

The Board's meeting came to order at 6:10 pm in the basement meeting room of the Fremont Town Hall. Present were Selectmen Brett Hunter, Greta St Germain, and Annmarie Scribner; and Town Administrator Heidi Carlson.

At 6:20 pm Summer Camp Director LeeAnne Hatch met with the Board and introduced Parks & Recreation summer counselor candidates Cara DeShaw, Morgan DeShaw, Jessica Picone, Allison Picone, Christine Dube, and Michael Laskowski. There was discussion about the summer program, which begins on July 11th. Counselors were given a brief introduction to the Town's policies and information and will go through the entire orientation process during their in-service training next weekend with Director Hatch.

Selectmen welcomed the counselors, new and returning, and discussed the importance of caring for the youth of our Town enrolled in the summer program.

Counselors left the meeting at 6:28 pm.

At 6:30 pm Selectmen met with Matthew Jensen and Jerry Thayer regarding Jensen's Rangeway Petition.

Jensen said they were trying to establish the roadway so that he could get access to his property on Shirkin Road. Thayer said that in some towns, with large subdivisions, that people do not do the appropriate title work, resulting in problems later about rangeways and access matters. He mentioned the Town of Deerfield may possibly allowing people to come down the rangeways.

Opening or laying out rangeways does not require the Town to do any maintenance, nor does it make them Town roadways.

Thayer discussed title research, original grants, and the title work involved in the easements and the rights associated therewith.

At 6:45 pm Leon Holmes Jr came in to the meeting.

As part of the hearing process, Jensen will come forward with a plan that shows he is not encroaching on someone else's property. At Jensen's suggestion, the Board discussed a site visit to see the area and ensure that the stone walls are indeed there. This was set for the Board to meet Jensen on site on Shirkin Road at 6:00 pm on Thursday June 30, 2011.

Thayer indicated that right now, no one has fee simple ownership of the rangeway land. This hearing process would simply acknowledge its presence and the ability to use it to access landlocked parcels.

At 7:10 pm Thayer and Jensen left the meeting and Fire Chief Richard Butler came in to the meeting.

Leon Holmes Jr came up to the table. St Germain said she had asked Holmes to come in to discuss the Town's one ton truck, its current condition and usage. Holmes said the truck is a 2005 and has 72,000 miles on it. He said it has been a good truck, having mostly routine maintenance items taken care of, aside from the turbo, which Ford helped us with somewhat.

Holmes said the truck is overloaded if you haul a legal load in it. He said you would put a yard to 1.5 yards on it. Because this is the only truck the Town owns, it has to do everything.

The Board discussed the quote provided by Pitkin for a replacement truck, which Holmes said is for a slightly bit bigger truck. Holmes said that the perfect solution would be a one ton truck for daily

maintenance and light loads; and a six wheel dump truck for the bigger projects, which would do 5-7 yard loads. He also acknowledged that the Town did not have this kind of funding immediately available.

He said the current truck will be worn out in another couple of years. He said yesterday the truck hauled 22 loads a very short distance (the work area was not far from the Highway Site), and that if it had been on the other side of Town, looking at the price of fuel, it would have been significant. He said that their summer reconstruction project on Sandown Road starts next week and there will be additional hauling from that as well.

Holmes mentioned a truck trade show on June 28, 2011 and said he would like to attend it to see what is available for options. He said that the one ton truck will need an oil pan before winter (estimated at \$2,500); and that it should be sandblasted and painted (professionally if done could be \$2,000 to \$2,500) and may be possible to do in-house for less money.

He said if the truck was used just for light duty, it would last a few more years. Hunter said he wanted to purchase something that makes sense for the Town for the longer term.

There was then discussion about renovations to the building and the amount of equipment the Town already owns. Holmes said that something that is really needed at the site is water. He said they travel to Raymond for washing of equipment. They have a portable tank but that is only viable in the warm months. He felt water at the shed was important to help maintain the equipment.

The Board thanked Holmes for his time and he left the meeting at 7:25 pm.

Richard Butler came to the table to talk to the Board. Butler clarified that fireworks are not permitted in Fremont. The Selectmen have been asked to notify the Fire Marshal's office if they are prohibited or allowed. Carlson will send this letter out

At 7:25 pm Kathy Arsenault came into the meeting.

Butler said he met with someone from DayStar today and he is coming back to reassess the needs of the building overall. Scribner said DayStar will do an evaluation of all systems, at no cost to the Town to get their system overview in place.

Butler discussed his desire to get an all-in-one copier and remove all of the printers. This update to their system would do everything in one machine.

Chief Butler also left off copies of invoices for payment.

At 7:32 pm Phil Eldridge came into the meeting.

At 7:35 pm Butler left the meeting and Kathy Arsenault came forward to discuss with the Board about a notice being posted about where tax bills can be dropped off. Selectmen had received a complaint that while Arsenault was not in the building that the Clerk's Office could not take a tax bill.

It was clarified that bills can be left in the Town Offices for the Collector and she will see that receipts are mailed out.

Selectmen thanked Arsenault for her time in coming down. She left the meeting at 7:38 pm and Phil Eldridge came to the table.

Phil Eldridge comes forward as a cemetery laborer candidate, recommended by the Cemetery Trustees for appointment after meeting with him on Monday June 13, 2011.

Eldridge discussed his background and an upcoming class that he would be taking to get his CDL-A. He said he would be available evenings and weekends until the end of that class. It was discussed that he would like to do some of the Leavitt Road maintenance and perhaps the other cemeteries that require some travel or moving of equipment, which he indicated he could do.

A conditional offer for part-time work at \$10 per hour was discussed pending receipt of a satisfactory criminal and driving record. Eldridge made plans to meet with Heidi Carlson tomorrow to begin the paperwork.

At 7:45 pm Eldridge left the meeting.

St Germain moved to accept the recommendation of the Cemetery Trustees and hire Phil Eldridge for a part-time seasonal, hourly position doing cemetery maintenance conditional on a criminal and driving record check being returned to the Town with satisfactory findings. Scribner seconded and the vote was unanimously approved 3-0.

Scribner recounted a conversation with John Fagiano with DayStar about the conversion of records at the Police Department. Scribner will follow-up with DayStar on logistics as well as confirmation of the "premium" price factor for work done after hours or on weekends. Selectmen thought that could be done by DayStar remotely as it currently is by the individual doing the Police Department IT work.

Carlson advised that she had met with Chief Janvrin last week and discussed computer needs, as well as the portions of the Personnel Policy which need his review.

OLD BUSINESS

1. Selectmen reviewed the minutes for 08 June 2011. St Germain moved to approve the minutes of 08 June 2011 as printed. Scribner seconded and the vote was approved 3-0.

2. Hunter had begun work on the Information Sensitivity Policy and it will be brought up again next week.

3. Copies of the Fremont Safety Complex building energy audit were distributed for Selectmen to consider what items they would support in a future budget year. The Board is looking for the Energy Committee to make a priority recommendation list. This led to questions about the solar panels on the roof at the Safety Complex and the initial beginning of the Energy Committee.

4. Selectmen reviewed the current draft of the Frost Ban Ordinance. Comments were discussed from the Planning Board and Chief Janvrin. Hunter added that Marc Everngam had additional comments and the exceptions section will be revisited. The Public Hearing has been posted for 7:30 pm on Thursday July 28, 2011. The comments will be reviewed for a final draft of the Ordinance to be posted, and additional comments and discussion will be welcomed at the Public Hearing.

5. The Thru Trucking Ordinance has been amended to include South Road. This has also been posted for a Public Hearing at 7:30 pm on Thursday July 28, 2011. Selectmen reviewed comments from the Planning Board and Police Department. Chief Janvrin offered several concerns about adding this road, which will be shared with the Road Agent before the final copy is posted for the Public Hearing.

6. Selectmen discussed Beede Hill Road and the sealcoating work done last September. St Germain advised that Mark Pitkin said he would call All States Asphalt to get out there to look at it and address any potential problems with their work.

7. Selectmen reviewed a Roadside Memorial Policy and discussed it at length. The Planning Board and Police Chief have also offered comments. As a policy, this does not require a Public Hearing and will continue to be discussed in a draft form. There is a conflict with the Town's Zoning Ordinance and the Sign Permit provision which need additional work.

8. Selectmen set time aside for 6:00 pm next Thursday, June 23, 2011 to meet with Town Historian Matthew Thomas on site at the Meetinghouse to review a location for the Town Pound to be reconstructed.

NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$13,560.82 for the current week dated 17 June 2011. Motion was made by St Germain to approve the manifest. Scribner seconded and the vote was approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

3. Selectmen signed outgoing correspondence to Tony Harris and Steve Tomasz regarding the North Road stone wall; to Jack Karcz regarding the end of his Conservation Commission term.

4. Selectmen reviewed and approved an abatement for first issue billing error (from a 2010 abatement processed) in the amount of \$48.00 on parcel 03-169.077 located off of Lisa Avenue in Raymond (backland in Fremont). The abatement was processed because the full year taxes are much less than the first issue bill when the new value is considered.

5. Selectmen reviewed the potential dates for 2012 meetings (Budgets, Deliberative Session) and an updated calendar for June 2011 through March 2012. The Town Meeting Voting Session will be held on Tuesday March 13, 2012 and the window of time for Deliberative Session is Saturday February 4 to Saturday February 11, 2012.

6. Selectmen reviewed and approved the July 2011 Newsletter for publication.

7. Carlson passed on questions from the Fremont Energy Committee regarding setting up a Facebook page for the Committee and any policies in that regard, as well as a separate web page linked to the Town's. The Board indicated they did not want to authorize a Facebook page at this time, and discussed the web guidelines, which will be passed on to the Committee. The Board said that the FEC is welcomed to be part of designing their page on the new Town website.

St Germain will follow-up with Main Stay Technologies on the budgeted funds and initiation of a meeting for design of the new Town website.

8. Selectmen reviewed and approved an Intent to Cut for parcel 04-015 for the 2011-2012 tax year owned by Gary Merrill.

9. Selectmen signed the DRA form regarding use of Form PA-28 (Inventory) for tax year 2012. Fremont does not use this form.

10. Selectmen reviewed a letter from Sam and Elizabeth Harris regarding a dying tree at the corner of North and Martin Roads. The Road Agent had looked at this tree and found it to be on the homeowner's side of the North Road stone wall. Selectmen will verify this with Mark Pitkin and draft a letter to the homeowners.

11. Selectmen signed outgoing Memorial Day thank you letters to Guerwood Holmes and the Fremont Garden Club.

12. Selectmen opened three oil bids received by the deadline on Thursday. The RFP was reviewed and there is additional and changed information that needs to be included. The bids do not make a clear distinction that the Town and School District needs are separate and billed separately. The Board rejected all of the bids and asked to have it put out again with the updated information on tank sizing, and additional criteria added for the separated entities but bulk pricing for both entities.

Additionally, the Board wants to include a provision that the Town or School District will not pay for the maximum gallons if not used. The proposal needs to segregate the total Town gallons from the total School District gallons.

At 9:15 pm motion was made by Scribner and seconded by St Germain to enter non-public session pursuant to NH RSA 91-A 3 (c) and (e) to discuss a personnel and a legal matter. The roll call vote was unanimously approved 3-0.

At 9:20 pm motion was made by Scribner and seconded by St Germain to return to public session. The roll call vote was unanimously approved 3-0.

Selectmen drafted a letter to the Town Clerk.

NEXT WEEK

The next regular Board meeting will be held on Thursday June 23, 2011.

At 9:25 pm with no further business to come before the Board, motion was made to adjourn the meeting by Scribner. St Germain seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator