

At 6:00 pm the Board's meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Greta St Germain, and Annmarie Scribner; Town Administrator Heidi Carlson.

As planned, Selectmen began working on budgets, beginning with the Fire Rescue Department.

4220 Fire Rescue Department: There was discussion about several items and some reductions were made. The Board did not get through too many line items as there was not a detailed rationale in order by account number, and many details were missing. The Board decided they would ask Chief Butler for a more detailed rationale prior to continuing the review.

4130 Executive: Selectmen decided on \$9,500 salary being divided equally by three members. Board members discussed a wage increase allowance being budgeted. There was lengthy discussion about the Town's Newsletter "going green" with more electronic issues being processed.

Richard Butler came into the meeting at 6:50 pm.

Selectmen decided to keep \$2,000 in there for one year to produce four paper issues and the rest electronic issues. Budget items were reviewed and discussed with a final decision pending on wage rates.

At 7:05 Chief Butler presented to the Board a letter requesting that the Fire Rescue Department be paid the same rate as the Police Department for the upcoming Grassdrag Detail. Following research in the payroll system, the Board agreed to \$36.00 per hour for fire rescue members for the detail. The monies for all payroll for the special details are offset by revenue paid to the Town.

Butler then presented an older estimate for a key fob alarm system at the Safety Complex. This does not include rekeying the entire building, which will also likely be necessary. This project is large enough to warrant being bid out. Butler said he is still waiting for two additional estimates but did not have a complete scope of work.

Chief Butler presented a line item transfer that was approved by the Board.

At 7:15 pm Bob Meade came in to the meeting.

Butler confirmed the date for AFG Grant submission was September 26th. He said the Department will be submitted for the SCBA grant as well as for a new truck.

At 7:20 pm Reese Bassett came in to the meeting.

Selectmen considered the items needed for the rationale of the Fire Rescue Department budget. They asked Chief Butler to put together a more detailed rationale, which Butler said he was working on.

At 7:30 pm Selectmen opened the annual meeting to discuss the plans for the 2011 Grassdrag event at Peterson Farm on Martin Road. Present were Tanice Cloutier, Craig Mayo, Roger Wright, Scott Barthelemy, Gary Cloutier, Roland Martin, Christine Stanton, Stu Marcus, Parks Christenbury, Reese Bassett, Richard Butler, Bob Meade, and Albert Peterson.

Roger Wright of the NH Snowmobile Association began the discussion by covering all of the items that would be new or different this year.

Vintage racing, brought in last year, will not be continued, which has opened space in that area and they have added a monster truck ride. He described it as a fire truck, beefed up to look like a monster truck that holds 20 people w/seatbelts and they go around a slow pace around an obstacle course.

He said there was also a small helicopter (4 seater) that will give rides, and be located on the back side of the event. He said it is a quiet helicopter which will not be heard over the noise of the race. Within their route, they cannot go over the event, but will go along the rail corridor and around. This is still pending as a temporary heliport permit is needed. There is a flight pattern and an emergency plan in place. It would accommodate if a DHart flight needed to be brought in for an emergency. It does not interfere with the plans or layout for an emergency helicopter needed at the site.

He said they have moved the VIP tent within the site, and the band event has been moved to Saturday night. This event is not open to the public, but it is a special event for the competitors and workers.

The traffic pattern will be amended so no ticket sales will be done on the street. They have changed to free flow the traffic into the parking areas and set up ticket booths within the event, outside the perimeter of the event. This works much better for traffic flow and safety.

Selectmen said that they were concerned about the changes and it becoming more of a carnival over time.

Wright said that he is trying to keep attendance up and keep the interest, and that the changes are not to redirect the event, but to enhance it.

Deputy Chief Bassett said that this does help make for some natural breaks in the crowd pattern making it a little more manageable.

In response to a question from Mrs Cloutier, Wright said that the flight pattern will not go near their farm on the opposite side of Martin Road.

Bassett said that there will be a split command system that will specifically address neighborhoods and their concerns as well as on-site matters.

There are limits to the number of people who can be at each camp site.

In response to a question about meeting the Town's payroll for the special details, Wright said that they would be able to process a check for half of the amount paid last year.

At 7:55 pm the Grassdrag attendees left the meeting room.

At 7:56 pm Bob Meade came to the table to meet with the Board to discuss the Building Inspector position. Meade was a high-ranked candidate during the last hiring process and is still interested in the position.

Selectmen explained that it is a part-time, non-exempt, 24 hour per week position. There was lengthy discussion about the expectations and knowledge of the Town's Ordinances and Regulations.

Selectmen stressed respectfully treatment of Town residents and observance of guidelines and regulations.

Meade will be at work on Tuesday morning to meet other staff members and begin reviewing work in progress. Selectmen will make a proposal for wages and get it out to Meade by email.

Meade left the meeting at approximately 8:20 pm.

Selectmen discussed the position and Meade's current status. St Germain moved to hire Robert Meade for the Building Inspector position for a 24 hour per week at \$20 per hour; and an offer letter will be compiled, to be signed next week by the Board.

The Board will have a performance review in 90 days, and will do another performance evaluation at the end of six months. There is a potential for a merit increase at either juncture.

The following budget spreadsheets were redistributed with the Board's recommendations from the meeting of September 12, 2011: 4153 Legal, 4194 Planning & Zoning, 4195 Cemeteries, 4215 Ambulance, 4240 Building Inspection, 4316 Street Lighting, 4583 Patriotic Purposes, 4610 Conservation Commission, and 4723 Interest on Tax Anticipation Notes.

An updated Highway budget was circulated with HWSC input from their meeting of 09/12/2011. Other budgets distributed included 4414 Animal Control, 4415 Health, 4442 Direct Assistance, and a Warrant Article (4902) for Mosquito Control.

A truncated revenue report to date was distributed to Board members, and Carlson is working on the spreadsheet by Department (summary page) for the Budget Committee and Selectmen's ease in reviewing submissions and recommendations to date.

Carlson will contact Attorney David Barnes regarding the cost for TAN review for the second time in one year to see if it would be less than the first review of the calendar year.

OLD BUSINESS

1. Selectmen reviewed the minutes for the 08 September 2011 meeting and 13 September 2011 work session. Scribner moved to approve the work session minutes dated 09/13/2011. St Germain seconded and the vote was approved 3-0. Hunter then moved to approve the minutes dated 09/08/2011 as amended. St Germain seconded and the vote was approved 3-0.
2. Carlson provided the Board an update on the Library water systems. Contact has been made with the company who does the sprinkler system maintenance at the Safety Complex for a consultation and service to be scheduled.
3. No work ensued on the Personnel Policy review.
4. Carlson discussed with the Board the DayStar process for follow-up on evaluation of the Police and Fire Rescue Departments. John Faggiano wants to meet with the Chiefs and Carlson. Carlson asked if Board members wanted to be involved, and they deferred, saying they wanted to see the report and hear the follow-up from the meeting. This will be set up at a time convenient for all.
5. Carlson received an email from Justin West at MainStay indicating that they did not feel they could produce the new Town website at a cost reasonable to them or to the Town. Selectmen were extremely disappointed in this news, and asked for Carlson to return an email to him and ask what the cost would be to duplicate the Brentwood Website.
6. Carlson provided updates to the Board from the NHRS educational session held in Concord on Wednesday September 14, 2011. NHRS had reviewed all of the statutory changes and reporting

requirements. This included the change that part-time retirees can only work 32 hours per week. The 32 hour restriction includes special details.

7. Selectmen again discussed the inclusion of a warrant article to adopt an Ethics Ordinance in accordance with RSA 31:39-a. The Board would like to use the same verbiage as the policy already drafted for voter consideration.

8. Selectmen noted that the Town Clerk will be coming in for a meeting in early October to discuss her budget submission. The Tax Collector will be in next week following the tax payment arrangement appointments.

NEW BUSINESS

1. Scribner moved to approve the payroll manifest \$19,393.33 and accounts payable manifest \$20,173.13 for the current week dated 16 September 2011. Hunter seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence and bills.

3. Selectmen reviewed updates from the 14 September 2011 Budget Committee meeting including the Committee's recommendations on budgets to date. Another Board budget work session was scheduled for 6:00 to 7:00 pm on Tuesday September 20, 2011 in the main floor meeting room at the Fremont Town Hall.

4. Selectmen opened the four bids received for oil tank removal work. This included submissions from C A B Services Inc of Dover NH; Dzioba Construction of Derry NH; J A Eaton Inspection Services LLC of Windham ME; and Lennon Co of Fremont NH. Proposals included several different options and need to be tallied. This will be brought back to the next meeting.

5. Selectmen signed a letter approving the Conservation Commission's pledged use of \$135,000 in land use change tax funds for land acquisition.

6. An Intent to Cut for parcel 03-168 owned by Doug and Anne Sloan was signed by the Board.

7. An Intent to Excavate for parcel 02-151.002 for Daniel Olson / PJP Co was signed by the Board.

8. Selectmen approved an abatement for outstanding taxes on the recently tax deeded parcel 07-101. This included all outstanding taxes, interest and costs, and the demolition lien for years 2008-2011.

9. The Board discussed an earlier Letter to the Editor in the Union Leader regarding the current court case. The Board felt that there was a misunderstanding as to the status of the case, still ongoing, and a letter to the Editor has been drafted to clarify the misconception of the case being dismissed.

10. Quotes from DayStar were reviewed. Hunter will do additional research on the anti-virus program proposals. The Board approved the purchase of two new computers, as budgeted, with specifications as outlined in Quote #FTH091211. Only one monitor is needed. The total, less that monitor is \$2,137.00 which was approved by the Board.

NEXT WEEK

The next regular Board meeting will be held on Thursday September 22, 2011. A work session will be held at 6:00 pm on Tuesday September 20, 2011.

With no further business to come before the Board, motion was made by Hunter and seconded by Scribner to adjourn the meeting at 9:55 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator