time, and it does take a great deal of time to administer (at the Selectmen's Office and at the Police Department). The Board felt that there was no need to track separately if the Department did not need the data. Wood said he did not think so, but that maintenance on each unit should be kept track of individually.

There was a lengthy discussion about prosecution services and the use of the Rockingham County Attorney's Office. The Town had been contacted by Chief Kane of the Exeter Police Department, who is seeking to return the prosecution agreement to 80/20 (Exeter/Fremont) from the current 83/17 percentage arrangement. A few years ago, Fremont dropped from 20% to 17% due to financial considerations.

Wood said that returning to Fremont paying 20% at the attorney's current rate would increase Fremont's financial cost to \$16,610 in 2013. Wood presented an alternative proposal for the Board's consideration totaling \$12,000 to hire an independent prosecutor that he knows, who currently works for the Town's of Windham, Brentwood, Epping, and East Kingston. The Board said that they would consider this, and Wood discussed the proposal.

Wood responded to the Board's memorandum regarding the Police Department's representative to the Shelter Committee, and he will be the representative.

At 7:35 pm motion was made by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (a) and (c) to discuss employee matters. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

At 8:00 pm motion was made by St Germain and seconded by Hunter to return to public session. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

A motion was made by St Germain and seconded by Hunter to seal the non-public session minutes indefinitely. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

St Germain moved to change Officer Carlson's title to Detective. Hunter seconded and the vote was unanimously approved 3-0. No change in pay status is associated with this update.

Wood advised the Selectmen that he has directed patrols in the school zone on weekday mornings, and at the Church on Sundays.

Wood left the meeting at approximately 8:10 pm.

NEW BUSINESS

1. Selectmen reviewed the payroll \$23,397.02 and accounts payable manifest \$560,593.07 for the current week dated 28 September 2012. Motion was made by St Germain to approve the manifests. Hunter seconded and the vote was unanimously approved 3-0.

2. A manual accounts payable manifest for the \$1,033.50 interest payment automatically debited (Citizen's Bank) from the Town's NOW account was reviewed. Motion was made by St Germain to approve this manifest. Hunter seconded and the vote was unanimously approved 3-0.

3. Selectmen signed outgoing correspondence to Randy Grasso regarding Seacoast Farms; and to Katherine Arsenaault regarding her resignation from the Tax Collector position.

Selectmen decided to hold a budget work session at 4:00 pm on Tuesday October 2, 2012 at the Town Hall. This will be posted and put on the website this evening.

Scribner left the meeting at approximately 8:20 pm.

4. Carlson discussed engineering at Gristmill Road. The owner, Mike Weymouth has verbally requested to continue using the project's original engineer Bill Rollins, who was with Stantec when at last there was construction engineering of the project. Weymouth was advised by Carlson to send a letter for review by the Selectmen and Planning Board outlining his request. Selectmen did not see a problem with such a request, but will wait to receive a letter. Bill Rollins has contacted the Town, and is looking into the insurance requirements, as he is currently working for the State and doing consulting work on the side.

5. The Bureau of Infectious Disease Control and NH Public Health Laboratories (PHL) have extended the time frame for which mosquito batches will be accepted for testing. This extension has been made due to the changes in arboviral activity late in the season and the projected weather forecast.

Should towns or jurisdictions decide to continue trapping and testing this season, the NH PHL will now be accepting samples trapped and collected through October 12, 2012. The Town of Fremont's contractor, SWAMP Inc will continue to collect and test mosquitos through that time.

6. Selectmen opened and reviewed the only proposal received for painting projects at the Town Hall and Meetinghouse. The proposal was from Dzioba Construction and needs further investigation by the

Building Inspector prior to the possibility of an award. Given only one proposal, the sum was not yet revealed.

7. Selectmen discuss the Stop Work order posted at the Olson gravel pit for a dwelling constructed without any permits. Dan Olson had made contact with the Selectmen's Office after receiving the Building Inspector's posting and letter. Carlson discussed with the Board the overlapping zoning districts that affect this lot, and whether a variance to that Ordinance term applies, or if the owner should apply to the Board of Selectmen for a temporary trailer at this location (a separate Zoning Ordinance article and section). Selectmen felt that the application for a Zoning Variance given the overlapping zone was the best approach, and also felt that the owner should move forward with his pending septic system approval to begin the permitting process.

8. Selectmen reviewed a complaint via the Town's website from a resident on Meetinghouse Road regarding the condition of the road. The concern had also been forwarded to the Road Agent, who had looked at the area and submitted a photo for the Board to review. The Road Agent states that patching the area would be nothing but a temporary bandaid that will be torn up at the first pass of the snowplow. He would like to look at it for consideration in next years budget. He felt that it would cost upward of \$4,000 to repair it and that he did not have that money in the current budget. He indicated it is not a hazard, just a well-worn area, like many roads that are of the same vintage.

9. Carlson advised the Board she had talked with Sue Miller this week about language for a final statement on completion of the wall on North Road. The Miller's did not have any specific language they were looking for, so some type of final letter will be drafted for the Board and the Miller's to review.

Mark Piktin had also gotten a price from Stantec and Jones & Beach for resetting the drill holes. Jones & Beach (who bought all of RSL's work) was \$750 versus a few thousand it would be at Stantec, and the Board stated that they had earlier agreed to this final portion of the work.

With no further business to be brought before the Board, motion was made by Hunter to adjourn at 9:00 pm. St Germain seconded and the vote was unanimously approved 2-0.

The next regular Board meeting will be held on Thursday October 4, 2012.

Respectfully submitted,

Heidi Carlson
Town Administrator