

CITY COUNCIL MEETING

AGENDA ITEM IX.



Subject: Other Business

- A. Committee Updates**
- B. City Manager's Update**
- C. Mayor Reappointments to Conservation Commission and Highway Safety Committee.**
- D. Late Items**



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting September 2014

Date: July 28, 2014
From: Elizabeth Dragon, City Manager
Subject: Manager's Update

Contingency Grant Line Activity: The City received the following in the contingent grant line this month:

\$225 for Odell After Dark
\$2000 from Crime Line for drug dog
\$1000 from Walmart for Fire Dept Ipads
\$83.17 Police Enforcement grant
\$792.66 Police DWI/DUI grant

Code enforcement activity update- City Staff participated in a second webinar August 21st at the Fire Dept to preview a web based program called Govqa that could assist us with enhanced code enforcement efforts. Staff is waiting for a response in regards to the ability to integrate with our GIS mapping program (vs using the default google maps) and integrate with our address data base through Avitar. Govqa is already used in other communities with our website vendor (virtual town hall) and comes highly recommend. Using our service request form we would create a complaint request system through the city website. Employees and residents could log on anywhere web access was available (making field login possible through cellular tablets, allowing pictures to be uploaded, and immediate status updates). Each complaint is assigned a tracking number and the individual who filed the complaint would be updated via email through the process as to the status of the complaint. In regards to reporting we would be able to sort by type of complaint, location of complaint, dates--- really any field can be sorted. The system is very powerful and can be customized do what we need it to do. We can connect depts through this web based system and make the process more efficient by allowing immediate updates in the field and sharing information. This system would also give the customer/resident ongoing status updates automatically without additional steps for the employee. There is a onetime \$3,500 set up fee and then a subscription price of \$350 per month. We would also have the ability to add on our building permit system for an additional price.

Choose Franklin Sept 10th Meeting 4pm- Attached is a flyer regarding a meeting hosted by Choose Franklin at the Franklin Public Library. Richard Towne, Franklin High School principal, is in the early stages of returning a more robust vocational program to the high school curriculum and is interested in partnering with businesses.

Lakes Region Mutual Fire Aid- The strategic plan for Lakes Region mutual fire aid has been revised. A copy of the plan is available at city hall for review.

Lakes Region Planning Commission- The draft lakes region plan executive summary was put in your mailbox for review/comment. (The cover letter from Lakes Region Planning commission is attached). A CD of the entire plan is available at city hall for review. On Monday Sept 29th at 6PM a public hearing will be held regarding adoption of the plan at the Beane Conference Center, 35 Blueberry Lane, Laconia.

Watts No Smoking policy- Several months ago Watts Water Technology issued a no smoking order on all Watts property. While Watts has reported that this has deterred people from smoking and even provided incentive enough for others to quite entirely-this did create a nuisance on Old South Main Street. Employees are leaving the Watts property in order to smoke on their lunch break. We began receiving complaints regarding litter and parking issues. Director Sullivan & Councilor Dzujna worked with the Human Resources Manager to resolve the problem. Watts agreed to provide containers for garbage/cigarette butts and to clean the area periodically. The parking issues have gotten better. This is something we will need to monitor as we move forward- but I want to thank Watts for working together with the City to help resolve the matter.

Celebrating 10 years of community collaboration!



CHOOSE FRANKLIN

Our Pride Runs Deep

August 5, 2014

Dear Human Resource Representatives and Business Owners,

On behalf of Choose Franklin, I would like to invite you to an evening of community collaboration being held at the Franklin Public Library in the upstairs room on Wednesday, September 10th at 4:00 pm. Richard Towne, Franklin High School Principal (FHS), is in the early stages of returning a more robust vocational program to the high school curriculum and is interested in partnering with your business to help identify the needs of your industry so future graduates would be better prepared to enter into the workforce with the skills your jobs require.

The purpose of the event is to determine what skill areas businesses need for successful job placement and how can those skills be best acquired through a vocational track at the high school. In short, how can FHS help you meet your future hiring goals? How can businesses help the school define what skills and training methods would be most successful for assisting local students and the business community?

This is an exciting opportunity for both young adults and area businesses to work together for a mutually-beneficial outcome.

Please let us know by Wednesday, September 3rd, if you will be able to join us. If you are unable to attend and would still like to be a part of this exciting initiative, please let us know this as well. Please send your RSVP to Jo Brown at 671-7842 or via e-mail at fambrown5@aol.com.

Thank you, in advance, for your time and input as we further build an even stronger Franklin community. We look forward to seeing you on the 10th!

Best Regards,

Sarah Stanley
Co-Chair

Annette Andreozzi
Co-Chair

LAKES REGION PLANNING COMMISSION

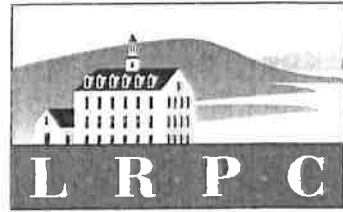
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To: City Councils & Managers
Town Boards of Selectmen, Managers, & Administrators
Town & City Planning Boards & Planners
City & Town Libraries & Librarians

Date: August 18, 2014

RE: Draft Lakes Region Plan – 2015 to 2020

Lakes Region Planning Commission (LRPC) is pleased to officially submit the Draft Lakes Region Plan for your review and comment. The Plan information includes an Executive Summary (8 pgs.), Summary and Telling the Story (@ 30 pgs.), and the six major plan components (@ 500 pages) including: 1) Economic Development, 2) Housing, 3) Transportation, 4) Environment, 5) Natural Hazards & Climate Change and 6) Energy Efficiency & Green Building. The enclosed CD includes all of these sections. LRPC prepared the plan in accordance with NH RSA 36:47. It is an advisory and informational document and covers the period from 2015 to 2020. Distribution of the Draft Lakes Region Plan begins the thirty-day review period.

The changing demographics of the Lakes Region - the aging of the population, the decline in the number of younger persons and the projected slow population growth significantly influenced the planning process. The Lakes Region Plan Advisory Committee (LRPAC) reviewed draft planning documents, offered comments and guided the plan preparation. As representatives of local governments, the LRPAC ensured the plan reflected local and regional concerns, and issues and aspirations. The Lakes Region Plan can be a valuable resource for communities as they consider future land use issues, update their Master Plan chapters, and explore ways to collaborate on regional issues such as transportation, watershed planning, economic development and others.

On Monday September 29, 2014 at 6:00 PM at the Beane Conference Center, 35 Blueberry Lane, Laconia, the LRPC Commissioners will hold a public hearing to consider adoption of the Draft Lakes Region Plan. In addition to this informational package, you can review the draft Lakes Region Plan online at <http://www.lakesrpc.org/Extra1.asp>

If you wish, an LRPC representative can meet with the Board and answer questions. If you wish to comment on the draft plan, please contact Jeffrey Hayes or Gerald Coogan at 279-8171, by e-mail at jhayes@lakesrpc.org or jcoogan@lakesrpc.org or by U.S. mail.

Thank you for your ongoing interest, cooperation and support for our regional planning program over these many years.

Sincerely,

Jeffrey Hayes
Executive Director

Warren Hutchins
Chair, LRPC

Jean Marshall
Chair, LRPAC

Enclosures

Cc: 15-231/234



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

September 2, 2014 City Council Meeting

From: Elizabeth Dragon– City Manager

Subject: City Council to consider re-appointment of the City Manager to the Lakes Region Planning Commission Transportation Advisory Committee (TAC)

Recommended motions:

1. Councilor moves:

“I move that the Franklin City Council reappoints the City Manager as a Member of the Transportation Advisory Committee (TAC). Term of service to August, 2015”

2. Mayor asks a second, discussion, and calls the vote.

Discussion:

The Transportation Advisory Committee (TAC) provides advice to the Lakes Region Planning Commission (LRPC) concerning transportation issues and needs of the Lakes Region. Meetings are held at least five times per year in various municipalities in the Lakes Region and are open to the public.

Decisions of the Lakes Region Planning Commission related to transportation are based on technical expertise, community goals and objectives, and sound planning principles. The TAC’s responsibilities include, but are not necessarily limited to, the following:

1. Render technical advice to the LRPC regarding transportation plans, programs, and projects in the form of written memoranda and presentations at LRPC meetings.
2. Review and comment on technical reports and studies related to transportation plans or programs prepared by the LRPC staff or consultants.
3. Maintain liaison between the LRPC and municipal and state officials and the general public regarding transportation planning.
4. Make recommendations regarding the utilization of the media to provide information which will keep citizens well informed of the transportation planning process.

The TAC consists of one voting member from each dues paying LRPC member community. Voting members and alternates are appointed for a two-year term by the Board of Selectmen/City Council of the represented town/city.



CITY OF FRANKLIN, NEW HAMPSHIRE

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Mayor Appointments:

Conservation Commission

***"I reappoint Donna Liolis to the Franklin Conservation Commission.
Term of Service to September, 2017."***

***"I reappoint Nita Tomaszewski to the Franklin Conservation
Commission. Term of Service to September, 2017."***