

Approved 07/14/2011

At 6:09 pm Selectman Hunter called the meeting to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Greta St. Germain, Annmarie Scribner, Brett Hunter; and Selectmen's Clerk Jeanne Nygren.

OLD BUSINESS

Selectmen reviewed the minutes for the 30 June 2011 meeting. Hunter moved to approve them as amended. St. Germain seconded and the vote was approved 3-0.

There was a brief discussion on the Local Government Center data that has been received by the Board regarding rangeways. This will be further investigated before the Public Hearing.

There was no RSA that conflicts with the Road Agent installing the stop signs on Shirkin Road and the Board was in agreement for our Road Agent to install these two signs.

The Board proceeded to go through the outstanding invoices and bills. They asked for an action list to be compiled of all the invoices/bills they had questions on.

Library - various bills were reviewed, one invoice for pre-payment of computer services was pulled from the scheduled payments. A letter will be drafted to Mr. Corriveau. The Selectmen are moving in the direction of having the entire IT structure maintained by Daystar Technologies. Hunter asked for an appointment with the Library Trustees to be arranged as soon as possible to discuss some questions the Board has.

Highway - various bills were reviewed. Questions on a few invoices were noted for follow up. This included the original posted hours available for the part-time seasonal highway laborer. Scribner highlighted areas to have further explanation provided for the Board.

Police Department - various bills were reviewed. An adjustment was made to Trustee food and beverage allowance, and sodas were eliminated. Food cost is not to exceed \$10.00 per day. (There is not currently a Trustee at the Complex).

St. Germain questioned if the cost savings was substantial enough to warrant a trip to Seabrook, for supplies, there was mention that both Staples and WB Mason offer free delivery. Janvrin stated he does not bill the Town for his vehicle. On payroll sheets the Board asked for clarification of Police clerical position posting 8 straight hours each day. There was question on the recorded lunch period for this hourly employee.

At 7:00 pm Chief Janvrin came into the meeting. Scribner asked about one of the bills in question and Chief Janvrin explained it was for new mag LED lights for three cruisers. The telephone headsets were for his office.

The Board did not authorize the costs associated to a NH Notary appointment submitted by the Tax Collector. The Board felt this to be a personal cost rather than a mandatory job requirement. Currently the Town has three notaries in place to provide services for customers.

At 7:02 pm motion was made by St. Germain and seconded by Hunter to enter into non-public pursuant to NH RSA 91-A: 3 II (c) and (e) to discuss a personnel and a legal matter.

At 7:06 pm motion was made by Scribner and seconded by St. Germain to return to public session. The roll call vote was unanimous 3-0.

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Chief Janvrin asked the Board if they wish to continue with the trustee program. He made it known that right now there is not an individual available to perform custodial chores. Janvrin has asked the Board to consider a new hire for this in the future. After some discussion the Board decided to continue the program but to limit the spending as stated previously. Dick Rand has been providing services in the absence of a Trustee at the complex.

Chief Janvrin then spoke of the recent bill for repairs to the Animal Control vehicle as it is not being used enough (example highway mileage). He has overspent this line on fixing this vehicle. Janvrin suggested it be used for out of town errands thus being able to put highway mileage on it. Scribner recommended using the Animal control vehicle once a month for supply runs if necessary. Selectmen voted to use this vehicle more on the highway. Janvrin will look into getting a new trustee if one comes available. Janvrin was thanked and he left the meeting at 7:20 pm.

The Board tabled the Personnel Policy input by Chief Janvrin until the entire Board has read the data Janvrin provided.

The missing signature on page 9 of the North Road Agreement was signed by Chairman Hunter and notarized by Scribner.

NEW BUSINESS

A motion to adopt an amended Information Sensitivity Policy (with a few questions still to be addressed) was made by Scribner and seconded by St. Germain. The vote was approved 3-0.

The Board discussed the email received by School Board Member Sharon Girardi asking that a School newsletter be combined with the Town's newsletter. The School would split the cost of mailing and would supply and insert their page of printed material. The Selectmen would like more pricing information. The Board was concerned with the editing of the school information, if they are obligated to meet the same parameters of the Town's newsletter. The Board normally reviews and approves the information prior to printing each newsletter. They will again discuss this at next Board meeting.

The dead tree on North Road should be clarified by Pitkin to see whether PSNH will provide any further services and where tree is on town right of way or personal property.

Scribner asked to see of all journal editing entries for the next Board meeting. The Board wanted to know the update on the Deputy Treasurer position being filled and if their suggested candidates were contacted.

After review on the website data provided by Carlson, the Selectmen tabled this until an appointment can be made to get Ryan Barton in before the Board to talk regarding this process.

A motion to approve payroll manifest for \$20,792.16 was made by St. Germain and seconded by Scribner. The vote was approved 3-0.

The setbacks for the Town Pound were discussed and Meredith Bolduc will be asked to provide this information to the Board and Matthew Thomas before the placing of any rocks at this site.

A motion to approve the accounts payable manifest for \$43,547.01 was made by St. Germain and seconded by Scribner. The vote was approved 3-0.

Addition action items the Board requested:

1. Personnel Policy being returned from the Local Government Center
2. Follow up on the Mercier letter

3. Equipment proposal on video equipment
4. Town Administrator's preparation of a spread sheet for accrued vacation
5. Follow up on Chris Lane

At 8:15 pm Fire Chief Richard Butler came into the meeting who had just been released from the hospital last night. Scribner told him not to go out and work until he is supposed to and being cleared by his doctors. He then explained some of the FRD bills that the Board had questioned.

A motion to adjourn the meeting was made by St. Germain, seconded by Scribner. The vote was 3-0. The meeting ended at 8:40 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk