

At 6:40 pm, upon arrival of a quorum, Chairman Hunter called the meeting to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter and Greta St Germain; and Town Administrator Heidi Carlson.

Selectmen reviewed the minutes for 11 August 2011. Motion was made by St Germain and seconded by Hunter to approve them as amended. The vote was unanimously approved 2-0.

At 6:45 pm Meredith Bolduc and Janice O'Brien came in to the meeting to discuss the Planning & Zoning and Conservation Commission budgets. Neal Janvrin came in to the meeting at this time as well.

Bolduc circulated copies of both budgets as put together by the Boards. O'Brien began by reviewing all of the changes in the Conservation Commission budget. The Commission's request totals \$1,491.

There was some discussion about the conservation funds and what they can be used for.

Open Space Committee has been working on the trails in Oak Ridge and the Commission is trying to work on having some trail maps and have people be able to use the trails. The Open Space Committee has just recently applied for a PSNH grant for this purpose as well.

O'Brien left the meeting at 6:50 pm.

Bolduc then presented some information on the Planning & Zoning budget, which is the same as what was appropriated in 2011. She feels they need the money they have to support the current activity. She feels that activity will be fairly consistent to the current year.

At 6:55 pm Bolduc left the meeting and Police Chief Neal Janvrin met with the Board. Chief Janvrin said that Officer Mike Malone had resigned due to health concerns. Janvrin said that he would like to hire a part-time officer for perhaps a 90-day period pending the return of Officer Larochelle from military deployment. He said he would keep the Board involved in this process.

Janvrin asked the Board for their thoughts on the purchase of another cruiser. He said they are over on maintenance in this year's budget, but that the current fleet is in good shape. He asked the Board to consider using the DARE care as a trade-in and some of the money in the Capital Reserve fund for a Detective car to perhaps buy something used.

Janvrin said he has budgeted for the fourth full-time officer. The Board is planning to discuss this at a later date.

Chief Janvrin left the meeting at 7:15 pm.

Selectmen reviewed the mail and bill folders. The Board asked that a letter from the Charitable Trust Division regarding Trust Funds be sent out to Pat Martel as soon as possible.

At 7:30 pm Conservation Commission members Janice O'Brien and Bill Knee, and NH Forest Society representative Mike Speltz came to the table to discuss the purchase of open space land.

A motion was made by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (d). St Germain seconded and the roll call vote was approved 2-0.

At 7:50 pm motion was made by Hunter to return to public session. St Germain seconded and the roll call vote was unanimously approved 2-0. Motion was made by St Germain to seal the minutes of the non-

public session until such time as release of the information would not be detrimental to the potential land acquisition proposal. Hunter seconded and the vote was unanimously approved 2-0.

Selectmen indicated that Heidi Carlson and Meredith Bolduc would coordinate next week for a date and time to schedule a public hearing pursuant to NH RSA 36-A:4 and 5 to discuss land acquisition. After the discussion, a motion was made by St Germain and seconded by Hunter for the Board of Selectmen to support using up to \$100,000 of the authorized open space bond toward the proposed purchase. The vote was unanimously approved 2-0.

The Conservation Commission, through the work of Member Pat deBeer, has secured three \$10,000 grants (\$30,000 cumulative total) toward this project already, and the Commission has voted to allocate the balance of funds from the land use change tax fund.

The Board directed Carlson to check with other banks on lending rates and get further information from NHMBB on the fall bond sale schedule as well as the pertinent fees and costs.

At 7:55 pm Jeremy Lennon came in to the Board's meeting to discuss the tax deed process. Motion was made by St Germain to enter non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss a tax hardship matter. Brett Hunter seconded and the roll call vote was unanimously approved 2-0. Hunter then recused himself from the meeting and left the room. Lennon continued to talk with Selectman St Germain and Heidi Carlson present. St Germain advised that she could not make a decision as a lone Selectman at this time.

Lennon discussed payment options and St Germain will discuss these at a future Board meeting with Scribner to make a decision and get back to Lennon. It was explained that formal payment agreements are required of all properties in jeopardy of deeding, or with deed waivers in place for the current year.

At 8:10 pm Brett Hunter returned to the meeting. Motion was made by Hunter and seconded by St Germain to return to public session. The roll call vote was unanimously approved 2-0. Jeremy Lennon left the meeting at this time. Energy Committee representative Gene Cordes entered the meeting.

Cordes asked the Board about their thoughts on the recommendations for energy saving measures at the Fremont Safety Complex resultant of the Energy Audit.

There was discussion about what items might be included in the budget planning for 2012. Selectmen discussed whether there may be some money later in the year that could be directed toward the energy-saving measures. Cordes said he would come back in late September or early October to see where the budget stands and the Board's thoughts.

Cordes then discussed the potential of installing a geothermal heating system at the Town Hall. He said he has interest from a potential donor with regard to a partial grant for the system. He asked the Board if they could support that system and if the Town can commit to funding the difference between the replacement boilers and a geothermal system.

Cordes outlined some benefits of geothermal including not using petroleum based fuels, we don't have to buy oil any more; electricity runs it and PSNH gives you a lower rate for that electricity. It also gives you cooling in the summer. Cordes said the Energy Committee was looking for a green light to move forward with the project. He stated there was funding needed to drill the well, and discussed working it into the renovations of the Town Hall.

Selectmen asked about Marcus Everngam's progress on the Town Hall renovations to be obtained.

Selectmen left it that the next time the full board is together they will look at it again, if they need more information, they will get in touch with Cordes to get any questions answered.

Cordes then discussed the proposals received in response to the RFP for the Safety Complex solar hot water system grant. A total of three proposals were received (two of which were timely received). Of the timely submissions, one meets the grant budget guideline and the other is over the grant budget. The committee has reviewed them and is recommending acceptance of the proposal from Freedom Renewable Energy. They are asking for the Selectmen to forward that proposal on to Rhonda at TRC (the Town's technical assistant with the grant administration) for further comment, and then if appropriate, to accept that bid.

Cordes said the Energy Committee would be back for their regular monthly meeting next Thursday evening at 8:00 pm if there were any updates. He thanked the Board for their time and he left the meeting at 8:30 pm.

### **OLD BUSINESS**

1. The final check has been received from Comcast for franchise fees from April 1 to June 30, 2011 in the amount of \$10,946.96. This money will go into the Revolving Fund created for cable franchise fees.
2. Selectmen reviewed the oil contract presented by Palmer Gas / Ermer Oil in response to the RFP. It was noted to be missing the downside protection. It will be forwarded to Jeanne Nygren to get back in touch with the contact person to have it updated.
3. Selectmen asked for information on monthly reporting from the Treasurer and when she would return. Carlson will look into the report printing and inquire with Kimberly Dunbar about when she will be back.

### **NEW BUSINESS**

1. Selectmen reviewed the payroll manifest \$24,894.82 and accounts payable manifest \$611,247.39 for the current week dated 19 August 2011; and a vacation time and employee manifest \$9,250.20 dated 20 August 2011.

There was discussion that Chief Janvrin's pay log needs to represent his working 32 hours per week pursuant to the statutory changes at NH Retirement. An adjustment still needs to be made for the first July payroll for a four-hour overpayment.

Motion was made by St Germain and seconded by Hunter to approve the three manifests. Hunter seconded and the vote was unanimously approved 2-0.

2. Selectmen reviewed and distributed a memo to Departments regarding budget submissions and process for the 2012 budget year.
3. Selectmen reviewed and approved the September Newsletter. One article will be added for the Conservation Commission and Selectmen's Public Hearing for potential land acquisition.
4. An updated RFP for removal of the oil tank at the Town Hall has been redistributed with a due date of September 14, 2011. It was posted and mailed out as of August 18, 2011.

5. A software manual from Marcus Everngam was available for review of a package he is considering in the 2012 budget process for building permit tracking.
6. Selectmen reviewed and signed a support letter to the US Department of HUD for Sustainable Communities Regional Planning Grant Application for NH Regional Planning Commissions.
7. A budget line item transfer request was reviewed and signed for the Tax Collector.
8. Selectmen approved a request to use the Meetinghouse on Sunday August 21, 2011 for a wedding ceremony after the Old Home Day Services.
9. Carlson discussed a proposal from Poole's Oil Burner for the necessary repairs to the Safety Complex air handler and condenser. The Board approved this expense in the amount of \$965 and authorized the work to be completed to get the system working again.
10. Selectmen discussed a deed situation and how to address a proposed payment schedule. No decision was made pending information from the Bank about how they would handle the four years of currently outstanding taxes.

Selectmen spent the balance of the evening working on revisions to the Town's Personnel Policy based on information received from the legal review.

#### **NEXT WEEK**

The next regular Board meeting will be held on Thursday August 25, 2011.

With no further business to come before the Board, motion was made by St Germain and seconded by Hunter to adjourn the meeting at 10:25 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator