

**CITY COUNCIL MEETING**

**AGENDA ITEM X**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*May 4, 2015 City Council Meeting*

**From:** Brian J. Sullivan, Municipal Services Director

**Subject:** City Council to consider disposition of Surplus City Equipment on May 16, 2015 at the White Farm Auction

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**Recommended Motion(s):**

Councilor Moves:

**“I move that the Franklin City Council authorize the Municipal Services Director to sell, for the best possible price, a 2004 Ford Crown Victoria; a 1999 Chevrolet Tahoe and a 2008 Crown Victoria, deemed as Surplus Equipment, using the State of New Hampshire, Department of Administrative Services White Farm Auction, to be held on May 16, 2015.”**

Mayor calls for a second and the vote.

**Discussion:**

Periodically, the City of Franklin participates in the State of New Hampshire, Department of Administrative Services, White Farm Auction. In the past, we have received good prices for surplus, obsolete and unused City vehicles and equipment.

Currently there are three vehicles that the Municipal Services Department is recommending to be deemed as surplus equipment to be sold at the upcoming auction:

- 2004 Ford Crown Victoria - VIN # 2FAFP71W94X175054
- 1999 Chevrolet Tahoe – VIN # 1GNEK13R4XR154532.
- 2008 Ford Crown Victoria – VIN # 2FAFP71V78X136170

**Concurrences:**

In accordance with City Code, declared surplus equipment must be authorized for disposition by the City Council. Upon sale, items are then removed from the City’s inventory

**Fiscal Impact:**

Auction proceeds from the sale of surplus equipment are deposited into “Miscellaneous Revenues” Account in the City’s General Fund.

**Alternatives:**

Should the City Council not decide to move forward, the Municipal Services Department will need to retain the equipment, but, as it is no longer serving a purpose, it will only take up storage space.

**Attachments / Exhibits:** Auction Notice dated April 2015

# James R. St. Jean

## A U C T I O N E E R S

April 2015

TO: ALL MUNICIPALITIES & NON-PROFITS

**RE: STATE OF NH SURPLUS PROPERTY AUCTION**

This memo is to advise all City and Town Personnel that the State of NH allows, as well as encourages, your participation in the State of NH Surplus Property Auction to be held Saturday, May 16, 2015 at the White Farm, 144 Clinton Street, Concord, NH.

In the past the Cities and Towns who have participated have consigned many items such as vehicles, equipment, furniture and fixtures. Through the auction process many of these Cities and Towns have found the auction method to be very lucrative, especially in the sale of motor vehicles. In the fall of 2014 over 25 Cities and Towns throughout NH participated in the auction; visit our website: [www.jsjauctions.com](http://www.jsjauctions.com) for sale results.

The following are guidelines to be followed if you do choose to participate in the auction:

1. All items entered into the auction will be sold at "absolute auction", that is, with no minimum or reserve bids.
2. We must have a complete inventory list (on official City/Town Letterhead)
3. Vehicles less than 15 years old need a Title of Ownership signed and dated 5/16/15. Vehicles 15 years or older need: A copy of the Title of Ownership signed & dated 5/16/15 or a (TMDV 22A), it's a pink State of NH form with one of the following: A copy of the title, copy of last registration or a (TDMV-19A), it's a blue State of NH Verification of Vehicle Identification form.
4. All consignors are responsible for delivery of items to the auction site which is located at 144 Clinton Street, Concord, NH (exit 2 off of I-89).
5. Drop off times are as follows: Thursday & Friday, May 7 & 8 from 8am to 3:30PM. All consignors will be required to submit an inventory listing upon arrival and to assist with unloading. The State of NH will provide a forklift to assist with heavy equipment and palletized loads.

St. Jean Auctioneers will make payment to City/Town approximately fifteen business days after the auction sale. Our payment will include a listing of each item sold and the sale price. A check will be made payable in the manner you indicate to us minus a State of NH yard fee of 3% of gross sales.

We look forward to working with you and if you have any questions, please do not hesitate to contact our office at (603) 734-4348.