

Approved 10/27/2011

At 6:10 pm the Board's meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Greta St. Germain, Annmarie Scribner and Selectmen's Clerk Jeanne Nygren.

A motion to approve the minutes of the October 6, 2011 and October 11, 2011 meetings as amended was made by Scribner. This was seconded by Hunter. The vote was unanimous 3-0.

The Personnel Policy was held for another meeting.

A corrected page of the Snow Removal and Plowing Contract for Steve Chase was signed by all Board members.

The Board scheduled another budget work session for their October 20, 2011 regular meeting. The only appointment they will address is Virtual Town Hall, which is scheduled for 6:00 pm. There will be no other appointments taken that evening.

No decision was made on how to proceed on sale of tax deeded properties. The Town has been contacted by an abutting tenant to one of the old cooperage buildings and is interested in the sale of the Town-owned (tax deeded) unit adjacent.

Selectmen reviewed a new State of NH Health Officer appointment form for Robert Meade, and a renewed Deputy Health Officer appointment for Trudie Butler. A motion was made by Scribner to approve both appointments. This was seconded by St. Germain. The vote was unanimous 3-0. Selectmen signed both forms.

The Board then re-signed a corrected copy of the 2010 abatement for parcel 03-037.001.

The review of proposed DayStar network updates and a budget priority list for the Safety Complex computer systems will be held for a future week.

NEW BUSINESS

1. A motion to approve payroll dated October 14, 2011 in the amount of \$36,893.87 was made by Scribner. This was seconded by Hunter. The vote was unanimous 3-0. A motion to approve accounts payable \$42,889.30 dated October 14, 2011 was made by Scribner. This was seconded by St. Germain. The vote was unanimous 3-0.

2. The Board then reviewed the folder of incoming correspondence and invoices for payment next week. One invoice was pulled out and denied by the Board for payment.

3. The Board signed Cooperage Corners manifest #2 to approve payment of a coring charge to John Turner Consulting.

4. A pole license for PSNH Pole #65-0464 was reviewed and signed. This will be returned to the Town Clerk for processing.

5. The line item transfer request for the Cemetery budget was not signed by the Board as no dollar amount or transfer line item data was on the form.

6. An Intent to Cut for parcel 06-020.001 owned by Seacoast United Soccer was held until the meeting and site walk tomorrow by the Forest Ranger and DRA Timber representative. They are planning to view the site and determine if there are any forestry issues. Carlson talked with Matthew Jensen today by phone and he agreed to stop work in light of his not having properly signed Intents in Fremont or Epping yet.

Scribner spoke of the 250th celebration activities. The Committee suggested using a picture of the Town Pound and 250th seal on the Town Report for 2011. The Board wanted to see these pictures that will be considered along with any other pictures available.

The Board went through the three audit proposals that were received in response to the posted RFP. Scribner stated she has dealt with Plodzick & Sanderson for the past five years and St. Germain said they are highly recommended by Cindy Gillespie, who is the Finance Director in Rye and also works with the SRRDD 53B Committee. The Plodzick proposal is the lowest cost received as well. Scribner moved to award a three year audit contract to Plodzick & Sanderson in accord with the RFP and proposal received. This was seconded by St. Germain. The vote was unanimous 3-0. Scribner asked that the companies be notified who received the award of this bid.

The Board attempted to work on the Police Department budget and while reviewing realized the wage matrix submitted was incorrect. Scribner marked up her sheet from last year's matrix which should be labeled adopted matrix 2010 and gave a copy to Nygren so that it can be updated by Chief Janvrin.

Road Agent Mark Pitkin came into the meeting at 7:55 pm to go through the Highway Department budget. He said he hasn't changed much of anything other than putting a warrant article in for road paving work. The Board thought maybe he should put this money for hot top and sealing back into the operating budget and not put on as a warrant article.

It was decided to change the Capital Reserve Article for highway equipment to \$50,000 from the original request of \$25,000. Pitkin went through the Bridges Capital Reserve warrant article rationale for \$25,000 so Fremont can get on the NH Bridge Aid list and then eventually bond the rest of the cost. This needs to be addressed at deliberative session to make the voters aware of what potential funds we will get from the State to complete the Town's bridge reconstruction. Scribner asked if he requested a raise for the Town's highway employee and if the Road Agent has done his review. It was decided to budget for a wage increase within the full-time wage line. Carlson will be asked to update the budget and bring a revised total back to the meeting next week.

On the request by the Budget Committee for Road Agent to update 2011-2012 plow routes (drivers and routes), Pitkin stated the only change is to remove John Bolduc and insert Michael Holmes in this plowing route. The Board requested the Road Agent plan to attend the October 26th Budget Committee meeting.

Scribner moved to recommend \$403,500 for the Highway Department budget. This was seconded by St. Germain. The vote was unanimous 3-0.

The next Board meeting on Thursday, October 20, 2011 will be a work session only.

A motion to adjourn the meeting at 8:35 pm was made by St. Germain. This was seconded by Hunter. The vote was unanimous 3-0.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk