

At 6:00 pm the Board's meeting was called to order on Shirkin Road in the area of parcel 05-034. Present were Selectmen Brett Hunter, Annmarie Scribner, and Greta St Germain; Town Administrator Heidi Carlson; Jerry and Jim Thayer; and Matthew Jensen arrived at approximately 6:15 pm.

Jensen has petitioned the Town for Highway Layout and to reopen the Rangeway. Those present walked along the stone wall that is Jensen's property line (parcel 05-008) where the rangeway lies.

There was discussion about recent Supreme Court cases which Thayer provided to the Board, discussing some of the rangeway issues.

The Public Hearing Notice was reviewed and will go out by certified mail on Friday.

The Board asked about a survey of the property and what would happen if the rangeway was "opened." The Board will work on some layout conditions and that it would also be subject to a survey of the area.

At approximately 6:30 pm everyone left Shirkin Road.

At 6:45 pm the Board's meeting reconvened at the Town Hall. Joyce Booker-Janvrin and Neal Janvrin came in to the meeting. Joyce came forward for an Emergency Management update. She has been busy finishing the spring semester and is also taking care of some family matters.

She has continued looking into grants and has not yet found one that fits Fremont, but said a new list of available grants is due out again in July.

Joyce said she has further looked into bar-code scanning equipment for inventory purposes. The price range for a simple unit was \$2,000 to more advanced of \$5,000. She was asked also to look at what the potential upgrade costs were. There was discussion about the variety of uses for this equipment among all town departments.

Chief Janvrin ran the VIN on the old civil defense truck in the shed at the rear of the Town Hall and it is owned by the Town, so the Board could make a decision to dispose of that. The emergency officials do not believe that there is any use for it.

At 7:00 pm Department Head Neal Janvrin began to discuss the intersection of Shirkin, Rogers, and Leavitt Roads. They would like to install stop signs on Shirkin Road to make it more of a four-way stop. Road Agent Mark Pitkin joined the meeting at 7:05 pm.

Pitkin said there have been complaints about speed, especially on weekends, with the added traffic at the soccer field. Janvrin investigated it this week and said he supports it, thinking that it will be a safety improvement for the area and that the Board should consider doing it. Janvrin felt the Board could vote to do it, without any further action.

Some additional research will be done to be sure that this is within the Selectmen's authority. Carlson and Janvrin recollected that when a new STOP sign was erected on Whittier Drive several years ago, that it involved only a Selectmen's vote and the Road Agent installing the sign.

Scribner moved to allow the Road Agent to install two stop signs on Shirkin Road to create a safer intersection contingent upon no statute that would prohibit same. St Germain seconded and the vote was approved 3-0.

Prior to Janvrin leaving the meeting at approximately 7:15, he said he is looking for another part-time officer who can work some of the midnight shifts due to some illness and other personnel matters. He will be back at a later date to further discuss this with the Board.

There was some discussion about the Road Agent's upcoming work.

The Board asked for clarification about the forks on the backhoe and Pitkin explained that one of his sets of forks was at the shed to make things easier for Leon Holmes Jr to move things; and that they had been broken while moving town equipment. The Board discussed this further and felt it was a different situation than fixing a contracted truck that was doing Town business and approved the payment for the small repair.

Pitkin said that he believes something was spilled on Beede Hill Road causing the problem in the roadway. AllState had been out to look at it as well. Pitkin has also kept an eye on it and it has been fine since it was sanded.

Carlson indicated that a contractor working for Cooperage Forest has faxed in an estimate to complete outstanding work on Spaulding Road and Frost Lane (excluding final paving). A copy was left for the Road Agent's review.

St Germain said that she and Leon Holmes Jr had been to a trade show on Tuesday to review some different trucks. She said they had discussed the current maintenance items (oil pan and sandblast and paint) which may be needed soon.

There was discussion about the Town's one ton truck getting on a replacement schedule and being included in the Capital Improvements Plan, along with other capital items for the future of the Highway Department. There was discussion about what the Town would buy for a replacement vehicle and how it would be paid for.

Pitkin said he would get additional quotes and find out about municipal financing and lease payment versus payments made from the Capital Reserve Fund.

Scribner mentioned a low area on Louise Lane that the Highway Department may want to look at. Hunter also mentioned hearing complaints about the condition of Whittier Drive.

Pitkin said that work will begin on Sandown Road the first or second week of July. It will involve grinding, grading and a final paving. It will be done from the Town line and will go as far as he can within the eligible budget funds. He got the best price from Bell & Flynn. He is not going to get to Chester Road this year as there will not be enough money once Sandown Road is finished.

At 7:45 pm Pitkin left the meeting. Pat deBeer met with the Board as one of the Town's ERLAC representatives regarding grant opportunities. She presented a summary sheet about the grant programs and talked about some possibilities for Fremont.

There was discussion about the grant process, timing, and how the Town would come up with matching funds of 40% for a future project. At the present time, there is not a project that would work for Fremont.

deBeer was commended for the work she has done to date in obtaining three separate grants each in the amount of \$10,000 toward the purchase of conservation lands. These monies have been put into separate escrow accounts until such time as a land purchase is made and they can be expended for that purpose.

At 7:55 pm deBeer left the meeting and Gene Cordes met with the Board to discuss some of the Town's policies surrounding social media sites. He said the Energy Committee wanted to investigate this but did not want to be in conflict with Town policy.

There was discussion about such policies and what the Town should do.

At 8:10 pm Cordes left the meeting.

OLD BUSINESS

1. Selectmen reviewed the minutes for 23 June 2011. Scribner moved to approve them as amended. St Germain seconded and the vote was approved 2-0-1 with Scribner abstaining.
2. No further work has yet been done on the Information Sensitivity Policy.
3. Selectmen signed a manifest for approved transfer from last week to pay off the TAN note with interest, totaling \$601,071.00.
4. Selectmen discussed quotes from Daystar for a replacement computer for the Fire Rescue Department. St Germain moved to authorize a total of \$784 for the new machine with the quote marked up (what is needed and not needed). Scribner seconded and the vote was approved 3-0.
5. Chief Janvrin had presented a letter for the Board to review with follow-up information and suggestions regarding sections of the draft Personnel Policy addressing safety issues. Copies of the document were distributed for the Board to read and discuss next week.
6. There was discussion about the draft Roadside Memorial Policy. After discussion, the Board decided to use this as a future general guideline if needed, and to address any situations which may arise. The policy was tabled for the time being.
7. Board members did not have further input to the fuel oil RFP. Carlson advised that updates needed to be made for release provisions as the Town / District are not going to guarantee the purchase of 30,000 gallons of oil. The Board asked that it be redistributed to the three firms who submitted proposals. Language needs to be added from the Town's policies and that the Town/District has the right to refuse any/all bids, as well as other generic language included in all of the Town's RFP's.
8. Selectmen discussed appointment of a Deputy Treasurer and listed some possible candidates for Carlson to contact.
9. Selectmen finalized the North Road agreement and discussed Steve Tomasz's schedule to begin work in early August. He would like to meet the Road Agent on site in advance of that, and the Miller's will be advised when they will get together.
10. Selectmen reviewed a P & S Agreement for 8 Clover Court in Raymond and discussed whether to consider the sale of the back lot (tax deeded in 1999) which is in Fremont. The Board signed a letter to the potential buyer to advise of the past due tax information, and indicated that they would sell the lot as allowed by Statute to a former owner or successor in interest.
11. Selectmen reviewed two quotes received from pest control companies for the Historic Museum (8 Beede Hill Road). The quotes included:

Colonial Pest Control Inc: \$225 Treatment for carpenter ants with coverage through 03/31/2012 (call and they will come back as many times as needed for no additional cost)

Elite Pest Management LLC: \$219 for a one time interior/exterior treatment with \$30 per month to return for monitoring

The Board chose the quote from Colonial Pest Control and they will be contacted to do the work.

NEW BUSINESS

1. Selectmen reviewed the accounts the payable manifest \$27,190.54 for the current week dated 30 June 2011. St Germain moved to approve it, seconded by Scribner. The vote was approved 3-0.

Selectmen reviewed a Payroll addendum manifest for wages omitted from last week's manifest. The total amount of the manifest was \$30.24. Motion was made by St Germain to approve it. Scribner seconded and the vote was approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

3. Selectmen signed outgoing correspondence to JRTC Realty Trust re: property at 11 Lyford Drive; to Sam and Betty Harris re: tree on North/Martin Roads; letter to Keith Stanton re: legal matter; and Jeff & Barbara Scheiding re: an abatement.

4. Selectmen reviewed the NHRS updated rate schedule.

5. An Intent to Cut for parcels 04-070, 04-072, 04-073, 04-074, 04-075 owned by Heritage Farm Trust was reviewed and signed.

6. Selectmen discussed a Board policy to approve invoices prior to checks being processed. The Board decided that insurances (health, dental); NHRS, leases and contracts (including electricity) could be paid, but that all other invoices would be reviewed by the Board prior to payment. This information will be forwarded to Departments. The Board reviewed bills received to date and approved them for payment.

7. Selectmen reviewed returned MV and Background check forms for Phil Eldridge and moved ahead with his new part-time hire for cemetery maintenance.

NEXT WEEK

The next regular Board meeting will be held on Thursday July 7, 2011.

With no further business to come before the Board, motion was made by Scribner and seconded by St Germain to adjourn the meeting at 9:35 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator