

CITY COUNCIL MEETING

AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting, March 3, 2014

From: Kevin LaChapelle, Fire Chief

Subject: For the Franklin City Council to consider allowing the Fire Department to enter into agreement with the Laconia Fire Department through a MOU (Memorandum of Understanding) in regards to the sharing of a cargo trailer that will be used for Special Operations equipment.

Recommending motion:

1. Councilor moves: "I move the Franklin City Council authorize the City's Fire Chief to sign the said agreement with the Laconia Fire Department for the purposes of maintaining possession of the said cargo trailer that is owned by the City of Laconia."
2. Mayor asks a second, discussion, and calls the vote.

Background:

Along with many other functions, the Fire Department has worked diligently through the past two decades in preparing our personnel and equipment for Special Rescue Operations including Water Rescue, Trench and Building Collapse and Confined Space entry. Having this trailer will complete the missing link for storage and response of specialized rescue equipment that is intended for Special Rescue Operations. The complete function of this trailer will not only allow storage for the equipment, but also provide a specialized work station during these unique incidents.

This trailer was offered by the Laconia Fire Chief after learning that our Fire Department had a great deal of special rescue equipment and training. The Laconia Chief offered this never used cargo trailer that was originally purchased for Haz-Mat response. The Laconia Fire Department and the Lakes Region area have rearranged Haz-Mat equipment caches, leaving this trailer available for other use.

This MOU was drafted by Chief LaChapelle and approved by Attorney Fitzgerald.

Fiscal Impact:

There will be no fiscal impact in this acquisition.

Alternatives:

The alternative is for the Fire Department to continue to store specialized rescue equipment at the fire station leaving no specific or predetermined manner of response.

Attachments/Exhibits:

- MOU
- Photos of the trailer

MEMORANDUM OF AGREEMENT

October 4, 2013

This Memorandum of Agreement ("MOA") is made by and between the City of Laconia Fire Department and the City of Franklin Fire Department. This written MOA has been developed with the purpose of identifying those agencies that agree to hold ownership or otherwise store, insure, register, maintain and tow this 14 foot utility trailer.

The intended use of this trailer is to provide storage and transport of equipment and supplies used in special rescue incidents. This asset will be used at emergency incidents and trainings in, but not limited thereto; the City of Franklin, the City of Laconia and those communities in which they provide mutual aid services to.

Both parties agree as follows:

1. The term of this MOA will be from its signing until as long both parties agree.
2. The City of Laconia will continue sole ownership of this trailer.
3. The Franklin Fire Department agrees to house, maintain, register and insure the said trailer and its contents.
4. The City of Franklin Fire Department agrees to hold sole ownership of the contents in this trailer.
5. Both parties agree that modifications may be made to improve the intended use of this trailer while the City of Franklin Fire Department will bear the cost of those modifications.
6. The primary transportation will be provided by but not limited to the Franklin Fire Department.
7. Dissolution of this MOA will make arrangements for the return of this said trailer to the City of Laconia Fire Department and its contents left to the City of Franklin Fire Department.
8. The effective date of this agreement shall be _____.

Equipment Agreed Upon:

1. Pace American Utility Trailer
 - a. Color White
 - b. 14 foot
 - c. VIN# 40LUB14203P088924

Chief Erickson
City of Laconia Fire Chief

Chief LaChapelle
City of Franklin Fire Chief





