

At 6:00 pm the Board's meeting was called to order in the main floor meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Annmarie Scribner, and Greta St Germain; and Town Administrator Heidi Carlson.

OLD BUSINESS

1. Selectmen reviewed the minutes for 15 December 2011. No final action was taken to approve them.
2. Selectmen discussed sale of the old emergency management truck in response from a request from the Emergency management Director to liquidate it. Chief Janvrin has checked the VIN number to ensure that it is Town property. The vehicle is not currently roadworthy and the Board approved of offering it for sale by sealed bid.
3. Chief Butler submitted a quote for \$2,000 for a copy machine for the Fire Rescue Department. The Board did not approve this request and again referred him to purchase an all-in-one printer for this purpose.
4. Chairman Hunter signed for acceptance of the \$25,000 LCHIP Grant for the Smith land purchase and there was brief discussion about the grant's requirements.
5. Carlson provided an update on the Safety Complex energy grant work. The new solar panels have been delivered to the Complex and work may begin at the end of this week, weather permitting for the solar hot water system installation. A deposit check was prepared with the manifest this evening.
6. The Town Public Budget hearing is posted for Wednesday January 11, 2012. The snow date is Thursday January 12, 2012. The School District Public Budget hearing is posted for Thursday January 12, 2012 with a snow date of Friday January 13, 2012. Notice will be published in the electronic version of the January 2012 newsletter and in the December 30, 2011 edition of the Union Leader.
7. Selectmen reviewed an updated draft of the 2012 Town Meeting Warrant. An updated Ethics Ordinance has been sent by Attorney Ryan. Selectmen are still reviewing this for content, but Scribner moved to place the Ethics Ordinance adoption on the Warrant with the Selectmen's recommendation for acceptance. St Germain seconded and the vote was unanimously approved 3-0.
8. Carlson indicated that a third company had been out to look at the sprinkler work at the Library this week. The lowest written proposal at this time is from Fire Alarm & Safety Technologies. After further discussion, and the desire to get the system up to code and alleviate any chance of bacteria in the system, the Board approved the expense. If this does not solve the problem, the Board directed Carlson to work with SecondWind and find a bacteria expert.
9. Selectmen reviewed and approved budget line item transfers (updated from last week for Building Inspector).
10. Chairman Hunter initialed the pages of the contract with Freedom Renewable which had been executed 10/27/2011.
11. Selectmen discussed the Lindahl letter and Seacoast United Soccer, including the most recent letter from Jones & Beach Engineers. The Board was united in their thought that the logs should not be removed from the site due to the additional damage to the land which could occur due to further work and removal of the timber. The Board asked Carlson to send a letter to the Conservation Commission with their thoughts on the matter.

NEW BUSINESS

1. Selectmen reviewed and approved the payroll manifest \$20,676.83 and accounts payable manifest \$68,421.67 for the current week dated 23 December 2011.
2. Selectmen reviewed the folder of incoming correspondence and bills for payment next week.
3. Selectmen signed a letter to employees to accompany Personnel Policy with the 2012 holiday schedule, payroll schedule, and timesheets. This will go out with paychecks tomorrow. Selectmen also signed a letter to Fremont Pizzeria regarding billing.
4. There is not enough material yet for the January 2012 Newsletter, so the Board agreed to review it next week and get any comments back to Carlson so it can be published electronically by early January. The goal is to mail the January Town meeting edition to all households.
5. Selectmen reviewed and approved the Cooperage Forest Manifest #2011-008.
6. Selectmen reviewed a request from Waste Management requesting use of the Highway Shed site for storage space next week as they remove totes from the Town of Danville and prepare them for transport back to their facility. In exchange for use of the space, Carlson had asked Waste Management to consider extending the Town's collection contract from its current end date of 03/31/13 through 12/31/13 at no additional cost.

Waste Management had agreed to this and sent a letter to the Town confirming a contract extension through 12/31/2013 at a 0% increase for the additional nine months. The Board reviewed and accepted this contract extension letter and will send a confirmation letter.

Carlson will speak with the Road Agent to get his approval and an acceptable space for their use.

At 6:55 pm Selectmen met with Dan Tatem and Rene LaBranche of Stantec Consultants regarding their earlier submission of information regarding the Cooperage Forest subdivision engineering oversight. The meeting moved in to the Selectmen's Office as Budget Committee members were arriving for their 7:00 pm meeting.

Tatem and LaBranche reviewed the project, discussing the paving in detail, including issues that had arisen throughout, shoulder work, and slopes. After review of the material and discussion of the project in detail, Selectmen agreed to the additional money necessary for engineering services, and Chairman Hunter signed a contract for a budget increase of \$5,624.00 in engineering services. The overall cost of the project had come in under the letter of credit total, and they explained that the value added for the extra work was a benefit to the Town, landowners, and users of the road. They indicated they had prepared good documentation of all the work completed. A full package will be presented to the Town at the completion of the project.

Tatem described the balance of work remaining to be completed in the spring and indicated that the Town would not be charged any additional costs for product and services bought into the new year. Tatem and LaBranche estimate the project road work is 96% complete. Tatem said he would forward the punch list for the Selectmen's review.

With no further business to be brought before the Board, motion was made to adjourn at 7:20 pm by Scribner. St Germain seconded and the vote was approved 3-0. Hunter moved down to the Planning Board meeting and St Germain to the Budget Committee session in progress in the main hall.

The next regular Board meeting will be held on Thursday January 5, 2012. Selectmen will review the vendor manifest and newsletter individually next week once they are complete.

Respectfully submitted,

Heidi Carlson
Town Administrator