

At 6:04 pm the Board's meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Greta St. Germain, Annmarie Scribner and Selectmen's Clerk Jeanne Nygren.

Mr. Bill Letsky from Virtual Town Hall began a presentation for the new web site for the Town. He did a presentation of his product. His company primarily services municipalities. He will also send tonight's power point presentation to the Selectmen. After discussion the Board told him to put together a service agreement and send to the Town Administrator. He will call to set up meetings for what departments would want on their pages of the site. The Board wanted him to include their one-time fee of \$3,995.00 which will be paid this year from budgeted funds. The Board thanked Mr. Letsky for this presentation and he left the meeting at 6:40 pm.

The Board postponed approval of minutes for the October 13, 2011 meeting until next week.

At 6:45 pm Police Chief Neal Janvrin, Deputy Reese Bassett and Fire Chief Richard Butler came into the meeting. Chief Butler had budget items for the Board to review. He indicated their recommendation for the phone line doesn't cover the station phone bills which total approximately \$1,800 for the year according to his calculation.

Hydrant maintenance (\$200.00) as of today \$192.00 has already been spent and won't cover anything needing to be fixed next year. EMS training was reduced to \$2,000.00 from \$4,000.00. Butler said this won't cover any new employee training. It covers for only two people, they have three who recently joined and are interested in EMS training, at a cost of \$750.00 for each EMT class). The State and Federal new conversion requirements also has to be allotted for existing members.

Butler wanted to purchase the copy machine for the Department. The Board doesn't want to get into a large machine that will need another lease and feels he could just get a small HP copier and all-in-one and the larger jobs could be done with the Town's or Police Station's copier. The Board will look at these lines for any reconsideration and Butler left the meeting at 7:00 pm.

At 7:05 pm a motion was made by Scribner and seconded by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. The roll call vote was unanimously approved 3-0; Hunter – aye; St Germain – aye; Scribner - aye. Nygren left the meeting at this time.

Bassett and Janvrin left the meeting at 9:00 pm.

At 9:05 pm motion was made by Scribner to return to public session. St. Germain seconded and the roll call vote was unanimously approved 3-0. Motion was made by Scribner and seconded by St Germain to seal the non-public meeting minutes for one year. The roll call vote was unanimously approved 3-0; Hunter – aye; St Germain – aye; Scribner – aye. The Board made no further decisions at this time.

Nygren returned to the meeting.

A motion to approve the accounts payable manifest totaling \$12,488.36 for the current week dated 21 October 2011 was made by St. Germain. This was seconded by Scribner. The vote was unanimous 3-0.

The Board then reviewed folder of incoming correspondence and invoices for payment next week.

After review of Cooperage Forest Escrow Manifest #2011-003 CFE for a total of \$5,750.00 for engineering services, a motion to sign was made by St. Germain. This was seconded by Hunter. The vote was unanimous 3-0.

The Board reviewed the November Newsletter and changes were made by Hunter.

The Board reviewed the DRA Tax Rate worksheet and made no changes to overlay.

Nygren left the meeting at 9:30 pm and the Board started a work session for review of budgets.

The Board re-reviewed the Highway budget (4312). Mark Pitkin brought in updates today from earlier discussion with the Board. The budget has been changed to allow for a potential 3.5% wage increase for FT permanent staff, which increased the budget by \$752. The Board reviewed this information and recommended a new bottom line of \$404,252 for Highways and Streets.

Selectmen discussed the 4151 Financial Administration – Other budget proposal now that the pricing has been determined with choice of a new auditor. This budget line includes the Treasurer, Trustees of Trust Funds, Budget Committee and Audit. Motion was made to recommend a total of \$19,060 for 4151 (including the previously recommended \$6,810 for the Treasurer portion) by Scribner and seconded by St Germain. The vote was approved 3-0.

Hunter left the meeting at 9:35 pm.

Selectmen St Germain and Scribner reviewed the Fire Rescue Department budget and discussed the items presented by Chief Butler.

The Board made no other changes to the Fire Rescue Department recommendation.

NEXT WEEK

The next regular Board meeting will be held on Thursday October 27, 2011. There is a Budget Committee meeting on Wednesday October 26, 2011 at 7:00 pm.

Motion was made by Scribner to adjourn the meeting at 9:45 pm. St Germain seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk