

At 6:05 pm the Board's meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter and Greta St Germain; Town Administrator Heidi Carlson; and Police Chief Neal Janvrin.

Chief Janvrin led the group in the Pledge of Allegiance.

Chief Janvrin met with the Board to discuss the Department's eligibility for a NH Department of Homeland Security Grant Opportunity to fund two Motorola portable radios in the amount of \$4,196.16. The Board will need to hold a public hearing in accord with NH RSA 31:95-b to accept and expend the grant money. The Board was agreeable to the acceptance of the grant money to purchase the radios. Selectmen signed the Radio Recipient and MOU certification. A date of June 14, 2012 was set to hold that Public Hearing.

Chief Janvrin then briefly discussed with the Board hiring a part-time fill-in clerical person to be used when the Police Administrative Assistant is out on vacation or sick leave. Selectmen would like to wait until the full Board is in attendance and will discuss this further at that time.

Chief Janvrin left the meeting at 6:20 pm.

OLD BUSINESS

1. Selectmen reviewed the minutes for 10 May 2012. Motion was made to approve them with some typographical corrections by Hunter and seconded by St Germain. The vote was approved 2-0.

Selectmen reviewed a letter from Gerry Tilley addressed to Selectmen and Cemetery Trustees regarding the December 2012 Wreaths Across America Program. Tilley is requesting that it be combined with Hero Christmas Tree. She would like to use the large evergreen at the front corner of the Town Hall lot for the Hero Christmas Tree. Her letter explains the program, which is a nationwide event held during the Christmas season to help our citizens remember and honor those who were/are ready to give their lives for our freedom. Stars are placed on the tree to commemorate New Hampshire's POW's and MIA's (black stars); as well as servicemen and women who were killed in action (gold stars); and those who served in the past or who are currently serving our country (blue stars). The five inch wooden stars identify our heroes by name, branch of service, and conflict, if applicable.

She also asked the Board to consider a second addition to the program, the Wreaths Across America project that arranges for the placement of wreaths on the gravesides of veterans buried in Fremont's cemeteries that are exactly like those that they make for Arlington National Cemetery. Tilley, as the Wreaths Across America location leader, in cooperation with the People's United Methodist Church, her responsibilities would include securing sponsors who would purchase wreaths for the gravesites, providing assistance for the unloading of the truck and storage of wreaths, and arranging for community members and groups to place the wreaths on Fremont Veteran grave sites.

Wreaths Across America is scheduled for Saturday 15 December 2012 at the Fremont Town Hall. Selectmen were amendable to the additions to the 2012 program in Fremont, and said that the Cemetery Trustees should also be provided the letter for their next meeting and consulted for the portion of the program that would place wreaths on Fremont Veteran graves.

3. There was a brief discussion on the Records Retention Policy. All have found it to be well-written and good for the Town. Hunter continues to work on the Appendix A which contains the list of all items to be retained and the timeframes outlined by Statute.

4. Carlson had provided the Board with copies of the NH DOT Bridge Aid Process for information purposes, in terms of the RFQ for engineering, and how the process will move forward following the Highway Study Committee review.

5. There was a brief discussion about website updates and a request for spring photos so that a new header can be added for the spring season. The subscription service is also up and running.

6. Selectmen reviewed and signed the contract with Shift Energy for completion of the Safety Complex Solar Panel work. The total contract sum is \$2,750 for the original as quoted with a net \$1,994 upgrade for the tank, coil, and controller. The Town/Shift will attempt to get a \$2,456 credit for return of the previously purchased (new) storage tank that is on site. The contract has been reviewed and approved by NH OEP and TRC. Selectmen signed the contract, which references all Exhibits and Appendices, and is in the total amount of \$4,744.

Carlson advised the Board that Mr Dunn of Shift Energy is also pursuing a NH PUC grant for installation of solar hot water, which could result in up to \$1,300 additional grant money for the project. It was decided that the June 14, 2012 NH RSA 31:95-b hearing for acceptance of the Homeland Security radio grant funds would be combined with the PUC grant/credit funds for solar system hot water installation at the Safety Complex.

7. There was discussion about Memorial Day preparations and information for the program.

8. The executed 2011 tax lien in the total amount of \$265,385.09 was reviewed by the Board.

NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$10,643.51 for the current week dated 18 May 2012. Motion was made by St Germain to approve it. Hunter seconded and the vote was unanimously approved 2-0.

2. Selectmen reviewed the folder of incoming correspondence and bills for payment.

3. Selectmen reviewed and approved the June Newsletter.

4. Carlson advised the Board that an insurance review/inspection of Town owned buildings (valued over \$100,000) was completed today by American Appraisal on behalf of the Town's insurer, NH LGC Property Liability Trust.

5. Selectmen signed the first issue property tax warrant for 2012 in the amount of \$4,929,166.00. Carlson notarized the document.

The next regular Board meeting will be held on Thursday May 31, 2012. The Board will meet next week at 6:00 pm here in Fremont to act on manifests; followed by traveling to the Regional Boards of Selectmen meeting for 7:00 pm in Kingston. If the Kingston meeting is cancelled or postponed, the Board will continue their meeting in Fremont at 6:00 pm.

At 7:50 pm Road Agent Mark Pitkin came in to the Board's meeting to discuss the intersection letter and estimate from Dan Tatem of Stantec. The total price for the work needed to engineer the intersections is \$7,318. Pitkin said this scope of work gets what he needs done to move ahead on this project. He is anxious to start to the roads and intersections can be ready for paving.

Selectmen signed the quote with the conditions that Pitkin review it to be sure it is what he discussed with the engineer; as well as pending receipt of the quotes from the other survey companies that Stantec had received (to be in compliance with the Town's Purchasing Policy).

Selectmen then reviewed the paving contract received from Continental Paving with Pitkin. Pitkin had not yet reviewed the quote, but saw the number of \$146,350 quoted, and said it was incorrect. The total of the work planned is approximately \$96,000. Action was tabled on this item and Pitkin took copies of the letter and proposed contract to review.

In response to review of the bills, Selectmen asked Pitkin about recent repairs to the backhoe. Pitkin explained that the throttle was sticking and that was a \$280 bill and needed to be fixed. He said additional work was done this week to fix the horn and a cable, but Pitkin has not yet reviewed the bill. He thought the equipment needed a couple of things and he feels that moving ahead it will be all set.

Pitkin left the meeting at 8:05 pm.

With no further business, motion was made by Hunter to adjourn the meeting at 8:05 pm. St Germain seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator