

CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

November 4, 2013, City Council Meeting

Subject: Approval of Minutes

Motion: *"I move that the Franklin City Council approves the minutes of the October 7, 2013 City Council Meeting."*

Mayor calls for a second, discussion and the vote.

**CITY COUNCIL MEETING
OCTOBER 7, 2013**

Call to Order

Mayor Merrifield called the meeting to order at 6:00 p.m. in the Council Chambers, Franklin City Hall. Salute to the Flag was said led by Councilor Giunta.

In Attendance

Councilor Dzujna, Councilor Giunta, Councilor Cournoyer, Councilor Desrochers, Councilor Feener, Councilor Trudel, Councilor Starkweather, Councilor Boyd, Councilor Clarenbach, Mayor Merrifield and City Manager Dragon.

EMS Provider of the Year Award

Fire Chief Kevin LaChapelle announced that the Fire Department is very proud of the fact that one of their own Captain/Paramedic Bruce Goldthwaite was awarded the David F. Dow memorial EMS Provider of the Year. This award is presented every year by the New Hampshire Fire Service and Emergency Medical Services Committee to an individual that has demonstrated exemplary pre-hospital patient care, and provides consistently strong clinical skills to the patients. Chief LaChapelle stated that Captain Goldthwaite has brought the level of EMS care to a whole new level.

Comments from the Public

Mr. Stan Weglarz, 602 South Main stated he is here again concerning the highway litter and will not repeat what he stated to the Council months ago but have not had any report direct or indirect concerning what, if anything, is being done about the litter. He stated on South Main it is so bad he is ashamed to live along that Street. He advised that if nothing is done, he will be back again before the Council. Manager Dragon commented that since Mr. Weglarz was here last, MSD has posted signs and the Police Department has given out some tickets.

Mr. Robert Stephen, 50 Oriole Street stated he has some cost saving ideas. One thing he stated is the City vehicles need to shut their engines off when they are

not in them driving down the road. He also stated he believes another mechanic needs to be added to the City Garage. He further stated serious consideration should be given to those that govern in the City should live in the City.

Legislative Comments

Representative Leigh Webb commented about the Secretary of State residency requirements and stated next time he is in Concord he will for sure stop in. He stated he is not sure what the motion for the LSR would be in requiring City Clerks/Town Clerks to live in the City or Town they serve. Recently he advised it came to his attention a discussion about waiting until November 7th to set the tax rate because of an issue of reporting attendance requirements by October 1st by the various School Districts. The conversation took place between the Department of Education and the DRA and they seem to have come to terms and the tax rate will be set at the regular time instead of delaying it.

City Council acknowledgements

Councilor Starkweather thanked the City Staff and the volunteers that helped during the City Election, stating everyone did a great job. Councilor Cournoyer thanked the patriots who entered into a clean and honest campaign and for their patriotism. Councilor Dzujna stated it was great to see 22% over the number of residents normally voting in the City Election and he invited all that ran for office please don't stop come to the School Board and City Council Meetings, he asked that they all be a solution to the problems.

Mayor's Update

Mayor Merrifield recognized Councilor Dzujna, Councilor Giunta, Councilor Boyd, Welfare Director Tracy and Representative Webb for their attendance with him at Plymouth University to speak in favor of the Northern Pass Project. The prevailing sentiment in the room was against the project. The Mayor invited Councilors and

the public to attend the grand opening of Federated Auto Parts at 10 am Tuesday, October 8, 2013 in West Franklin which was formerly Mr. D's Restaurant. The Mayor commented that today he was fortunate to sit with Mayor Mat Spencer of Somersworth at a New Hampshire After School Network Meeting in Bedford, New Hampshire and he stated he is looking forward to working with the School Board in the future in creating opportunities for the students at Franklin High School to explore career opportunities here in Franklin so we can offer something to keep our young people in Franklin with careers that can be very rewarding. Mayor Merrifield commented that the head speaker made one point that was very disturbing to him that 76% of Americans age 17 to 24 due to physical, criminal, or educational limitations would be considered ineligible for service in the military. He stated he does not mention that with any negativity in mind but stated he sees it as a call to action.

Canvas of the Votes from the City Election September 9, 2013

Motion made by Councilor Feener that the Franklin City accept the return of votes and declare the following elected, motion seconded by Councilor Desrochers. All in favor, motion passes.

Note: Council Feener read the winners of the election in all three Wards and the results of the election are attached to these minutes.

Approval of Minutes

Motion made by Councilor Trudel that the Franklin City Council approves the minutes of the September 9, 2013 City Council Meeting. Motion seconded by Councilor Cournoyer.

Councilor Feener pointed out on Page 5 of the minutes under City Council Acknowledgements the first sentence the word fast should be last.

All in favor; minutes approved as corrected.

School Board Report

No Report

City Council to consider construction of a Pavilion at Griffin Beach

Mr. Mark Lorenze with the Webster Lake Association stated several months ago he came before the Council with a proposal for a Pavilion and everyone responded positive. He stated with the Council's approval, the pavilion can now become a reality. He advised thanks to a donation from Denise Steadman in honor of her father the pavilion will be named the Steadman Pavilion. The Webster Lake Association will assume the maintenance of the pavilion. Councilor Cournoyer asked if they have the approval from the State and Mr. Lorenze advised they do. Mr. Lorenze advised with the Council's approval he hopes to get the concrete pad poured this month. Councilor Feener congratulated Mr. Lorenze on his successful plan which he has brought forward to the City Council and special thanks to the Steadman Family for their generous donation. Mayor Merrifield commented there is a Memo of Understanding from the Webster Lake Association wherein they will be responsible for the upkeep and maintenance of the pavilion.

Motion made by Councilor Feener that the Franklin City Council approves the construction of a pavilion at Griffin Beach, with the work to be funded by the Webster Lake Association and to authorize the Mayor to sign the proposed Memorandum of Agreement. Motion seconded by Councilor Trudel. All in favor, motion passes.

Proposed Lease between the Twin Rivers Intergeneration Program (TRIP) at the Bessie Rowell Community Center

Motion made by Councilor Desrochers that the Franklin City Council authorizes the City Manager to execute the proposed lease with the Twin Rivers

***Intergeneration Program (TRIP Center) at the Bessie Rowell Community Center.
Motion seconded by Councilor Cournoyer.***

Councilor Feener inquired as to when they would TRIP be moving in. Manager Dragon responded it took a while for the grant to get to us even though we knew about it months ago so now that we are able to move forward. They have just gone forward with their design and are getting ready to go out to bid. She stated it will probably be spring before they are moved in. Councilor Feener congratulated Manager Dragon and Staff when a couple of years ago the school was vacant and kind of a lemon and has turned into lemonade and is a vibrant community center and useful building for the community.

All in favor, motion passes.

Resolution #04-14, a Full Faith and Credit Pledge regarding the TRIP Center CDBG Grant Project

Motion made by Councilor Desrochers that the Franklin City Council authorizes the Mayor to sign resolution #04-14 Full Faith and Credit Pledge regarding the TRIP Center CDBG Grant Project at the Bessie Rowell Community Center. Motion seconded by Councilor Trudel.

Mayor Merrifield read Resolution #04-13 into the record:

**CITY OF FRANKLIN
RESOLUTION #04-14
FULL FAITH AND CREDIT PLEDGE**

WHEREAS, the City of Franklin is the recipient of certain funds designated for the Twin Rivers Intergenerational program (TRIP) Relocation to Bessie Rowell Center bearing grant numbers 13-154-CDPF, and:

WHEREAS, the City has entered into certain contractual obligations and assurances in exchange for the receipt of the referenced funds including but not limited to commitments to continue to own and manage certain real property located within the City of Franklin for the benefit of the Twin Rivers Intergenerational program for a specified period of time;

NOW, WHEREFORE, the City of Franklin, by and through its City Council does hereby commit its full faith and credit and pledges its unencumbered assets, as they may exist and change from time to time, as a financial guarantee for the performance of the above referenced covenants and assurances. This pledge is given in consideration of a total of \$413,938 in CDBG funding.

A condition of the CDBG funds is that the renovated areas financed with CDBG funds service primarily low and moderate income persons for a minimum of 20 years. The City agrees to notify CDFA whenever there is a change of tenancy in the Bessie Rowell Building in the areas renovated with CDBG funds until December 31, 2033. If a change in tenancy results in a tenant that does not serve primarily low and moderate income persons, the City will be required to repay a prorated (decrease of 5% per year of the CDBG funds granted for that portion of the facility) amount of the CDBG funds.

Roll Call Vote:

Councilor Clarenbach – Yes

Councilor Giunta – Yes

Councilor Boyd – Yes

Councilor Desrochers – Yes

Councilor Starkweather – Yes

Councilor Dzujna – Yes

Councilor Cournoyer – Yes

Councilor Feener – Yes

Councilor Trudel – Yes

All in favor, Resolution #04-14 passes.

Resolution #03-14 regarding the purchase of a cruiser from the Town of Salisbury for the Franklin Police Department

Motion made by Councilor Trudel that the Franklin City Council schedules a public hearing on Resolution #03-14 at 6:05 p.m. in the Council Chambers, Franklin City Hall regarding a supplemental appropriation in the amount of \$12,000 out of the Police Revolving Detail Fund to pay for the purchase of the Salisbury Cruiser and related modifications. Motion seconded by Councilor Desrochers.

Mayor Merrifield read the resolution into the record:

RESOLUTION #03-14

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2014.

In the year of our Lord, Two Thousand Thirteen,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2014 which began July 1, 2013, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes the need to replace aging cruisers within the Police Department, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes the Police department had the opportunity to purchase a fully equipped police cruiser from the Town of Salisbury, and;

WHEREAS, the City Council of the City of Franklin wishes to utilize the Police Detail fund established for the purpose of the purchase and maintenance of police equipment to fund the purchase of this cruiser, and;

WHEREAS, The City Council of the City of Franklin understands that the Police Detail fund has a balance of approximately \$33,500 as of August 31, 2013. Now

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on Monday, November 4, 2013, the City Council of the City of Franklin, New Hampshire does hereby approve resolution 03-14 authorizing an increase in revenues:

Use of Fund Balance Acct No. 25-0-000-39399-000 – Twelve Thousand Dollars (\$12,000),

And an increase in expenditure account Vehicles Account No. 25-0-000-40760-000 in the total amount of Twelve Thousand Dollars (\$12,000),

By a roll call vote.

Motion passes; all in favor of setting the public.

City Council to consider approval of the Downtown Transportation Project

Motion made by Councilor Feener that the Franklin City Council approve the work associated with the Downtown Transportation Project and authorize the endorsement of the Certificate of Final Completion of Work. Motion seconded by Councilor Dzujna.

Mayor Merrifield commented this is to close out the project. Councilor Desrochers commented that he assumes Director Lewis walked the area and found everything satisfactory. Director Lewis responded yes he has walked the area several times. Councilor Clarenbach commented there is no crosswalk control for Smith Street. He stated you can walk right down Central Street on the north side and walk right into what should be a controlled intersection but it is not, there are no “don’t walk signals” walking down Central. Director Lewis commented that is something we might want to address and in the next couple of weeks there will be some tweaking on the lights so that can be looked into.

All in favor, motion passes.

Appointment to Lakes Region Planning Commission

Mayor Merrifield advised the person must be a Franklin resident. Councilor Giunta volunteered to be the representative. Councilor Giunta is also a member of the City's Planning Board so is well informed as to what is taking place within the City.

Motion made by Councilor Feener and seconded by Councilor Clarenbach that the Franklin City Council appoints Tony Giunta as a Commissioner to the Lakes Region Planning Board. Term of Office to September, 2017. All in favor.

Other Business

Committee Reports

Councilor Feener advised that a Legislative Committee meeting is scheduled for Thursday, October 17, 2013 at 5:00 p.m. in City Hall.

City Manager's Update

Manager Dragon advised that in the Contingency Grant Line the following has been received: \$200 from Franklin Savings Bank for Odell After Hours; \$200 from Mango Security for Odell After Hours; \$100 from the Franklin Lodge for Odell After Hours; \$285 from Franklin Savings Bank for Zoll AED Trainer Unit; \$211.50 from the State of New Hampshire for Operation Safe Commute; \$3,270 net from Bob Sharon's Retirement Dinner for creation of Drug Dog Program; \$50 donation on line for the Drug Dog Program.

Manager Dragon announced that the Winnepesaukee River Basin Program wherein Public Service of New Hampshire worked with WRBP to secure \$99,156 in energy efficiency incentives.

Flow Metering and Smoke Testing will be performed on the Sanitary Sewer System for Inflow and Infiltration Evaluation during the month of November, 2013. The areas to be tested are Glenn Street Easement; Central Street, School Street, Clark Street, Pleasant Street, Prospect Street West Bow and East Bow Streets, Maple Square, Independence Avenue, Oak Street, Duffy Street, and Mark Street.

Manager Dragon advised that October is National Substances Abuse Prevention Month and the Mayor's Drug Task Force has been working with Franklin High School (FYI) Group to have a Red Ribbon Week as Red Ribbon Week is the nation's oldest and largest drug prevention awareness program.

Manager Dragon commented on the Fuel Depot stating the City had until year 2015 to replace the City fuel distribution system as it will not comply after December 15, 2015. Chief LaChapelle recently met with the State Fuel Distribution Manager and the State project for Franklin is due to go out for bid in January, 2014. The City plans to begin utilizing the State Fuel Depot once it is up and running. Chief LaChapelle is working with Director Lewis to obtain grants for the removal and reclamation of the tanks at the Fire Department.

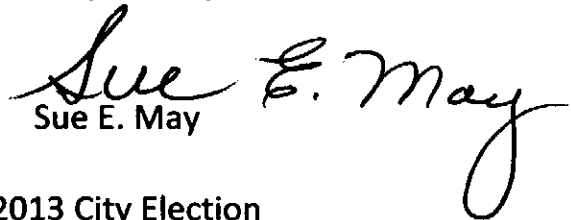
Manager Dragon requested an MSD Meeting be scheduled to discuss Industrial Park Drive. She advised Halloween will be October 31st which is a Thursday from 5:00 PM to 8:00 PM. The annual Halloween Extravaganza Saturday, October 26th in Odell Park.

Manager Dragon commented the new assessed values are expected shortly, the process of going through and updating the values Citywide and most property owners should have received a letter from the City's assessment firm with their new values and appointments will be held with those that may have questions or concerns about their new values during the third week of October. Overall the City's assessments for residential properties dropped 8.8%, commercial dropped approximately 8.3% overall which was offset somewhat by the foundry addition; however as the City's values drop the tax rate will go up to offset it. In many

cases the tax burden remains the same but not always because it depends upon the category of the property. Lake property is not dropping as much as other residential properties. The goal is to bring the City's assessments to 100% of market value in the year of the City's compliance which is this year. The estimated tax with the new values appears to increase by \$2.70. If the revaluation had not been done and the tax rate had been set strictly on the budget it would have increased by only .18 cents.

Motion to adjourn made by Councilor Feener and seconded by Councilor Desrochers. All in favor, meeting adjourned at 7:00 p.m.

Respectfully submitted,


Sue E. May

Attachments-Results of October 1, 2013 City Election

CITY OF FRANKLIN – WARD I
CITY ELECTION RESULTS
OCTOBER 1, 2013

Total Voters On Checklist – 1670
Ballots Cast- 403 Percentage of Turnout – 20%

MAYOR

Two Years

Ken Merrifield (Incumbent)	212
Glenn Morrill (write-in)	184
Scatter	2

COUNCIL

Three Years

Arthur “Ted” Starkweather (Incumbent)	285
Marty Russo (write-in)	45
Scatter	13

COUNCIL

Two Year

Tony Giunta (Incumbent)	273
Jerry Audet (write-in)	67
Scatter	

SCHOOL BOARD

Three Years

Gregory Husband	176
Gwen Hall (write-in)	165
Scatter	13

SCHOOL BOARD

Two Years

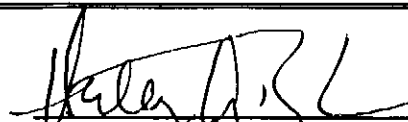
Charles “Chad” Carey (Incumbent)	217
Charles Farmer (write-in)	80
Gwen Hall (write-in)	38
Scatter	11

SUPERVISOR OF THE CHECKLIST

One Year

Lawrence Hennessy	40
Catherine Pirro	19
Scatter	29

A TRUE COPY ATTEST:



Signature of City Clerk

CITY OF FRANKLIN – WARD II
CITY ELECTION RESULTS
OCTOBER 1, 2013

Total Voters On Checklist – 1281

Ballots Cast- 247

Percentage of Turnout – 19%

MAYOR

Two Years

Ken Merrifield (Incumbent)	144
Glenn Morrill (write-in)	100
Scatter	1

COUNCIL

Three Years

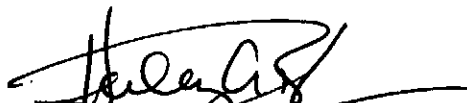
Douglas A. Boyd (Incumbent)	201
Scatter	16

SCHOOL BOARD

Three Years

Angie Carey	126
Carol Edmunds (write-in)	72
Scatter	23

A TRUE COPY ATTEST:



Signature of City Clerk

CITY OF FRANKLIN – WARD III
CITY ELECTION RESULTS
OCTOBER 1, 2013

Total Voters On Checklist – 1678
Ballots Cast- 352
Percentage of Turnout – 21%

MAYOR

Two Years

Ken Merrifield (Incumbent)	165
Glenn Morrill (write-in)	184

COUNCIL

Three Years

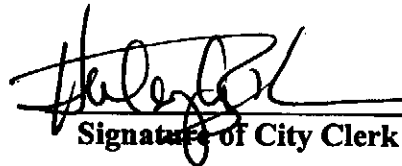
Paul C. Trudel (Incumbent)	158
Steve Barton	163
Scatter	10

SCHOOL BOARD

Three Years

Timothy M. Dow	284
Scatter	38

A TRUE COPY ATTEST:



Signature of City Clerk