

CITY COUNCIL MEETING

AGENDA ITEM VI



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
March 20, 2013

From: Judie Milner, Finance Director
Subject: Contingent Grant Line

Recommendation:

Recommend increasing contingent grant FY13 approved appropriations for both expenditure and revenue from \$30,000 to \$120,000.

Motions:

April 1, 2013

Councilor moves: *"I move the Franklin City Council set a public hearing for Resolution 08-13 on Monday, May 6, 2013, at 6:06 pm."*

May 6, 2013

Councilor moves: *"I move that the Franklin City Council adopts resolution 08-13 regarding increasing FY13 appropriations for contingent grant revenue and expenditures by \$90,000."*

Discussion:

In September of 2009, the City Council established contingent grant revenue and expenditure line through resolution 05-10. This resolution allows the City Manager to accept and expend 100% funded small grants and donations saving the City costs of advertising public hearings and missed opportunities for acceptance of these 100% funded grants and donations.

Matching grants must still come to the City Council for supplemental appropriation. In addition, contingent grant line appropriations cannot be used for transfer or to meet the bottom line budget needs of the City per City Code and municipal budgeting requirements. The grant line must have matching revenue in order to expend and will not affect the City tax rate.

Monthly the City Manager reports on grants received and expended through the contingent grant line at the regularly scheduled City Council meeting under Manager's update.

The City Council continued this practice in all subsequent budgets since inception. The current FY13 budget includes \$30,000 in revenue and expenditures for contingent grants. City departments have been busy as usual securing grant funding throughout the year. These 100% donations are run through both the contingent grant revenue and expenditure lines. The fire department has been extremely fortunate in receiving training funding in excess of \$50,000 thus far this year from the State of New Hampshire. I was not sure during the FY13 budget process what the magnitude of this training grant would be. In addition, the recreation department has received \$15,000 for Stone Park Playground. These 2 grant sources plus our usual small grant activity clearly has exhausted our \$30,000 grant appropriations (exp & rev) for this year. I'm estimating at this point that an additional \$90,000 will be needed in appropriations for these lines.

Concurrences:

The contingent grant line is available to all departments with the approval of the City Manager.

Fiscal Impact:

This resolution has no affect on taxes. Any unused expenditure appropriation with no matching revenue will not be used to meet bottom line budget needs of the City.

Alternatives:

If this resolution is not approved the overages in the contingent grant expenditure line (even though they are matched by revenues) will have to be covered by appropriations throughout the operating budget. As this was a tight budget to start with, this could limit the City's ability to provide services effectively for the remainder of the year.

Attachments/Exhibits:

Resolution 08-13
Public Hearing Notice



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax (603) 934-7413
cityhall@franklinnh.org

RESOLUTION #08-13

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2013.

In the year of our Lord, Two Thousand Thirteen,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2013 which began July 1, 2012, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes the need to increase appropriations in the City's contingent grant revenue and expenditure lines to accommodate the increased number and magnitude of grant awards and donations received by City departments for Fiscal Year 2013, and;

WHEREAS, the City Council of the City of Franklin recognizes that the appropriation will have no effect on taxes or fund balance as the expenditures are 100% funded by various grant or donated sources as awarded/received, Now,

THEREFORE BE IT RESOLVED, that at the scheduled meeting of the City Council on Monday, May 6, 2013, the City Council of the City of Franklin, New Hampshire does hereby adopt Resolution 08-13 authorizing the following appropriations:

An increase in revenues:

Contingent Grants Account# 01-0-000-33540-000 – Ninety Thousand Dollars and No Cents (\$90,000),

And an increase in expenditures:

Contingent Grants Account# 01-1-302-40599-000 – Ninety Thousand Dollars and No Cents (\$90,000),

By a roll call vote.

Resolution 08-13

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Roll Call:

Councilor Boyd

Councilor Feener

Councilor Clarenbach

Councilor Sharon

Councilor Cournoyer

Councilor Starkweather

Councilor Desrochers

Councilor Trudel

Councilor Dzujna

A True Copy Attested:

City Clerk

Passed: _____

Approved:

Mayor



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CITY OF FRANKLIN NOTICE OF PUBLIC HEARING & MEETING

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, May 6, 2013 at 6:06 p.m. in the Council Chambers, Franklin City Hall concerning Resolution #08-13 concerning the increasing of contingent grant FY13 approved appropriations for both expenditure and revenue from \$30,000 to \$120,000.