

CITY COUNCIL MEETING

AGENDA ITEM X



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

*City Council Meeting
July 7, 2014*

From: Brian J. Sullivan, Municipal Services Director

Subject: City Council to consider granting the Municipal Services Director pre award authorization for proprietary services provided to the Franklin Water Department.

Recommended motion:

“I move that the Franklin City Council, pursuant to Article III, Section 4-15,B(3), grant pre award authorization to the Municipal Services Director to contract for services provided to the Franklin Water Department by the following companies:

- E.J. Prescott Company, Concord, NH
- Barrie Miller Well and Pump Company, Antrim, NH
- Electrical Installations, Inc., Moultonboro, NH
- Robert Filters, Inc., Media, PA

Discussion:

At the beginning of the fiscal year, at the request of the Municipal Services Director, the City Council has granted pre award authorization, in order that various proprietary services may be provided to the Franklin Water Department.

These proprietary services are the result of the City specifying and/or utilizing materials, equipment or vendor services that best suit our needs based on the Municipal Services Director’s determination that it is in the City’s best interest to do so.

I am requesting pre award authorization to the four companies listed, in order to provide us service for fiscal year 2015.

- E.J. Prescott Company, Concord, NH. This vendor continues to be the sole provider of the Sensus Water Meter and Metering hardware/software. The City must purchase equipment compatible to what has been provided to us since implementing our meter replacement program in 2004.
- Barrie Miller Well and Pump Company, Antrim, NH. This vendor has been working on the rehabilitation, upgrades and repair of City drinking water wells and various water pumps since 1984. Their knowledge, familiarity and expertise guarantees the City rapid emergency response and an overall cost savings in meeting our needs.

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- Electrical Installations, Inc. (E.I.I.), Moultonboro, NH. E.I.I. was selected by the City, through the competitive bid process in 2005, to construct the City's Security Control and Data Acquisition System, otherwise known as SCADA. Their knowledge of the City system, use of specific equipment and familiarity with all aspects of the City's infrastructure provide consistent and cost effective services on an annual basis. Their proximity to Franklin and professional staff guarantee that Franklin's Water System's essential needs are met.
- Roberts Filters Company, Media, PA. This company was selected through the competitive bidding process to provide the new Water Treatment Plant with the water filtration equipment, mechanical components and hardware. The City maintains an annual contract with Roberts Filters to perform routine inspections and respond to emergency services. Utilization of this company guarantees that the plant runs at optimal efficiency and to design specifications.

Concurrences:

Franklin City Code, Article 111, Section 4-15,B(3) provides the City Council the authority to award without competitive bidding.

Franklin City Code, Article 111, Section 4-15, E(1) allows the authorization without competitive bidding when it is clearly to the City's advantage.

Fiscal Impact:

Funding to operate the City's public water system is sufficient to cover costs necessary to hire these four fore-mentioned companies on an as needed basis.

Alternatives:

Not granting pre award authorization will result in the inability of the Municipal Services Director to contract essential proprietary services needed in the Water Department. This could potentially jeopardize the on-going cost effective and safe operation necessary to deliver drinking water and fire protection to City residents and businesses.

Attachments/Exhibits: