

CITY COUNCIL MEETING

AGENDA ITEM IX



CITY OF FRANKLIN
COUNCIL AGENDA REPORT

October 7, 2013 City Council Meeting

Subject: City Council Appointment to the Lakes Region Planning Board

Motion: *"I move that the Franklin City Council appoints _____ as a Commissioner to the Lakes Region Planning Board. Term of Office to September 2017."*

Mayor calls for second, discussion and the vote.

LAKES REGION PLANNING BOARD VACANCY

Former Councilor Bob Sharon was a Commissioner on the Lakes Region Planning Board which is now vacant. The term of office is 4 years, the term would be from September 2013 to September 2017. Attached is a job description. This position will need to be filled; it is a City Council appointment.

YOUR JOB AS A COMMISSIONER

Just what is your role as a regional planning commissioner?

- To promote cooperation among municipalities for regional projects.
- To govern the Commission through decision-making and policy setting, with the staff carrying out your decisions.
- To represent the interests of the community that appointed you at Commission meetings, and carry back to your community the news of Commission activities.
- To keep yourself informed on town matters, so the Commission will also keep you informed of its dealings with town officials.

What kinds of decisions do Commissioners make?

- You decide what the Commission's policies will be in specific areas like natural resources, land use, historic preservation, water resources, housing, transportation, recreation, open space and local technical assistance. The policies in turn govern the work effort.
- You decide on the nature and scope of the Commission's annual work program.
- You decide on the Commission's annual program budget - - the monies to be spent to support the work activities outlined in the work program.
- You decide whether the Commission participates in proposed new projects.
- You review staff-produced plans and reports on regional issues; asking for changes or additional staff work.
- You set policy for and determine Commission Bylaws and related Policies.
- You elect the Executive Board to oversee Commission activities on a monthly basis.
- You participate on subcommittees as appointed by the Chairman.

When do you participate?

At Commission meetings. Commission meetings are usually held on the last Monday of the month. There are at least six Commission Meetings per year. In addition, the Executive Board meets the second Wednesday of each month and is empowered to make decisions as outlined in the By-Laws.