

**CITY COUNCIL MEETING**

**AGENDA ITEM VII**



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**Subject: Other Business**

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**A. Committee Updates**

**B. City Manager's Update**

**C. Late Items**



CITY OF FRANKLIN  
COUNCIL AGENDA REPORT  
City Council Meeting March 2015

**Date:** February 24, 2015  
**From:** Elizabeth Dragon, City Manager  
**Subject:** **Manager's Update**

**Citizen's Institute for Rural Design-CIRD-** Project update:

This project name "*Franklin for a lifetime*". As described in previous updates-this grant is looking at planning for an aging population. The goal is to enhance ways that the City of Franklin can become a place that residents call home for their entire lifetime. The steering committee has worked with community members and is in process of holding conversations to gather input. (attached is a draft invite that went out for each of the groups). In addition there will be some larger groups held to engage the business community and social services sector.

- The workshop dates: Thursday April 9<sup>th</sup> community dinner, Friday April 10<sup>th</sup> National and state speakers and Saturday April the design team will do their work. We are looking for a date in May to present the end results to the community. This will be a more involved conversation than the typical agenda item-therefore I am requesting possible dates for a work session-Last Monday is memorial day so Tuesday the 26<sup>th</sup>? (We need to avoid May 7- 10- Franklin District Wide Musical-Beauty and the Beast)

**Mapping project-** Update-In January and February the assessing & planning department reviewed a spreadsheet of differences in acreage by parcel comparing the old maps to the new maps. In February-owners with significant acreage differences was sent a letter and given an opportunity to bring in any additional information they may have (such as a survey not recorded etc). Letters went out to about 215 owners. The next step will be for the maps to be officially adopted by the City Council at the April council meeting.

**TRIP Center-**TRIP moved into the Bessie Rowell Community center in February. The building is now fully occupied and all tenants are now contributing to the expenses of running the facility as well as paying their share of a capital contribution. Director Alpers has been collaborating with TRIP and they are using the Recreation fitness room for most of their exercise classes. The transition in the kitchen seems to be going well. People seem to be happy with the new brighter location and clean facilities. Director Alpers designated parking areas for the TRIP center and created a drop off area. Kudos for Director Alpers for managing this project and working with the various agencies and personalities to ensure such a successful project.!!

**Community Day & Paul Smith 5K Road race-**Community day will be Saturday May 9<sup>th</sup>. In addition to the normal activities the Paul Smith PTO playground committee is planning a 5K Road Race/Fun Run to raise money for new playground equipment. This committee has been writing grants and doing fundraisers. In total they are looking to raise \$75,000. The race will be

held on River Road and they are contacting Alan Ladder to request use of his property for parking. At this time, I don't believe there will be any road closures however at the time of writing this report the event had not been reviewed by the Police department.

**Franklin Business Industrial Development Corporation (FBIDC)-**

[http://www.franklinnh.org/Pages/FranklinNH\\_FBIDC/index](http://www.franklinnh.org/Pages/FranklinNH_FBIDC/index)

Over the last few years, the relationship between City Staff & FBIDC has continued to be strengthened! FBIDC is now housed in the lower level of the Proulx Center and this has greatly fostered the communications between Planning/zoning & FBIDC- just as I had hoped. Myself, Councilor Starkweather and Councilor Dzujna participate in the monthly board meetings. Councilor Dzujna also provides a great connection between FBIDC and Choose Franklin as he serves on both boards. It is now common practice for me to reach out to Director Lewis and Jim Aberg (executive director for FBIDC) simultaneously whenever an economic development opportunity arises. This past year I creatively worked with FBIDC to secure the former R&D paving location because it had been identified for many years as a key piece of property for the future development of the mill buildings. FBIDC does more than just economic development. FBIDC has also served as the fiscal agent for several non-profits in the community who cannot apply for grants on their own. In addition, Denise Sharlow this past year has been working with the high school to help write grants to bring back vocational training. In years past, FBIDC worked with the Mayor's drug task force to help seek out grant funds for the Max (our new K-9). I can confidently say that FBIDC is the economic development arm of the city. We problem solve and brainstorm projects together. Director Lewis, Jim Aberg and I are currently working on another creative solution for re-use of a city brownsfield site. If all the moving pieces come together as planned we will have another shining example of a successful project through the strength of our partnership.

I have included the most current financials for your review.

**Franklin Voices** Conversation Invitation

Note to facilitator: you can adapt this any way you need to. If you would rather include this in a card or add a personal note, please feel free to do so.

Hello \_\_\_\_\_:

**What do you want for Franklin's future?** Because your ideas are important, I'm inviting you to participate in a *Franklin Voices* conversation.

*Franklin Voices* is part of the *Franklin For a Lifetime Project*, which aims to create a healthy and vibrant community for all citizens in support of an aging population. The purpose of the conversations is to learn what you feel would make Franklin a more welcoming and supportive city for people of all ages.

The conversation you attend will be made up of 5-8 Franklin citizens. It will be chance to share your stories about living here, offer ideas for the future and hear about the experiences of your fellow residents. The work we do will be combined with the results of other conversations and activities that are happening this winter all around our community. What we learn will inform a multi-day workshop in April that will look at ways to make Franklin a better place to live.

The conversation will be on **Date at Time at Location.** Please let me know if you can come or not by calling or emailing me at \_\_\_\_\_. If you can't come at this time or location, please let me know; there may be other conversations you can attend.

If you have questions about this project or this invitation, you may contact either

Sharon Cowen, UNH Cooperative Extension at [Sharon.Cowen@unh.edu](mailto:Sharon.Cowen@unh.edu), 603-641-6060, or

\_\_\_\_\_ at \_\_\_\_\_.

Franklin Voices and the April 9-11 workshop are being developed jointly by the City of Franklin, Plan NH and UNH Cooperative Extension. The project is funded by an award from the Citizens' Institute on Rural Design, which is a federally supported technical assistance program.



The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. Counties cooperating.

# FRANKLIN BUSINESS & INDUSTRIAL DEVELOPMENT CORPORATION

## Profit & Loss Statement – Recast

October 2014 through January 2015

<b>ORDINARY INCOME:</b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
City of Franklin	22,500.00	22,500.00
Management Fees	652.00	1,304.00
Marquee Rental Fees	75.00	0.00
Rent – 81 Memorial Street	3,100.00	3,100.00
Interest Income	19.05	0.00
Refunds	716.46	0.00
Other	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ORDINARY INCOME</b>	<b>27,065.51</b>	<b>26,904.00</b>

### OPERATING EXPENSES:

Rent Paid to City	2,000.00	2,000.00
Directors & Officers Insurance	624.00	624.00
Liability Insurance	140.00	140.00
Health Insurance	724.00	724.00
Consulting Services	9,590.00	12,000.00
Legal Professional Fees	1,941.58	400.00
Advertising & Promotion	235.00	500.00
Office Expenses	143.00	200.00
Telephone Expenses	164.76	100.00
81 Memorial Street – RE Taxes	995.56	995.56
81 Memorial Street – Insurance	160.00	160.00
81 Memorial Street – Utilities	11.03	0.00
81 Memorial Street – Mortgage	1,486.44	1,486.44
Miscellaneous Expenses	<u>0.00</u>	<u>0.00</u>
<b>TOTAL OPERATING EXPENSES</b>	<b>18,215.37</b>	<b>19,330.00</b>

### GRANT BEGINNING BALANCES:

FBIDC	0.00
Choose Franklin	5,500.00
Franklin Outing Club	1,000.00
Workman – FFDDA	6,000.00
Project Funds	0.00
Other Grants	0.00

### GRANT DISBURSEMENTS:

FBIDC	0.00
Choose Franklin	5,500.00
Franklin Outing Club	1,000.00
Workman - FFDDA Returned to FSB	6,000.00
Project Funds	0.00
Other Grants	0.00