

The meeting was called to order at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Annmarie Scribner and Brett Hunter; Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

Selectmen reviewed the bills paid this week and invoices for future payment.

OLD BUSINESS

1. Selectmen reviewed the minutes for 26 April 2012. Action was deferred on the minutes until the quorum of the Board that was at the meeting of April 26th is present.
2. Selectmen discussed Memorial Day services progress to date, including a Grand Marshal.
3. There was some discussion about the new website and feedback on additional items to be updated. The scheduled go live date is Wednesday May 9th. Many updates are still underway. Copies of an email Q & A section (for use to ask questions through the website) were distributed for review by Selectmen.
4. There was further discussion about the Safety Complex rug rental service, and Carlson's conversation with Chief Janvrin on the matter. The Town would have to buy the rugs and at some point, upgrade the Complex vacuum cleaner. It was felt that this could still result in a savings. Carlson will talk with Chief Butler about it as well, and check the Town's current contract with Unifirst.
5. April water tests at the Library were all absent bacteria.
6. Copies of the Disaster Recovery Policy with input from DayStar was printed and copied for Board members. This will be further reviewed and discussed.

Hunter distributed copies of a Records Retention and Destruction Policy for members to review. It refers to the State Statute NH RSA 33-A and will be reviewed and further discussed.

Selectmen met with Road Agent Mark Pitkin at 7:00 pm. Pitkin reviewed the Spaulding & Frost Development punch list with the Board and explained the balance of work to be completed. This includes additional loaming on the shoulders due to the offset of paving and the road edges.

Pitkin also discussed his plans to pave Rogers Road and Leavitt Road. He is grinding on Leavitt Road from North Road to the bridge and will then put down a two inch base. He will then go down from the bridge to Shirkin Road with an overlay.

Pitkin is obtaining an engineering cost to see about shifting the intersection to make it better. He is also installing culverts on Rogers Road.

With regard to paving prices, he discussed the vendors and said that he had chosen Continental for the lowest price.

He said the price for grinding, paving and installing shoulders (gravel) is approximately \$100,000.

Pitkin said that he had obtained paving quotes from Advanced Excavating & Paving of Suncook NH; Bell & Flynn; Brox industries; and Continental Paving. Continental was the best price and Pitkin met with them yesterday to be sure their proposal included everything.

There was discussion about what the State's schedule might be to repair Beede Hill Road and Route 107. Pitkin did not think that it would be addressed any sooner than when it may be on the State's list. It was suggested that our State Representatives and Senator be contacted to let them know that they are in disrepair.

Pitkin said he would see what happens once the big projects are done and then plan to use any residual money on overlay for some of the subdivision roads.

Pitkin said he would keep with past practice and reserve \$50,000 in the budget for winter to be safe to get through the end of the year.

Selectmen discussed ID badges for town employees who are working outside or in people's homes. The Building Inspector and Health Officer has an ID, and it was decided to do a photo ID for the Highway Department employees. It was also decided to price colored tshirts with the reflective stripe for safety.

NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$16,673.05 for the current week dated 04 May 2012. Motion was made by Hunter to approve it, seconded by Scribner and voted unanimously in favor 2-0.
2. Selectmen reviewed the folder of incoming correspondence and bills for payment.
3. Copies of the April 30th Town budget report were distributed for Board members to review.
4. Carlson advised that the 2012 LGC wage study has been completed on line. Scribner offered to do the required review of the information and will contact Carlson when she is finished, so that the final submission to NH LGC can be done.
5. Selectmen signed a Cemetery deed for Richard & Patricia Johnson and it was witnessed and Notarized by the Town Clerk Lori Holmes, who came into the meeting for this purpose.
6. The end of April 2012 Treasurer reports were distributed to the Board for review.
7. Copies of the Town Clerk's clerical assistant evaluation form were made for Board members to review.

There was discussion about the Town setting up a PayPal account (as a vendor) for acceptance of property taxes. Further information would have to be gathered.

There was discussion about the Highway Study Committee and their intended purpose, now that the Town has purchased a backhoe. Carlson advised that the original task list included a great deal about the conversion to Town-owned versus rented equipment, but that the Committee over time had also done a great deal further to assist with Highway Department operations. Currently they are reviewing the bridge proposals.

The topic will be brought back for further review when the whole Board is present.

The next regular Board meeting will be held on Thursday May 10, 2012.

The meeting came to a close at 7:50 pm when Hunter left to respond to a fire call.

Respectfully submitted,

Heidi Carlson
Town Administrator