

CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*July 9, 2012 City Council Meeting*

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**Subject:** Approval of Minutes

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**Motion:** "I move that the Franklin City Council approves the minutes of the May 15, May 22, and June 5, 2012 City Council Budget Workshop Meetings and the June 4, 2012 City Council Meeting."

Mayor calls for a second, discussion and the vote.

**CITY COUNCIL BUDGET WORKSHOP MEETING  
MAY 15, 2012**

**Call to Order**

Mayor Merrifield called the meeting to order at 6:00 p.m. in the Council Chambers, Franklin City Hall. Salute to the flag was said led by Councilor Boyd.

**In Attendance**

Councilor Dzujna, Councilor Sharon, Councilor Cournoyer, Councilor Desrochers, Councilor Trudel, Councilor Starkweather, Councilor Boyd, Councilor Clarenbach, Mayor Merrifield, Finance Director Milner, City Manager Dragon and Municipal Services Director Sullivan.

**Absent**

Councilor Feener

**Wages/Benefits**

Manager Dragon advised the CPI was 3% this year and instead of using 3% for the COLA she used 1.5% for COLA and throughout the budget the cost total is \$77,115.67. Last year in the budget there were no steps or COLA increases. The step increases are in her proposed budget throughout this year and that cost is \$47,714.00. Additionally, Manager Dragon advised she has a line for \$15,000 which is an estimate for a Pay Classification Study in this next fiscal year.

Manager Dragon commented there is compression in the departments, and the City has not done a pay classification study in several years. She knows the Council has discussed looking at the wages but also looking at the benefit package as a whole. This year the health insurance came in very favorably, 2.9% increase. That low percentage increase represented in the overall budget is \$39,997.00. She stated it is never known what that number will come in at but one of the reason she stated that the percentage was low is because health and fitness challenges/programs have been implemented among the employees.

Manager Dragon commented the Pay Classification Study is something that she would like to see it done for the future and we have to plan for that. She also stated if the City is ever to do anything with the health insurance with regards to an employee co-pay, she believes the way to do that is to do it through an overall look at the employees' pay and benefits and implement it through a system wide implementation. She stated she has put \$15,000 for the study and that is an estimate. The dental insurance increased by 9.9% which is \$9,595.00, which is a little higher than normal but the number is not large overall. New Hampshire Retirement remains the same because they are not ready to certify their rates, however, the changes in rate in the wages means an increase of \$11,631. Workmen Comp is going up 9% which is \$12,476.00; disability and life is not increasing; unemployment there is an increase. She further commented concerning the putting of the steps back into the budget stating the City was not able to fund the steps last year but the performance evaluations are tied to the step system so when the employees are evaluated if they rate a certain number or above they are eligible for a step and if you are not funding the steps it really takes away the value of the performance evaluation. This can be done for awhile but if done long term it starts to erode away at the system. She stated she feels it is important to fund the steps.

Councilor Clarenbach asked with the step increases at \$47,000, does that mean that almost half of the employees are at their top step. Manager Dragon stated it is because employees get steps at different times but there are some employees at their top step. She stated a position is valued according to the position, so the step system says this position is valued from point a to point b and the wage classification study that was done several years ago created the value of that system and this is another reason to take a look at that because you have compression between positions but we have compression between departments so it should be looked at periodically.

**Revenues (Section 4, Page 1 of 6) Summary Page 1 of 1, Section 4**

Manager Dragon stated there are only a few revenue changes being proposed this year. Finance Director Milner stated a few changes were made overall; however, during the fund balancer review that is done every year, we did take a close look at where the City would be at year end and looking back at some of the history. We looked at where we thought the revenues would be and we tried to bring the revenues for FY13 into line with what we actually think the City will be getting. Some large cuts were made in some areas. A couple of the revenue changes that are being proposed are the hauler fee for the commercial haulers changing the administrative fee from \$10.00/ton to \$15.00/ton; the digging fee from \$100 to \$150, and the microwave disposal fee from \$20.00 to a reduced fee of \$5.00. Those are the three changes being recommended in revenues.

Mayor Merrifield commented he does not understand the department request for property taxes, \$9,448,910. Director Milner advised the department proposal is not under the tax cap so it includes the capital outlay the departments feel that we should have.

Councilor Clarenbach asked about the flood control reimbursement from the State is increased about \$25,000 and he stated his understanding is the City will not see that until year 2015. Director Milner advised that recently there were some legislative changes that both the House and the Senate have supported that they are going to put the flood control back in the budget and the amount shown is the amount the City should receive for FY13 and in addition to that they are going to refund the amount they did not pay the City for this year and last year and that is what they are breaking out over the next two years. She stated this budget contains just what she expects for FY13. Councilor Clarenbach asked if the \$37,000 is what we should have been getting or is this in arrears and Director Milner stated this is what the City should be getting this year, this year in the budget we should have received almost \$37,000 and we received \$11,000 and so the State owes the City the \$25,000. Councilor Clarenbach commented then the \$25,000 is what they are going to pay the City over the next two years and

Director Milner stated yes that is proposed and she stated she did not put any of that in as estimated revenue as we are thinking FY15.

Councilor Clarenbach questioned building permits at \$18,000 when currently at \$13,000 and Director Milner advised that over the last three years more than \$18,000 has been collected.

**Municipal Services Department**  
**Section 5, Page 9 of 43 Buildings**

Municipal Services Director Sullivan reviewed the MSD Budget. He stated this budget was impacted by the reduction in the State Highway Block Grant which is for gas tax money. The appropriation went from \$220,000 down to the 2004 level of \$172,000. He advised what he did overall was decrease the operating budget where those funds were being applied and it is in 3 or 4 cost centers. Overall other than the impact of fuel, which has impacted the mechanical garage, curbside pickup and parks, the budget is either level funded or lower.

**City Hall** – no increase. **Proulx/Parks/Beaches** – this is impacted by the Bessie Rowell Community Center. The other contractual services have been reduced by 34% of the bottom line and the reason for the reduction is the other contractual services which is the cleaning of the Proulx Center and that has been applied that savings to the Bessie Rowell School. **Bessie Rowell Community Center** – this is the first year and some of the school departments for utility costs and has tried to estimate based on the square footage and past usage what an operating budget would be with the combined uses of the building. There are common areas in the building and the Rec Department area that would be cleaned by a contractual or City employee. The school had two full-time custodians. In this budget what is being proposed to bring the cleaning service in-house for the Proulx Center and then add on the cleaning service at the Bessie Rowell School. There was a cost from the cleaning service which was approximately \$44,000. The Proulx Center cleaning service by \$14,740 which gave a total of \$58,976 to work with. Then they looked at the potential of hiring an employee in a custodial

position that would be responsible for cleaning common areas at the Rec Center and the Proulx but also with anything to do with the outside of the building, snow removal in the winter for accessibility, maintenance tasks, etc. He stated they felt it was important to have something more than just a cleaning service that would do more than just cleaning and be familiar with the building. He advised Building and Grounds would be the backup support for this individual. The budget for the Bessie Rowell Community Center for the first year is \$59,530, which is for the utilities and support for the building such as boiler maintenance, etc.

**Page 28 of 43/MSD Parks, Building and Grounds**

Director Sullivan advised the full-time position has been added to the existing 2 ½ positions that are currently there. There are two full-time employees and one part-time employee and the proposal is to add another full-time employee who would be responsible for the overall maintenance and upkeep of Bessie Rowell and the Proulx Center. He stated money is being saved by doing it this way. The cost including approximately 5 hours of overtime per week for snow and ice or a problem at the building is a savings. Manager Dragon commented that at the work session in August the numbers had been run because we wanted to make sure we were trying to get the net of the budget as close to equal as possible and at the time we were estimating it to be about \$13,000 difference, and she advised it is actually \$17,000 increase in the budget. She handed out a sheet that shows the proposed budget has various lines throughout the budget for the Bessie Rowell Community Center and it has the plan for the shared custodian which will do the cleaning but additionally other duties such as shoveling the walkways, etc. Director Milner has lined up the current budget for the Proulx Center which shows the net difference between the two over the current fiscal year 2012 budget versus the proposed budget with the Bessie Rowell Community Center in it with the offsetting revenues the net difference is \$17,472.89 so it is still right in line with what was proposed at the August Workshop.

Councilor Desrochers stated looking at the Bessie Rowell, you have \$59,530 and is there a cushion in the budget should that amount go higher that you can fall back

on or will it leave someone else way short? Director Sullivan responded we go by the bottom line. If the City has a good winter that helps, if the City has a bad winter we try to absorb that. Director Sullivan stated he has been with the City for 9 years and twice the bottom line was not met. One was when we had the 142 inch snow fall and the Mothers' Day and the October floods which impacted the overall City budget.

Councilor Cournoyer asked what would be the hours of the new position and Director Sullivan advised it would be a flexible schedule. Councilor Dzujna commented that figures from the school were used in estimating the utilities but does the Community plan to be open longer than the school. Director Milner responded yes and the expenditures were prorated and some of them may be a bit high as we took the expenditures, how much it was over a 10 month school year and then prorated out to a 12 month year.

Councilor Boyd asked if they are doing maintenance on the Center right now? Director Sullivan advised the City is doing the mowing and the field preparation, also the contractors have started some construction but it is minimal.

Councilor Boyd inquired how the new trash trucks have been functioning. Director Sullivan advised they are very high maintenance, everything is computerized and then there is the new emissions requirements, however, they do have a three-year warranty on hydraulics and five-year warranty on electronics. The trucks require weekly maintenance and down time has been very minimal.

**Page 9 of 43/Odell Cottage**

Level funded, any additional improvements that might be recommended would be found in the capital requests. The building does need a lot of repair. There may be some outside sources to do some of the work such as the boy scouts and the girl scouts. Mayor Merrifield advised that he and Director Alpers will be meeting with the girl scouts about their interest in the cottage.



**Page 12 of 43/Police Station**

This budget has been reduced by 2% and Director Sullivan advised he is very comfortable with that number. There are some generator repairs that will need to be made. He also mentioned there is a need for carpeting and cosmetic work to the building.

Councilor Starkweather commented he understands the HVAC units are in rough shape, are there funds if one should self destruct. Director Sullivan commented there are no funds for that and he stated there is a need to replace all of those units and is identified in the capital section. Councilor Desrochers commented about carpeting the Police Department would it not be more cost effective to put in ceramic tile in the long run. Director Sullivan stated that is what will likely be proposed.

**Page 17 of 43/Fire Station**

Director Sullivan advised the big increase is due to the including of the roof, otherwise, level funded.

**Page 24 of 43/MSD Administration**

Level funded.

**MSD Buildings**

Director Sullivan stated there is a need to replace the roof on this building and at least half of the roof will be done this from funds out of the other contractual services line. There is a 4% reduction over last year.

### **Highways & Streets/MSD Roadway Maintenance**

Some of the gas tax money was applied in this area for maintenance activities. The bottom line shows a 1% increase. It does not include any resurfacing of roads, only maintenance for public ways.

### **Snow and Ice Removal**

Director Sullivan stated they stayed with the \$85,000 again this year and this current budget in this category we came in very close with about \$6,000. Plowing and sanding were done and everything is done in house, including snow removal downtown.

### **Drainage and Vegetation**

This category was also affected by the reduction in the gas tax monies. This category covers drainage cleaning, removal of trees, roadside mowing, etc. Over the past few years a lot of drainage work has been done. Under engineering it was noted -100% and Director Sullivan stated that was the grant for Webster Lake. Director Milner explained in the current fiscal budget there were two DES grants, the Aquatic Resources Mitigation for \$113,500 and the Watershed Assistance for \$70,000 for the Webster Lake project so when you compare the two years because you have the \$188,499 appropriation which was offset by revenue for FY12 but there is no appropriation for FY13, so it makes it look like this department dropped 70%.

### **Traffic and Street Lights**

At one of the MSD Committee Meetings there was a discussion about turning off some of the lights and that is an option. He advised the City does light some State Highways. If the Council would decide to go in that direction, the first year would be actual removal of lights at a cost and the second year we would see the savings.

Director Sullivan there is some duplications and/or places we don't need lights and that needs to be done. This budget contains the electrical costs to run the traffic signals and also line painting. Some of the funds are from the gas tax money and therefore line painting was reduced by \$10,000. Mayor Merrifield advised that a co-worker in Concord does work that brings him out to the various cities and towns and he complimented the City of Franklin on the markings/signage for the streets. Director Sullivan stated the Federal Government wants all the street signs to be changed from 4" to 6" letters and as signs fade or are vandalized, when they are replaced with 6" letters. Stop sign is \$50 and a post is \$50 and then the labor to install the sign.

Councilor Desrochers asked about the reduction in the gas tax and is that due to the State's cost shifting formula or is it just less fuel being used. Director Milner advised that in the State's fiscal year 12 budget they eliminated the \$20 surcharge that they put on the State side of registration fee which was for the gas tax. When they did that it shifted that cost back down to us because we are getting \$34,000 less in gas tax money this year.

### **Page 27 of 43/Mechanical Garage**

Director Sullivan stated the Shop Foreman will be leaving the employ of the City this year, Brian Waltos who has been with the City for a long time is moving to North Carolina. He stated that since the year 2003 the cost of parts has gone up 100%. Road salt has gone up 130%, fuel has gone up and the biggest increase is the fuel and oil (30%). Taking in wages and overtime there is a 6% increase in this section.

Councilor Trudel inquired if any of the building burn oil for heat and do you recycle the oil. Director Sullivan stated there is one waste oil heater at the Transfer Station in the main building and received a grant from the Used Waste Oil Program and were able to buy a second waste oil heater for the Transfer Station and over a 1,000 gallons of oil is burned in a year and at \$3.00 gallon that is \$3,000.

Councilor Starkweather asked if on vehicle parts is \$72,000 a realistic figure? Director Sullivan commented that his concern as the equipment gets older; there is more labor to maintain the equipment and the vehicle parts. Director Sullivan commented they will make it work and things are in fairly good shape.

**Page 29 of 43/Sanitation-Solid Waste Collection/Curbside Collection**

Director Sullivan advised the big increase is accounted for in fuel. Councilor Desrochers asked if the City is breaking even on the charges issued to contractors for tipping cost on demolition or should the fees be increased. Director Sullivan stated it is a pass through cost. Councilor Desrochers asked if the City is charging enough on demolition materials to break even and Director Sullivan responded yes. Mayor Merrifield inquired the percentage of our total tonnage, what is the City's participation rate with the recycling. Demolition 691 tons from April to March 30<sup>th</sup> at \$61.00/ton savings, \$42,578 by purchasing the hook lift in one year. Recycling we did 871 tons, if we had burnt that materials the cost would have been \$66.80 ton, a savings of \$58,182; \$100,760 was saved and if we had continued as in the past it would have cost the City another \$100,000. The lease payments are due but those payments won't be in the budget forever and right now 2/3 of the savings is going towards the lease payment and that was the plan.

Director Sullivan stated the participation rate in recycling could be much better. The residential single family homes are great; it's the multi-family homes we struggle with. He advised that in the two years the City has not had one load rejected. He advised we are at about 28% recycling and the target goal is 33%. Councilor Dzujna asked what more can we do about the multi-family units and Director Sullivan commented we could make them get dumpsters and he advised Goffstown does only single family and duplexes.

**Section 5, Page 30 of 43/Sanitation-Solid Waste Disposal/Transfer Station**

Director Sullivan stated there is a 4% decrease in the overall budget.

Councilor Starkweather inquired about the burn pile. Director Sullivan stated there has been discussion that at some point we will not be allowed to burn anymore. Right now clean wood/untreated waste is burned. Director Sullivan advised they have made a deal with a guy in Pembroke and instead of burning this guy with the Dirt Doctor will come in and grind the wood and use the materials at no charge to the City and some will come back to the City as mulch. This is similar to how the leaves are handled.

**Section 5, Page 31 of 43/Transfer Station Building**

Director Sullivan stated there is an 8% reduction in this section.

**Section 5, Page 41 of 43/Capital Outlay**

Director Sullivan stated concerning City Hall, an existing conditions report should be done prior to installing a sprinkler system. The MSD Garage some of the equipment will not fit in the building and there is a need at some point to raise part of the roof along with looking at the horse barn which is in pretty good shape. Parks and Beaches buildings, front steps are needed on the Proulx Center, the structure right now is wooden; Odell Cottage needs about \$50,000 worth of renovations and a fire separation wall. He stated a large problem is the road down at the bottom. He stated the City has roughly 62 miles of road and at some point it is needed to get back to a rotation on roads.

Councilor Boyd commented that perhaps the Odell Cottage should just be torn down. Councilor Desrochers commented that if they ever did a mold inspection no one would be allowed to be in for any length of time. The basement floods two or three times a year and spending money on the Cottage is a waste of money, the building is deteriorating and there is probably mold from basement to ceiling. Councilor Desrochers stated he agrees with Councilor Boyd that the building should be torn down. A place for the boy scouts and possibly the girl scouts was mentioned and it was suggested that could probably take place at

either the Proulx Center or the Bessie Rowell Community Center. Councilor Starkweather asked what would be the legal ramifications concerning the cottage. Director Sullivan stated there could be legal problems, the Odell Family gave the cottage to the City and there is a Trust for the Arch, the Park and the Cottage. There may be as much as \$120,000 in the Trust which the City can't access. The cottage is on the National Register. This issue has been addressed with the City Attorney in the past. Councilor Clarenbach commented when that document was drafted it stated the caretaker shall reside at the cottage and that has not happened for 18 years. Councilor Starkweather asked what the Trust Fund is supposed to be for. Director Milner commented we have a few trust funds that have the Odell name on them and one of them is for maintenance of the cottage, however, it is what is called a non-expendable trust, so the principal of the trust can't be touched so you can only use the income off the trust and some of the income is used every year in the budget. The \$2,900 that is budgeted for the Odell maintenance does come in through the trust fund every year. However, principal of the trust is about \$58,000, but the interest on the trust that can be used is only about \$4,000-\$5,000. The court can be petitioned but it would take a long time to get it through the court but if the Attorney General Office were asked to help that would help it go faster. The current one has been out in the courts for 3 ½ years. Councilor Boyd asked who takes care of the Trust? Director Milner advised the Trustees of the Trust Fund. Councilor Boyd suggested this issue be discussed with the Trustees and the City Attorney as putting any money into the cottage is a waste. Mayor Merrifield commented the trouble is the Trustees have a duty to uphold the intention of the Trust. Councilor Starkweather asked is there just one trust or are there one for the cottage, one for the park and one for the arch. Director Milner stated she is only thinking of two right now but there might be a third but there is one for the Arch and one for the Cottage. Councilor Starkweather commented he feels it would be counterproductive if any money were to be spent from a trust fund on a building that is in the condition of the cottage. Councilor Desrochers suggested that if the building can be removed from the trust that a stipulation be added that the trust money for the building be used for maintenance of the park.

***Motion made by Councilor Clarenbach that the City pursues a Cy-Pres judgment from the Probate Court in reference to the Odell Cottage, motion seconded by Councilor Desrochers.***

Director Milner advised that the Trustees of the Trust Funds are meeting next week and she will attend the meeting and inform them of the direction taken by the Council. Councilor Clarenbach commented that the windows being stored upstairs at City Hall should be added to the demolition of the cottage if that happens. He stated the only thing those windows are doing for the City is adding weight to the structure of City Hall.

***All in favor, motion passes.***

### **Section 9/Water Fund**

Director Sullivan stated every year they look at the consumption, what was billed out the previous year and then try to estimate what the potential consumption will be for the following year and the revenues are booked out of consumption. There is also a user fee which is a quarterly \$20 availability charge and then miscellaneous fees identified in the code. He advised there appears not to have been a big drop in consumption, and appears to have increased. There has not been a water rate increase since 2007 and there will not be one this year and have a healthy return earnings. Between the retained earnings and the current rates revenue is being generated. Efforts will continue to bring the system into compliance with the current and new regulations and while planning ahead and continuing to make improvements once the Treatment Plant is up and running. He stated there is a lot of work to be done in the Water Department but he feels very confident that the department is on the right track and will ultimately have one of the better systems when everything is done.

Councilor Clarenbach made the recommendation that on Debt Service the dates they expire be added.

Councilor Starkweather asked what the water main replacement project is for the summer. Director Sullivan stated the only one that will be done this summer will be in-house. He advised they are looking at Nelson Street up off of North Main Street, provided nothing else fails like Pemi and Garrish, then possibly the loop on Proctor where Duffy is at the end of Dearborn where the City right-of-way goes back to Mark and Duffy which would improve the water quality in that area. Also Lawndale is already under design and that will be awarded by July 31<sup>st</sup> and we have one year to get Lawndale done. He advised with excess money from the tanks we would like to start on Chance Pond Road and Kimball. After that they would like to make some loops on dead ends.

Councilor Starkweather inquired on the status of the tank project. Director Sullivan stated the tanks are going out to bid and he has a meeting with DES to review the tanks and some of the alternatives on the excess money. The environmental review has already been completed and approved so the bids will be out in a month on the tanks and construction over the summer.

Councilor Clarenbach he wanted it noted the transfer of \$45,000 back to the reserve fund which was approved two meetings ago.

Councilor Desrochers asked if the water tank project should come in under budget, will there be a fight with the Federal Government to use that money on other water projects. Director Sullivan advised when the papers were signed with the State Revolving Fund managed by DES, so it is State money not Federal, with a 40% forgiveness; and they are much easier to work with and in the loan agreement it is written in there any excess money can be used towards water main improvements.

### **Section 10/Sewer Fund**

Director Sullivan commented there have been some changes in the sewer budget and there was a rate increase associated with the cost to operate the Wastewater Treatment Facility and the cost has been brought down. Director Milner stated



concerning expenses and other External Operations which is for the Winnepesaukee River Basin Program, the Administrative Cost was budgeted for \$176,261, the actual cost will be \$175,270; Capital Cost remained the same; O & M Cost that went from \$500,150 to \$477,455; Replacement Cost went from \$45,915 and it has been reduced to \$41,739, which is a decrease of \$27,862. She advised that adding \$16,000 from the savings to Capital Outlay, the sewer rate is able to remain the same. Capital Outlay is shown at \$136,300 and it is now changed to \$152,300 which is the \$16,000 increase and leaves the sewer rate unchanged.

Director Sullivan stated the Sewer Department is another challenge and a Federal Permit has been issued to the City and it is being enforced and it is something that the City has to deal with. System mapping implementation of an O & M Plan, the City is required to do I & I reduction, the inflow and infiltration reduction would co-inside with a flow metering project that is going on with the Winnepesaukee River Basin Program, they are looking at a portion cost what the City charge as a percentage to operate the overall system. The overall complexity of this division is increasing due to the Federal permit and because of where the Winnepesaukee River Basin Program is going. Director Sullivan advised that right now he has one position in this division which is a light equipment operator and he stated he would like to keep that existing position and upgrade that position to a Sewer Foreman. He stated currently the Water/Sewer Departments have one foreman and he commented he would like to break out the Water Foreman from the Sewer Foreman position; it does not increase the number of people but will put more responsibility on one of the employees to assume the responsibilities of a Sewer Foreman position. He advised the way the City has been doing business in the Sewer Department has changed 100% over the last two years; there is an EPA Permit, we will have to begin doing inspections, enforcement, system mapping need to be done. The system has been cleaned but there is a great deal of work to be done on the sewer system. Director Sullivan stated his concern is identifying and reducing the inflow and infiltration so when the flow metering is done at the WRBP the City's flow contribution doesn't go over 22%. Right now the City is paying 16% of O&M and 22% for the maintenance of the plant. If they

base it on flow and the City has a lot of I&I in the system, the City could be at 30% or 35% and the sewer rates would go through the roof. He stated his goal is to identify the I&I and also eliminate I&I as well as implement the O&M Plan and get the system where it should be and he stated the only way he can accomplish this is with a Sewer Foreman who would be accountable that can take his direction and implement what has to be done with the O&M Plan. The foreman is built into the budget already along with a vehicle and in the capital budget there are funds to continue on this analysis of the system and get the City where it should be so that when the flow metering takes place the City will be prepared to deal with it.

Councilor Desrochers requested Director Sullivan explain what I&I are for those that may not know. Director Sullivan stated it is inflow and infiltration, there are a lot of old pipes in the ground and you have ground water that comes in through the old pipes, the pipes are down anywhere from three feet to fifteen feet in the ground, a lot of them are clay pipes with joints, ground water infiltrates those joints, it is collected in the system, both by gravity to the River Street pumping station, it is pumped down to the Treatment Plant and the clear ground water is treated along with the septic water. You are treating clear ground water and then discharging it after it has been treated into the river. Also there are sump pumps that are hooked up to the system and that contributes to the inflow and infiltration. I&I is mainly through ground water introduced into the pipes and also through sump pumps discharged into the sewer system. Rain water is a factor and some of the covers on the manholes have holes in them because of the age and ultimately all those manholes need to be sealed to reduce the I&I. If the flow metering project is done with the basin program and the City can stay the same or reduce the amount of I&I in the system, the cost will be controlled.

Councilor Starkweather inquired if there are stone bottoms in part of the sewer system and Director Sullivan responded yes. He stated there are structures that don't have bottoms and structures that are caving in. Councilor Starkweather asked what the status is of running a camera through the system. Director Sullivan responded all the lines are cleaned and we need water in the pipes.

Councilor Desrochers commented at the last MSD meeting it was discussed a 6-wheel dump truck and the fact it is about to break and it was stated the cost to replace it would be \$130,000, what is the possibility of having funds to replace that truck. Director Sullivan stated they will work on replacing the truck next year (2013).

**Other Business**

Manager Dragon advised that the Franklin Animal Shelter has lost their 501 status and are requesting \$30,000 this fiscal budget or will close their doors. She stated that she has not included them in her proposed budget and has had some conversation with the New Hampshire Humane Society concerning their animal shelter.

***Motion to adjourn made by Councilor Starkweather, seconded by Councilor Dzujna. All in favor, meeting adjourned at 8:30 p.m.***

Respectfully submitted,

Sue E. May

**CITY COUNCIL BUDGET WORKSHOP MEETING  
MAY 22, 2012**

**Call to Order**

Mayor Merrifield called the meeting to order at 6:00 p.m. in the Council Chambers, Franklin City Hall. Salute to the Flag was said.

**In Attendance**

Councilor Clarenbach, Councilor Boyd, Councilor Starkweather, Councilor Trudel, Councilor Feener, Councilor Desrochers, Councilor Dzujna, City Manager Dragon and Mayor Merrifield.

**Absent**

Councilor Sharon and Councilor Cournoyer.

**Tax Collector/City Clerk Department – Elections, Registration and Vital Records  
Section 5, Page 3 of 43**

City Clerk/Tax Collector Holly Burbank stated there are not a lot of changes in her budget this year. Profession Development has a slight increase because the City Clerk and the Deputy are required this year after 5 years to do their recertification training as certified City Clerk/Tax Collectors. Under equipment maintenance there is a slight increase due to a new copy agreement. She advised there are three elections coming up September, October and November so that is why there are increases in the lines under Elections (Page 4 of 43). Ballots have to be printed because we use the ballot machines for the primary and the presidential election.

**Library – Section 6**

Director Rob Sargent advised there are no changes from last year's budget, it is level funded. He stated last year the library lost one full-time and person and we closed 1/3 of our hours. The level funding is being sought to maintain the personnel and current hours.

**Planning & Zoning – Page 8 of 43**

Planning & Zoning Administrator Dick Lewis stated he knows revenues have been covered but Mr. Lewis offered a couple of comments: even with the slowdown in the economy building permits have remained fairly steady, a lot of property owners have come in for upgrades in electrical work. There has been a drop in the number of zoning board applications. The Planning Board held a meeting on May 9<sup>th</sup> where the site plan was considered for Webster Valve Watts Water Technologies and a conditional site plan approval was issued that night. He issued a second conditional approval so the building permit application should be coming in soon.

Administrator Lewis advised his assistant Angie Carrier works 30 hours a week and is contributing significantly to the website and she has terrific computer skills. The professional development and staff development line is used by himself as well as the members of the Planning and Zoning Boards. He stated he is attempting to do some in-house training and is working with Attorney Fitzgerald in getting something going for the Zoning Board. The other contracted service is the mapping project working with Director Sullivan on the tax map project for utility work that has been described by Director Sullivan and the base map is needed to perform all the utility mapping work. Dues are mainly for Lakes Region Planning Commission.

**Welfare – Page 33 of 43**

Director Sara Tracy stated the biggest increase is the rentals. She stated with the writing of an ordinance the City would be allowed to cap rental assistance and checking rents over the past three years and the average is just about what the cap would be that Legal Aid recommends which is \$500 which would probably represent a 20% up to 30% decrease in rental assistance which would be a real help to the City. She stated she is working on the guidelines to give them more clarity as some do not understand the capabilities of the Welfare Office are and that the office is here for assistance, not as a means to pay all the bills. Utilities

have been high, fuel assistance was cut dramatically last year and lot of people either just shut down or didn't pay their rent and instead filled up the oil tank and then came in for rental assistance. Burial costs are down as many are now using cremation. Mayor Merrifield commented that he has always been confused concerning the State versus Local role and where the lines of responsibility. Ms. Tracy responded she feels where the applicant goes first tends to be where the assistance comes from. She stated within 7 days of assistance the applicant must apply for all available State programs and if they fail to do so they can be under suspension with the City.

Councilor Desrochers asked what is the average the Welfare Office pays in rent for applicants. Ms. Tracy advised \$504 has been the average for the last 3 years. He also asked how long people are allowed to stay on rental assistance. Ms. Tracy responded two months if there is unemployment in the house and after that they either have to downsize or move to a shelter.

#### **Parks and Recreation – Page 35 of 43**

Director Krystal Alpers advised there is an increase in the travel line because they go over that line every year. She advised that last year the Santa letters were cut from the budget, this year she stated she went out to the Lyon Club, Rotary and local business and not a lot of funds were donated. She was able to do the program but did not advertise, just put out the boxes out. She advised that she has put funds back in the budget this year for the Letters to Santa.

#### **Assessing – Page 6 of 43**

Manager Dragon stated Corcoran and Associates is recommended that the City do an update in the year in the year that we are due to have a recertification and she stated if you look Page 3 of Mr. Corcoran's memo concerning his proposed plan he states considering the City's recertification is in 2013 and states we hold for 2012 in preparation for full values anew in 2013, this will give us time to

accumulate sales data and spread the revaluation costs over the two fiscal years. This is what is in the proposed assessing budget. The memo shows the breakdown of the categories and she stated when she reviewed she brought their attention to the last page and she stated the only category she feels that is even close to even close to valid is the single family homes. She states the other categories have maybe 1 or 2 or at the most 3 sales. Manager Dragon stated she has just sent Mr. Corcoran a time line asking when will they be meeting with residents, when will each phase of the project be done? Councilor Dzujna commented there was also mention of a public relations program to notify taxpayers and he asked is that the City's responsibility. Manager Dragon stated he will meet with taxpayers over a number of days to talk about the values and some notices that go out which is part of their job, however, basic public relations would probably have to be done by the City which might consists notices and just spreading the word and answering questions. Sending out he notices and meetings with the taxpayers will be part of the contract. Councilor Desrochers suggested the holding of a public meeting where Mr. Corcoran and his company could be at the meeting where they could learn what is going on and why. Manager Dragon commented she could make sure that a public meeting is included in the contract.

#### **General Government – Page 1 of 43**

Mayor and Council's section, no changes.

#### **Page 2 of 43**

Manager Dragon commented on Professional Development that there is quite an increase and it is for one of two things. She stated in her contract there is the ability to take classes for a Masters Degree, she stated this was approved but she has not had time to take the classes. Also every other year she can attend the ICMA classes and she stated she has done that once but has not had time and usually only attends the New Hampshire Manager's courses which are in State and close by. This year Manager Dragon stated she put the funds in this year to

do something along those lines so it was increased by \$1,500. Manager Dragon stated the Contingency Fund is a catch all, a buffer for the overall budget and we try to put as much in this line as we can. She stated they will try to do as much of the roof for the Fire Department this year as they can from the Contingency Fund.

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**Data Processing Section** – all of the software and hardware. The software section is the same and the website hosting has been added and the website hosting is more than \$1,500, however, the cost is being shared with the Drug Task Force and FBIDC and the cost of building the new website was shared and the cost of hosting is shared. She advised serious consideration was given to switching software to AVATAR and she stated she would really like to switch. The program currently used for the assessing software is dos based and it is terrible and creates a lot of double entry. AVATAR would be a much smoother system that talks to other pieces in the building and would cut down on the double entry and it would cut down on errors but it is expensive and she stated that was the last cut she made in the budget. She advised that if you are going to switch to AVATAR, it is best to do it when you are doing your assessment update as your software is benefited for at that time. It would bring great value to the City and cut down on the errors and double entries and would be more efficient. Director Milner advise the amount that was cut from the budget for the AVATAR was \$12,394 net and the first year is more expensive because the old software and the new both have to be run so support fees have to be paid for both in year one. Manager Dragon commented the opportunity will not come around again for 5 years.

**Legal** – Level funding.

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**Equipment & Supplies** – Copier, funds based on current lease agreements. Advertising is level funded. City Hall Travel – Manager Dragon advised that the use of the old cruiser for travel is helping to save monies. The entire City Hall staff



uses the cruiser to attend training seminars. The blue cruiser is going to go to the Recreation Department for the beach attendants and City Hall will get an Impala from the PD, it is an old cruiser but not as old as the blue one. The cruisers are used until something major goes wrong and costs too much to repair.

**Page 39 of 43** – Debt Service – No questions

**Page 42 of 43** – Interfund Operating Transfers Out – No Questions

**Page 43 of 43** – Overlay and Exemptions – Councilor Clarenbach stated Janis Caruth with Corcoran had mentioned increasing overlay and in shows that it has been reduced. Manager Dragon stated that is because the pole exemption was taken out because of the change in legislation. The amount for abatements is a little higher than last year. Veterans Exemption has gone from \$200 to \$250.

### **Other Business**

Manager Dragon requested a vote on the Tiny Twisters Childcare Center Lease, one change that has been addressed is the use of video surveillance to note that the building is under video surveillance and also adjust the hours of operation for the center. She also stated this same lease agreement is to be used also for Head Start.

Councilor Desrochers inquired if Tiny Twister will be able to be in the Bessie Rowell Community Center by June 30<sup>th</sup>. Manager Dragon stated another construction meeting was held today and that question was asked and that is the plan for them to be in June 30<sup>th</sup>. She stated it is an aggressive schedule and she advised that Tiny Twisters had asked the school for a couple weeks extension but the extension was not granted but they were offered the band room by the school but that would require a relicensing.

Councilor Feener asked if Attorney Fitzgerald has reviewed the lease and Manager Dragon stated Attorney Fitzgerald wrote the lease.

***Motion made by Councilor Desrochers that the City Council approves the Tiny Twisters lease. Motion seconded by Councilor Boyd.***

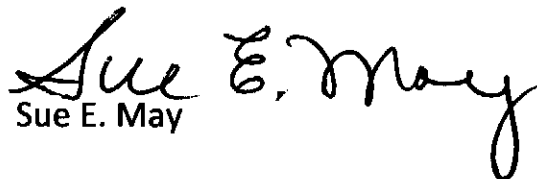
Councilor Feener commented that this has been a good project since the beginning and he thanked Manager Dragon for all her work in making this happen.

***All in favor, motion passes.***

Councilor Boyd inquired about the facility at Odell Park and if any steps have been taken to look into that. Director Milner advised the Trustees of the Trust are meeting Thursday, May 24<sup>th</sup> and she stated she will discuss this item with them and get their take on it.

***Motion to adjourn made by Councilor Desrochers, seconded by Councilor Boyd. All in favor, meeting adjourned at 7:20 p.m.***

Respectfully submitted,

  
Sue E. May

**CITY COUNCIL MEETING  
JUNE 4, 2012**

**Call to Order**

Mayor Merrifield called the meeting to order at 7:00 p. in the Council Chambers, Franklin City Hall. Salute to the Flag was said.

**In Attendance**

Councilor Dzujna, Councilor Cournoyer, Councilor Desrochers, Councilor Feener, Councilor Trudel, Councilor Starkweather, Councilor Boyd, Councilor Clarenbach, Mayor Merrifield and Finance Director Milner.

**Absent**

City Manager Dragon, and Councilor Sharon.

**Public Hearing**

**Resolution #16-12** – this resolution concerns the ambulance funding in the amount of \$230,000 through Norway Bank for 7 years at an interest rate of 1.83%.

Mayor Merrifield opened the public hearing. No one came forth to speak on this resolution, the public hearing was closed.

**Comments from the Public**

Mrs. Andreozzi stated she is here to make a suggestion to the City Council as many people in the audience tonight are interested in Agenda Item V which concerns the Fact Finding between the School and the Franklin Education Association and many people are confused and have conflicting information and she stated she does not think the Council has all the information unless they received information other than what was in the on-line packet. She suggested the Council hear what the proposal is and then open it up to the public to comment.

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Mayor Merrifield asked if a councilor would like to make a motion for that.

***Councilor Desrochers made a motion that public comment be opened concerning Item V after the proposal is presented and public comment concerning any other issue would be heard now. Motion seconded by Councilor Boyd. All in favor, motion passes. All in favor, motion passes.***

Mr. Bill Grimm, Ward I commented on the great job the Franklin Fire Department did in handling a fire on his property in West Franklin and it turned out that it was started by kids. The firefighters were there very quickly, the condition of the grounds were very dry as it was before the rains had begun. The Fire Department were very organized and well prepared. The Police Department was also there to investigate and learned how and who had started the fire and resolved the issue. He thanked both departments for a job well done.

Parks and Rec Director Alpers advised the City Council that this past Friday the City of Franklin was awarded the Outstanding Achievement Award by the Governor's Council on Physical Activity and Health. The City received this award due to all the accomplishments that have been achieved by the City in conjunction with many organization related to active living and healthy eating. Mayor Merrifield commented that this award was actually for Director Alpers as an individual and he thanked her for all her efforts.

Ms. Ruth Bowey stated she is representing herself as an animal owner. She stated she is very disappointed to hear that the shelter will be closing or contracted to a different group. She stated she has drawn up a proposal and has given it to the Mayor. One thing she suggested is possibly taking on other towns that do not have contracts with other shelters such as Hill and Tilton. She stated she feels there are some other options rather than closing the shelter that could be explored.

Chief LaChapelle stated the Franklin Fire Department was awarded 2011 EMS Provider of the Year. It was specified that the team work at the Fire Department

in providing EMS care to the hospital and the services that the department offers during the day at the hospital.

### **Choose Franklin**

Mrs. Andreozzi, Co-Chair stated on June 12<sup>th</sup> Franklin had another successful Community Day. She advised they are selling a coupon booklet that the coupons can be used at the Franklin restaurants all summer long. Their upcoming meeting June 7<sup>th</sup> will be discussing economy development. She requested that they be able to use the Council Chambers the last Monday of September (September 24<sup>th</sup>) which is reserved for the City Council for the Candidates Forum.

Mrs. Sarah Stanley, Co-Chair advised there is a very brief summary in reference to Odell Park usage on the back counter that people can fill out. She advised they have now been successful in arranging a summer white water release which is scheduled for Saturday June 9<sup>th</sup>.

***Motion made by Councilor Dzujna that the last Monday in September, 2012 be reserved for the Candidates Forum, motion seconded by Councilor Clarenbach. All in favor, motion passes.***

### **Legislative Comments**

Written information had been provided by Representative Rago.

### **City Council Acknowledgement**

Councilor Dzujna expressed thanks to Marcia Rawlins, SAU Office and Krystal Alpers, the Parks and Rec Director for a successful Community Day.

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### **Mayor's Update**

The Mayor advised that Director Milner is sitting in for Manager Dragon who is not feeling well. He also stated that he has learned Councilor Sharon is in the hospital. He stated he has received notice from the Lakes Region Community College stating the organization has honored Ms. Kerri Cook, Math Teacher at Franklin High School for her work promoting the Running Start Program. He also acknowledged the birthdays of Councilor Dzujna and Councilor Feener.

### **Approval of Minutes**

***Motion made by Councilor Dzujna that the Franklin City Council approves the minutes of the May 2, 2012 City Council Workshop Meeting and the May 7, 2012 City Council Meeting. Motion seconded by Councilor Feener. All in favor, minutes approved.***

### **Representative from Senator Shaheen's Office**

Mr. Matt Leahy with Senator Shaheen's Office introduced himself and left business cards where he could be contacted if anyone had any questions or needed information.

### **Presentation on Bullying**

Students from the Middle School gave an outstanding presentation on bullying.

### **School Board Report**

School Board Member Keith Lohmann advised the 8<sup>th</sup> graders completed their Science NECAP on May 9<sup>th</sup> and the 4<sup>th</sup> grade also took their Science NECAP on May 14 through May 17. The block schedule at the high school will begin next year and is a change from a 7 class period day to a 4 x 4 block schedule. Students will have 4 classes each year and these classes will be 70 to 90 minutes long, the

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school year will be divided into semester, fall and spring and some classes will meet for the fall semester only and some for only the spring semester, there will be a few classes (some math and science classes) that will meet for the entire year. Students should be able to have a copy of their schedule for next year prior to departing for summer vacation.

**City Council to consider the Fact-Finding between the Franklin School Board and the Franklin Education Association - NEA-NH**

Mayor Merrifield advised he spoke with the City Attorney and what is being brought before the Council is a fact-finding report between the Franklin Education Association-NEA-NH and the Franklin School Board, there is no agreement between the two parties, they have reached impasse and turned to fact finding. When a public labor union and a public employer, in this case the Franklin School Board, reach impasse and go to fact-finding, if one of those two parties rejects the fact-finding (resolution that is offered by the fact-finder), by State Law that fact-finding report has to go to the governing body of the community; in a town that would be the town meeting, a city it is the City Council. The Council is obligated within 30 days of receipt of the fact-finding report to accept or reject the report. Mayor Merrifield commented this is a first for him after 8 years on the School Board, 7 years as a Councilor and now almost 5 years as Mayor.

Chair of the School Board Ray Yonaitis advised the fact-finding report came before them, it was discussed, and there are facts in the report that are not correct and the report was unanimously declined by the School Board. He advised that last year the Association walked out on negotiations and were willing to accept a 0% increase when a 2% increase was offered for this year. So this year they were flat-lined on their salary and actually got less because of insurance costs increasing. He stated what the Board is trying to do is just not automatically give an increase but go to a merit program. The Association was not willing to discuss a merit program in the past year and half. He advised medication day was quite disappointing on the Board, the mediator sat in an office away from everyone, the Board had a total discussion with the mediator about 20 minutes and most of that

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time was not really discussion but the mediator getting refreshments. On the Errata Sheet provided by the School Board, the numbers that were provided was to correct what was in the fact-finder. Item No. 3 states that Franklin School Administrators received an average of a 7% raise for 2011-2012 and Mr. Yonaitis advised that is not true, he stated what happened is they had two Assistant Principals go from 200 days per year employment to 260 days, it was not a pay raise, they were now doing 25% more work. On Page 10 of the fact-finding it states the \$72,000 is the teachers' salary fund and Mr. Yonaitis stated it is not, it is the district's money that was available to give for raises or other services that were needed in the District. He stated they offered the Association would have cost about \$64,000 and use \$8,000 for another union but he stated they see as their money and their money only. Their request to receive a step at the beginning of the year and a step at the end of the year comes out to a 6% pay raise. He stated we are not performing up to what we should be in the District. He advised they lost the Ed Jobs Fund of \$212,515 but it was figured into the budget but another setback took place on May 18<sup>th</sup> wherein the grant called 21st Century Grant that the District had received for several years is now gone. Over the years very few schools qualified for it, however, this year 72 school districts were available for the funds and the Franklin District lost the funds. Some adjustments have been made in the budget but some services will be lost because of the loss of this grant. He stated if the Council were to decide to go along with the fact-finding and does not allocate any other funds for it, what it means to the District is for a loss of up to 5 positions.

Mr. Mike O'Neill, Business Administrator for the School addressed the Mayor and Council concerning what the extra costs to the District would be if the fact-finding is accepted. He advised on Page 12 of the fact-finding there were some inconsistencies on the calculations. The cost of the proposal is actually \$ 129,383 and that is the cost of issuing one step plus the \$10,000 that would be given to the people at the top of the steps. There is also an impact at the end of the year when everyone else is issued a step, even though it has no fiscal impact in the 2013 year, it essentially starts the district off approximately \$130,000 in arrears in the next year because the first day of the next year they would have



received an increase for the 2012-2013 and not the 20-13 -2014 year. So they would be getting two years worth of increase. The final reconciliation where they come up with a net cost and deducting the \$73,000, when the budget was considered and matched it up with the funding we were expecting from the City, there was an amount indicated but it was not put aside for that but was put aside for anything that might come up, and there was an issue with the loss of the 21<sup>st</sup> Century grant. The net budget cost to the District is still going to be about \$90,000 when you take away the savings on the health care concessions plus the union parody which will require additional money to be paid to other unions because their increase would be greater than what the other union received.

Mayor Merrifield commented if the Council were to move to approve the fact-finding report, which set of numbers would be applicable as there seems to be disagreement between the fact-finding report and the District. Mr. O'Neill commented if you look halfway down the Errata Sheet under Recommendations Page 12 of 12 the cost of the proposal is \$129,383 and what that represents is \$119,383 for the step increase, \$10,000 for longevity, and that number would be reduced by the savings on health care of \$34,612 so you would net those numbers to come to what the District cost and it would also cost \$10,000 for union parody. The cost of the union parody would be a result of the fact-finding so Mr. O'Neill stated you would be looking at \$139,000 net of the \$34,000 brings it to \$105,000 which would be the budget impact. Mr. O'Neill commented and don't forget the step at the end of the year even though it would not be a budgetary cost, it would be an impact going forward.

Councilor Cournoyer inquired why some of the positions were increased from 200 hours to 260 hours and Mr. O'Neill stated he understands that was something that had been considered for some time but he could not speak to the exact reasons. Councilor Feener commented that the reason seems to be for the fact-finding that they are looking to get step increases taken care of and take care of the rest of the negotiations on down the road. He stated he read in the report there were circumstances regarding the delay. What were those circumstances and where did they originate from, did it have something to do with the

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discussions about merit increases versus steps. Chair Yonaitis advised when they began negotiating this year, the association was not in a rush to set dates because they stated it does not come before the council until this time of year and we were pressing to get negotiations underway earlier just in case. He stated two of the meetings were cancelled due to emergencies and that pushed things out further.

Councilor Feener brought attention to page 2 of the fact-finding report and stated he resents in the last paragraph the statement the Franklin School District is a "captured" district, they are not a captured district but a dependent district. Mayor Merrifield commented there are a number of statements in the fact-finding report that are not accurate or not properly written.

Mr. Yonaitis stated Concord just came to an agreement with their contract; they had a three-year contract where the total increase over that time was 3.75% and the first year the association taking a zero pay increase. He stated in the end Concord due to medical increases will end up taking home less pay. He stated this is why the district wants to go to the merit based program.

Ms. Debra Norwood, President of the Franklin Education Association stated she would like to make note that the Fact finder that they had present this year was recommended to them by Attorney Upton, the attorney for the School District and at this suggestion the association accepted the fact finder that he had recommended. Mayor Merrifield inquired if the Board agreed with that choice. She responded that both the Board and the Association agreed with Attorney Upton's recommendation. Ms. Norwood stated later the Council will be asked to approve the Fact-finding report and recommendations concerning the collective bargaining agreement between the Franklin School Board and the Franklin Education Association. Negotiations during the 2010-2011 school year resulted in the FEA declaring impasse and proceeding with mediation which was unsuccessful. As a result the teachers in the Franklin School District have worked without a new collective bargaining agreement during the 2011-2012 school year. After resuming negotiations in December of 2011 parties ultimately declared

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impasse and proceeding to mediation and then fact-finding. On May 31, 2012 the Franklin Education Association voted to accept the fact finder's report and recommendation. Without the support of the City Council, the teachers in Franklin will enter a second school year without a collective bargaining agreement. This will mean another year without any increase in compensation while insurance and retirement increases result in second year, of reduced take-home pay for Franklin Teachers. If adopted this one year agreement includes concessions in health insurance which will help pay for experience step corrections, if not adopted the wage schedule for Franklin teachers will remain unchanged for the third year in a row. She stated we ask that the Council support the teachers in Franklin by voting to accept the fact-finding report and recommendations. With the Council's support, she stated they will return to the bargaining table and hope to bring back a multi-year agreement for approval in the next budget cycle.

Mr. Jack Finley, Ward I and the lead negotiator for the FEA and referred to the Errata Sheet that was provided and he stated he would like to maintain the fact-finders report where differences are listed. The cost of one step in 2012-13 budget year is \$96,487, the cost of one \$550 off-step payment for each eligible teacher would total \$8,000 and neither of these numbers includes fixed costs as they are straight salary. The new co-payment fund cost \$3,000 for a total of \$107,487; the savings from the change in insurance is \$34,612 with a grand total of \$72,875. The additional step that would take place at the end of the year that will occur in the 2013-14 budget. He stated the teachers do not feel they are responsible for the parody agreement with the custodians. Regarding negotiations, the stated lack of urgency on behalf of the FEA is unfounded and he stated they followed correct protocol and agreed on dates to meet and two of those dates were cancelled by the Board and he stated they did not walk away from the table as was stated, we are more than willing and ready to come to an agreement as we want was it is best for the teachers, the kids and the community.

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In accordance with an earlier motion, the Mayor opened this specific issue to public comment.

Mrs. Jule Finley, Ward I and Teacher with the Franklin School District. She has been a resident of Franklin for 6 years and a teacher in the high school for the last 18 years. She has received many, many award including English teacher of the year and in the top 3 for New Hampshire Teacher of the Year. She stated over the past 18 years she probably could have gone elsewhere to teach and made more money but she chose to teach in Franklin. She stated one very important thing that needs to happen is teachers need your support. She commented she is now making less money than she was two years ago and barely making ends meet and she stated she does understand that is the way the world is right now. She stated her main motivation for teaching is the kids and she chose to remain in the Franklin District where there are some that don't have all the advantages that kids in other districts have. She stated everyone needs to work together.

Mr. Brian Boynton, Ward I spoke in favor of the teachers stating he has served on the School Board and also have one student that graduated and another in the district. He stated without teachers you have nothing, education is very important and give the teachers what they deserve and respect what they do for our children.

Mrs. Toby, resident stated she supports the teachers but realize with the tax cap there are some realities that have to be considered. She asked where the monies would come from to support the needs that were listed and stated the school budget can't afford all the needs expressed here tonight without the help from the City.

Mrs. Judith Ackerson stated she was employed by the School District until November when she resigned and is now retired. She stated she has a lot of respect for the teachers and their dedication. She commented that the teachers are constantly being scrutinized and she would like to know if the administrative staff is being as scrutinized through an evaluation process. She stated that if the

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teachers are going to be evaluated on merit that it should be the same for the administrative staff. She commented on her recently received tax bill and stated only 25% of the taxes for to the school and she stated she feels that is a little low.

Mayor Merrifield stated one point he would like to make is in regard to the tax rates for the municipality versus the school; the Franklin School District is one of the largest recipients in the State of State Aid and the City's municipal departments do not receive any State support.

Mr. Davidson stated he has lived in Franklin for 36 years, Ward I, and stated in fairness to the Franklin teachers, there should not be a comparison to Concord because they make a lot more than the teachers here in Franklin make. He stated to make things happen for the teachers it would seem that it could be a small amount on all the tax bills.

Franklin School District Student Brian Pickowicz stated he has been a student for the last 5 years and was the President for the 2012 class and a member of the National Honor Society and he stated he would not be any of the places he has been without the teachers behind him; the teacher staff in Franklin is sky high and should high behind the students and they are absolutely there to work for the students.

Ms. Bennett, student that has been in the school district for 5 years and currently a junior stated she is the secretary for the State of New Hampshire National Honor Society and is a member of the Franklin School National Honor Society. She advised she attended Manchester school district prior to coming to Franklin and when she came to Franklin she was not a number but a name. The teachers in Franklin truly care about the students and this school year she stated she has never seen teachers work harder not only trying to please the people looking down on them and telling them to do better but to make sure the students got everything they needed. They are doing their best and are doing an amazing job. She stated if it were her choice, she would give the teachers a million dollars.

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Mr. Ben Heath, son of Peter Heath, stated he has been in the school district for 9 years, and he stated it is the teachers that shaped him into the person he is today. He stated all the teachers deserve much more than they are getting for a salary.

Mrs. Annette Andreozzi spoke in favor of the teachers stating they are the most important part of education and they deserve to be recognized and paid appropriately and treated with respect. She asked what happens if you vote no on the fact-finding and what happens if you vote yes. Mayor Merrifield advised according to State Law that if the City Council does not accept and approve the fact-finding, negotiations would reopen between the two parties and mediation maybe requested by either party. Mayor Merrifield advised the City Council has only two options, accept or reject the fact-finding. Mrs. Andreozzi asked what happens if the Council approves the fact-finding? Mayor Merrifield responded it would be approving the cost items as if it were a contract in place.

Ms. Donna Hann stated she began working in the school district in 1989 and she stated she has worked with many wonderful Franklin teachers. She stated in 1989 the district couldn't keep teachers, they used Franklin as a stepping stone and then left and went to another district. She now there are teachers in the district that are being asked when will you be retiring. She stated she understands right now is hard times, however, everyone should receive zero pay raises or pay cuts together, no one should have salary increases or benefit increases including administration at the highest of levels. She stated the treatment of the teachers at the high school is toxic, that the teachers can't do anything right. She advised she has resigned as a teacher with Franklin.

Mr. Bob Beach, lifelong resident of Franklin, taxpayer since 1969 and he stated if he understood correctly from the Chair of the School Board, Franklin is under performing school. He stated it seems a raise has been given to the person who the buck should stop with if the school is under performing. He commented the wrong people got the raise and the right people are being left out. He stated as a taxpayer he would be willing to pay a couple bucks more if that is what it takes to reward the teachers for what they do.

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***Motion made by Councilor Dzujna to allow public comment to continue for 2 more speakers. Motion seconded by Councilor Desrochers. All in favor, motion passes.***

Mr. Peter Heath, resident of Franklin all his life, stating he has been a Councilor and has sat on the School Board. He stated he is very proud to have his children go to the Franklin schools and Mrs. Hann has done everything possible to help his kids along, Mrs. Finley, the drama has been outstanding and he commented the recent play was great. He stated those are just two teachers that are keeping kids in school. He stated it is due time that the teachers be compensated for what they have earned, deserved and will continue in the years to come to teach.

Mr. Leigh Webb, resident of Ward III commented he greatly respects the job teachers do and as a former State Representative he stated he knows the cost of education but even more so the cost of a poor education. He commented the Council has a difficult job in approving or rejecting the fact-finding with different figures coming from different sources and how to determine which is correct. He also stated he does not believe a raise for teachers should be linked to a raise in salary for custodians.

Mayor Merrifield commented that the Council is obligated by State Law to accept or reject within 30 days of receipt of the fact-finders report. Councilor Clarenbach asked if the Council received the fact-finder this evening or on the date it was given to the City Manager. It was stated it was given to the Manager the Friday before Memorial Day. Councilor Feener commented we are not approving a contract; the Council would be approving the fact-finding report. Mayor Merrifield answered that is correct.

***Motion made by Councilor Feener that the Franklin City Council approves the fact-finder report for the 2012-2013 school year between the Franklin, NH School Board and the Franklin Education Association –NEA-NH. Motion seconded by Councilor Dzujna.***

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Councilor Desrochers commented he appreciates how hard the teachers work and also how hard the staff works. He stated he does not feel the Council should be put in a position of second guessing another governing body in the City who knows their budget far better than the Council. He stated if the Council goes along with this fact-finder, we would be opening a door for people to walk away from negotiations in the future. He stated the Council is a governing body in the City but he does not feel it is right to over ride the School Board.

Councilor Dzujna stated he knows the value of teachers and he stated he knows the morale in the school system is terrible. He stated he as a member of the Council does not like being put in this position. He stated how can he vote on this when he doesn't even know what the final numbers are.

Attorney Upton, attorney for the School District stated there seems to be some confusion because the numbers are correct in once instance and are in error in another and the error result because the fact finder did not calculate FICA, retirement and other benefits into the numbers. The \$96,000 is the actual cost of the raises but does not include the other items as mentioned.

Councilor Trudel commented he tends to agree with Councilor Desrochers perspective on what has transpired this evening, the Council is being put into a situation where we do not have the knowledge that the School Board has. We have a School Board for a reason and we should not second guess what the School Board's job is. He strongly recommended that the School Board and the Teachers Union sit down, make concessions where needed and come to an agreement.

Councilor Feener commented he feels if the Council were to approve the fact-finding report, we would be undermining the efforts of the School Board. He stated it should go back to the School Board. Councilor Boyd stated he agrees this should go back to the School Board and the Teachers Union.



City Council Meeting

June 4, 2012

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Councilor Feener commented that he has heard tonight that there seems to be a lot of resentment between the teachers and the administration in the district and hopefully the School Board can make efforts to solve this problem.

***A request was made for a roll call vote:***

***Councilor Dzujna – No***

***Councilor Feener – No***

***Councilor Trudel – No***

***Councilor Starkweather – No***

***Councilor Cournoyer – No***

***Councilor Desrochers – No***

***Councilor Boyd – No***

***Councilor Clarenbach – No***

***Motion fails.***

**Resolution #16-12** – This resolution concerns funding for the Fire Department Ambulance

***Motion made by Councilor Starkweather that the Franklin City Council approves Resolution #16-12 by a roll call vote. Motion seconded by Councilor Trudel.***

Councilor Feener abstained from voting.

***Roll Call:***

***Councilor Boyd – Yes***

***Councilor Clarenbach – Yes***

***Councilor Cournoyer – Yes***

***Councilor Desrochers – Yes***

***Councilor Dzujna – Yes***

***Councilor Feener – Abstained***

***Councilor Sharon – Absent***

***Councilor Starkweather – Yes***

***Councilor Trudel – Yes***

***Motion passes***

City Council Meeting  
June 4, 2012  
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**FY13-28 Capital Improvement Plan**

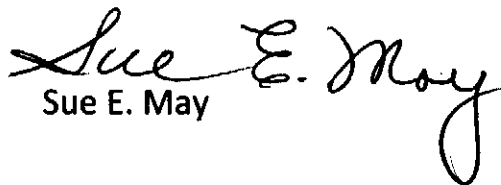
***Motion made by Councilor Desrochers to approve the FY13-28 Capital Improvement Plan, motion seconded by Councilor Cournoyer. All in favor, motion passes.***

**Other Business**

Committee Reports – None  
City Manager’s Update – Attached  
Scheduling of July City Council Meeting and Public Hearing for the Budget was set for Monday, July 9, 2012/

***Motion to adjourn made by Councilor Desrochers, seconded by Councilor Clarenbach. All in favor, meeting adjourned at 9:20 p.m.***

Respectfully submitted,

  
Sue E. May



CITY OF FRANKLIN  
COUNCIL AGENDA REPORT  
*City Council Meeting June 2012*

**Date:** May 30, 2012  
**From:** Elizabeth Dragon, City Manager  
**Subject:** Manager's Update

**Contingency Grant Line Activity:** The City received the following in the contingent grant line this month: \$254.92 from CCNTR for signs at Daniel Park.

**Bessie Rowell Community Center update:**

Currently Tiny Twisters is under construction and preparing for their move at the end of the month. Tiny Twisters, City officials and Head Start representatives have been attending the weekly construction meetings (communication between the organizations has been great with the addition of these meetings). Details regarding the Tiny Twisters & Head Start playground are being finalized. Bid documents are almost finalized for the Head Start project and I expect to be out to bid for this project soon and under construction hopefully sometime in July or early August. Now that the other two projects are well on their way- more regular planning meetings are expected to begin with the TRIP center.

**Fire Dept promotion:** Robert Goodearl II was recently promoted to Deputy Fire Chief. He has been with the fire department since 1979. He started at the age of 14 as a fire explorer and became a call firefighter in 1984. He was hired as full time firefighter in 1986. He has been a captain since 2002. He will officially become Deputy on June 12, 2012. Congratulations!!

**Brownsfield Clean Grant-** I am excited to share that Franklin has been awarded a \$200,000 Environment Protection Agency (EPA) clean up grant for 601 South Main Street. Franklin and Tilton were the only two NH communities to be awarded grant funds this round. These grants are provided to communities to help clean up and redevelop contaminated properties and boost local economies and create jobs while protecting public health. We have already received funds for a brownsfield assessment phase I and II study on this property which was taken for taxes a couple years ago. Clean healthy communities are where people want to live and work! While, I freely admit this project has been an ongoing burden to staff- including myself, municipal services (grounds), the planning director, police and fire. In my opinion, by tackling this project the Mayor & City Council has provided great leadership and dealt with a problem piece of property that is contaminated. What is even better is we have accessed grant funds available to do so. With time, creativity, persistence, lots of determination and hard work we will now be able to improve the environment and prepare this site to go back on the tax rolls in the near future- no longer a burden to the community or the neighborhood.

**Memorial Street parking spaces:** Due to difficulty navigating the turn onto Memorial Street from Central Street with larger equipment, RD pavement requested we eliminate or block off the first two parking spaces on Memorial Street Across From City Hall. This was discussed at the

most recent municipal services department committee meeting and recommended as an immediate course of action until a permanent solution could be found. Therefore, I worked with the municipal services director and police chief in regards to creating a temporary traffic order and blocking off the spaces. Since then, I have been speaking with planning director and municipal services director about creating a pick up and drop off location for the Winnepesaukee transit system (bus). This is the closest thing we have to public bus system in the city. There are limited stops in Laconia, Tilton and Franklin. However with greater ridership (more revenue) in the future more stops could be added. I thought with more visibility ridership could be increased in the future and therefore I was attempting to bring them closer to Central Street (currently they drop off/pick up at the TRIP center). Since we need to shut down the first two spaces on Memorial Street, Director Sullivan has recommended this could be a location for the bus stop. The bus stops only briefly to drop off and pick up at the location however the spot needs to be marked "no parking" all the time. This location is very visible and centrally located with new sidewalks. This would allow us to continue to utilize those two spaces without impacting RD paving. This is one option we are considering. Permanently changing these spaces would require a change to the traffic ordinance in the future. (Bus info attached)

# Winnipesaukee Transit System

◆ Laconia ◆ Franklin ◆ Tilton

## Fares

	2 Towns 1 way	3 Towns 1 way
Age 5 thru 12	\$.50 cents	\$1.00
Seniors Age 60+	\$.50 cents	\$1.00
Age 12 thru 59	\$1.00	\$2.00
Senior Multi-Ride Pass		\$5.00
Non-Senior Multi-Ride Passes		\$8.00

## Snow Days

Service may be delayed or canceled due to severe storm conditions. Please call 528-2496 to confirm service during weather emergencies.

## Rules of the Road

- ◆ No smoking
- ◆ No eating or drinking
- ◆ Volume on radios & cell phones on low
- ◆ Passengers should remain seated until the bus makes a complete stop
- ◆ Passengers in wheelchairs are required to be secured by the driver.
- ◆ Children under the age of 12 must be accompanied by an adult.

Rev 4/28/11

# Bus Schedule



**For Information &  
Appointment Call:**

**603-528-2496**

**1-800-294-2496**

**TTY/VOICE: 1-800-Relay NH  
(1-800-735-2964)**

[www.bm-cap.org](http://www.bm-cap.org)

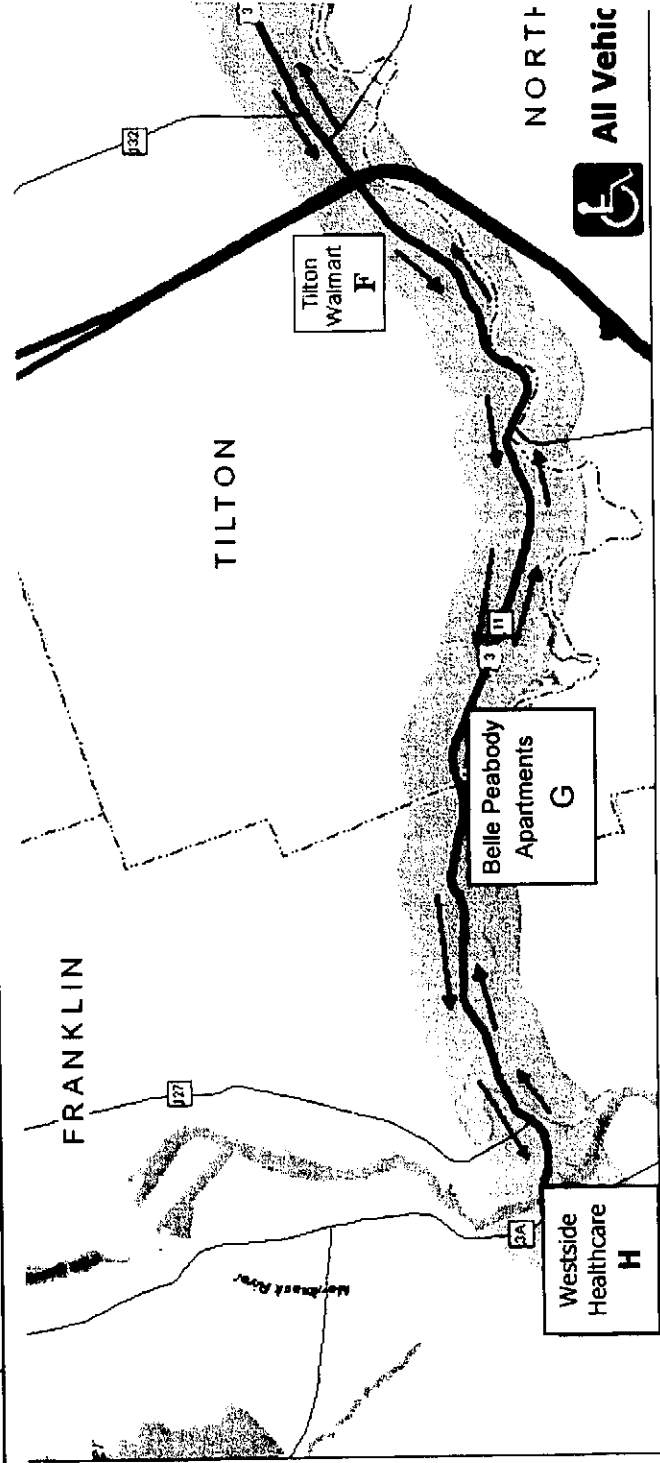


Read schedules across left to right for departure times

All times listed on this schedule are departure times and are subject to weather, traffic and route deviation

Laconia to Franklin							
Train Depot A	LRG Hospital B	Vista Food C	LRC College D	Belknap Mall E	Tilton Walmart F	Belle Peabody Apt G	Westside Healthcare H
8:15 am	8:21 am	8:23 am	8:26 am	8:33 am	8:56 am	9:06 am	9:20 am
10:57 am	11:01 am	11:03 am	11:08 am	11:15 am	11:38 am	11:48 am	12:02 pm
1:25 pm	1:29 pm	1:31 pm	1:36 pm	1:43 pm	2:06 pm	2:16 pm	2:30 pm
4:01 pm	4:05 pm	4:07 pm	4:12 pm	4:19 pm ( Back to Train Depot last stop 4:30)			

Franklin to Laconia								
Westside Healthcare H	Belle Peabody Apt G	Tilton walmart F	Belknap Mall E	Train Depot A	Lake Village I	LRG Hospital B	Blueberry Lane J	Train Depot A
9:20 am	9:34 am	9:49 am	10:09 am	10:26 am	10:36 am	10:42 am	10:51 am	10:57 am
12:02 pm	12:16 pm	12:31 pm	12:51 pm	1:00 pm	1:10 pm	1:14 pm	1:19 pm	1:25 pm
2:30 pm	2:44 pm	2:59 pm	3:19 pm	3:36 pm	3:46 pm	3:50 pm	3:56 pm	4:01 pm



**CITY COUNCIL BUDGET WORKSHOP MEETING  
JUNE 5, 2012**

**Call to Order**

Mayor Merrifield called the meeting to order at 6:00 p.m. in the Council Chambers, Franklin City Hall. Salute to the Flag was said, led by Councilor Boyd.

**In Attendance**

Councilor Clarenbach, Councilor Boyd, Councilor Trudel, Councilor Feener, Councilor Desrochers, Councilor Cournoyer, Councilor Dzujna, Mayor Merrifield and City Manager Dragon.

**Absent**

Councilor Sharon and Councilor Starkweather

**Drug Task Force – Page 32 of 43**

Mrs. Traci Flower, Director stated this is a five year grant and we are coming up at the end of the second year of the grant and the third year begins at the end of September. The grant is \$125,000 per year of Federal funds and a match is required in kind which so far has been going very well. Mayor Merrifield stated he has a question about a line of revenue associated with the grant and he stated if he remembers right the answer was that it was a presentation of the in kind and he stated he does not get that. Director Milner explained on the in kind piece we are allowed to consider volunteer services in kind, we have to show on the expenditure side an in kind expenditure (dollars expended) for the Federal Grants. Since these were donated hours, there is revenue for those, she stated it does not affect the budget, the rental piece is handled the same way.

**Public Safety/Fire – Page 16 of 43**

Chief LaChapelle stated professional development is down 17%, last year \$1,200 was budgeted and only \$900 expended so this year it is shown at \$1,000 with the

hope that he and Deputy Goodearl will make it down to the National Fire Academy for some national emergency management training programs. The medical line on the default budget it was \$12,500 but that has been decreased down to \$9,080 (27% down). The department made a change in their provider and is now with LRG Healthcare who came in much lower than the previous provider, \$400 compared to \$700 and the Chief commented that the physical is of much better quality and they are done in Franklin. Machines/Equipment is up 20% and Chief LaChapelle stated they have a new copier/lease program. He advised they are able to scan documents with this copier and have noticed that paper usage is way down with the use of scanning documents. Uniforms are up 36% and explained they budgeted knowing that Chief Smith was retiring with himself being promoted and a new Deputy.

### **Fire Station – Page 17 of 43**

Chief LaChapelle stated they have seen with the end of this fiscal budget that a great deal has been saved by changing out that Fire Station boiler in energy cost and heat, it is down 13%. A large increase is in Building Maintenance for the Fire Station roof of \$61,000 and he stated he wants to come to the Council with a discussion on this roof in the near future. Councilor Desrochers commented that he wished there were funds to put a pitch roof on the building but he realizes there just isn't the money for that. Chief LaChapelle commented the \$61,000 was a quote last year for a new membrane over the entire roof. Councilor Trudel inquired if Brian Barry has looked at the roof and Chief Lachapelle advised that Brain has looked at the roof at least five times and has taken measurements and he is working hard to put a pitched roof on the Fire Station because he does not want to have to deal with situations with a flat roof again. One estimate for a pitched roof was \$300,000 but the Chief commented it is felt that it could be done for less.

Councilor Desrochers stated what we need is some solid numbers on the cost for a flat roof and a pitched roof.



**Fire Suppression – Page 18 of 43 and 19 of 43**

Protective clothing is down 14% and Chief LaChapelle stated he feels \$12,000 is sufficient. Capital equipment is down because 1,600 feet of hose that was under warranty that had gone bad and was replaced at no charge. There are still some hoses to be replaced and old appliances.

**Code Enforcement/Health/Fire Prevention – Page 20 of 43**

Miscellaneous supplies are down 40%.

**Fire Alarms Dispatch – Page 21 of 43**

Lakes Region Dispatch has had a change of administration and were able to bring the fees down and this is the second time for a decrease in fees. Fuel for the bucket truck is down 50% because the truck is shared with MSD for the fuel and repair costs.

**Public Safety-Ambulance EMS Rescue-Ambulance Expenditures offset by Revenue – Page 22 of 43**

Fuel/Oil is up 7% which is fuel for the ambulances, Rescue 1, and the boat due to the rise in the cost of fuel/oil. Councilor Clarenbach questioned the fact that the expenditure for this year shows only 3,687 and Director Milner responded they have had some problems getting signatures on the fuel reports so they could be entered into the system so the figure shown is actually only through December, 2011.

Councilor Desrochers inquired why Worker's Comp has increased quite a bit in the different departments, have we had a lot of claims? Director Milner advised there was a 9% increase from the carrier and the City's experience rate went from .79% which is excellent to .86% which is still very good and it is also based on wages so the increases pushed it up.

**Public Safety – Emergency Management – Page 23 of 43**

Chief LaChapelle advised an adjustment has been made on the Emergency Management and requested Director Milner comment. Director Milner advised the emergency management stipend for the emergency manager is \$2,000/year and what was done in the past was have the Medicare and the NH Retirement system employer expenses come out of the Administration Budget even though the \$2,000 and to make it less complicated these pieces of Medicare and the Retirement away from the Adm. Budget and into the Emergency Management where the stipend is budgeted.

Chief LaChapelle advised they received a call from NH 911 and Fairpoint and there was a concern that the phone line had been removed where the City is required to have one hard phone line through Fairpoint and the bill is paid to Fairpoint and right now the entire City phone system is on Bayring. That phone had to be installed at the Police Department two months ago which will bring about an increase in the phone bill. There are two Fairpoint phones that the City pays for, one being the pay phone in City Hall and now the emergency management one.

Chief LaChapelle commented on Machines and Equipment on Page 22 stated the department is in very good shape with the rescue equipment. The water rescue resources have been increased to the point they are outfitting 10 of their rescuers and have been able to generate some revenue from the rescues that have been performed to pay for the equipment instead of paying for it by taxation. So the line has been decreased by 34%.

Concerning revenues Councilor Clarenbach asked when the last time an ambulance increase was done for rates. Chief Lachapelle responded two years ago. He further asked if Medicare has allowed an increase and Chief LaChapelle responded he would get that information.

Director Milner stated on the ambulance billings the former auditor for the City, Robbin Grill, and she checked those rates to make sure the City was billing above

the Medicare rate and Director Milner stated she knows the City was billing above the Medicare rate right through the last fiscal year.

Chief LaChapelle advised the New Hampshire Fire Academy received a 4.5 million dollar grant for rescue training and the Franklin Firefighters have jumped on that opportunity and most are taking training. All of the labor is paid for, the cost of the training is paid for, and the backfill is also paid for.

Chief LaChapelle advised they have billed out quite a few arson fires in the last month and he is hoping that in conjunction with the school system, this can be slowed down.

### **Police Department**

Chief Goldstein and Lt. Clough were both in attendance. Chief Goldstein advised this is his third budget and he offered the following comments. He stated he has been a police officer for 33 years and the Franklin Police Department without a doubt is the best police department in the State today. He stated what the department does with what they have is incredible.

Chief Goldstein presented a graph concerning police activities, the first one being log in entries which the department in 2011 had 44,564. And those calls are usually a sergeant and two patrol officers on the street. Arrests and offenses have dropped where as motor vehicle collisions have increased. In arrests there have been an incredible number of felony cases and they are quite high now. With the increase in motor vehicle collisions the traffic enforcement suffers. He also commented that Franklin has one of the highest volumes of domestic violence in the State per capita.

### **Public Safety-Police – Page 11 of 43**

No questions

**Police Building – Page 12 of 43**

Chief Goldstein advised they do have a HVAC system that is troublesome and at some point will probably fail.

**Police Investigation/Prosecution – Page 13 Of 43**

Chief Goldstein advised law enforcement is one of the very few in any municipality that if the job is done correctly more overtime is generated. That usually happens with arrest, investigations that keep an officer beyond their regular work day plus court time. What happens the courts will schedule the police and go to court at 8:15 am, the judge comes in at 9:15 am and then if lucky the case will go at 1:30 pm. There is a 3 hour minimum. The professional development line is for the prosecutor so he can continue his education to remain a lawyer and also bar dues.

**Patrol – Page 14 of 43**

Chief Goldstein stated they tried to level fund as much as they could and there are some decreases. Councilor Clarenbach inquired the two vacancies in Patrol, and he asked if that is a temporary thing or has it been a long standing issue. Chief Goldstein commented it has been long standing but he would like to think of it as temporary. He advised they just hired a new Patrol Officer. He advised that they now have a full staff in Dispatch; however, the Dispatch supervisor is out on sick leave for about 2 months so one of our Patrol Officers who is certified in Dispatch is now spending a lot of time in Dispatch.

**Patrol continued – Page 15 of 43**

Fuel is increased as the vehicles run 24-7. Most of the fleet is running on 80,000 to 100,000 miles. The supply line increase is for chairs for Dispatch. The chairs they are currently sitting in for 8 hours or more were purchased from Staples and they want to purchase 2 chairs although 3 are actually needed. They are

expensive but badly needed and they have a 6 year warranty. Councilor Cournoyer stated if you break the cost down over the 6 year warranty it's not that bad and comfort/seating is important with the kind of stress the dispatchers deal with.

Councilor Clarenbach commented on the vehicles that there is a 3-year lease and now going for a 4-year lease, what is the difference in finance cost between a 3-year and a 4-year lease. The financing for 2 units was \$13,000; \$2,000 more in finance cost for a 4-year lease. Manager Dragon commented that if this budget is approved, they will look into a possible better deal if one is out there.

### **Other Business**

Manager Dragon commented the next meeting we have is with the school wherein they will present their budget. She stated at the end of the budget meetings, if the Council would like to begin filling in the columns and making decisions.

Manager Dragon advised concerning the Animal Shelter, she has received two additional proposals, one from Concord/Merrimack, \$9,000 and one from the Birch Hill Kennels, \$13,000 and the one from Meredith is \$15,000 and the basically all do the same thing. She stated she also has had a follow-up meeting with the animal shelter and they have inquired if the recommendation could change if they only ask for \$20,000 instead of \$30,000. She also commented that the Council agreed to pay their electric bills and they never submitted them. Manager Dragon requested that the Council make a decision on the animal shelter the night of the outside agencies. Mayor Merrifield commented he would imagine that on the 19<sup>th</sup> when the outside agencies present there will be a lot of people coming for the animal shelter will public commentary be allowed. Councilor Clarenbach commented that volunteers that give their time in Franklin might feel they are not valued by the City if not allowed to speak, perhaps have a 20 minute time limit with 3 minutes allowed to each one.

City Council Budget Workshop Meeting

June 5, 2012

Page 8

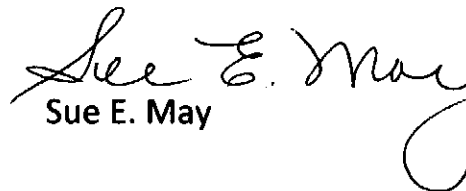
Councilor Desrochers stated he agrees with Councilor Clarenbach in letting them have their say but maybe limit it to 10 speakers and they must be a Franklin resident.

Manager Dragon commented she would like to let the animal shelter know that a vote will be taken that night of the 19<sup>th</sup> on this issue. Councilor Clarenbach stated he would like to have the proposal from Northfield prior to the 19<sup>th</sup>. Manager Dragon stated she will provide them with copies of all three proposals.

Councilor Feener suggested that Franklin residents be allowed to speak and that 15 minutes be allowed for comments.

***Motion to adjourn make by Councilor Feener, seconded by Councilor Desrochers.  
All in favor, meeting adjourned at 7:45 p.m.***

Respectfully submitted,

  
Sue E. May