

**CITY COUNCIL MEETING**

**AGENDA ITEM VII**



**Subject: Other Business**

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- A. Committee Reports**
- B. City Manager's Update**
- C. Zoning Board Reappointments**
- D. Planning Board Reappointment**



**CITY OF FRANKLIN**  
**COUNCIL AGENDA REPORT**  
*City Council Meeting December 2012*

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**Date:** November 27, 2012  
**From:** Elizabeth Dragon, City Manager  
**Subject:** **Manager's Update**

**LRGH Pilot renewal-** At the November council meeting the council approved a new payment in lieu of taxes with the beginning amount set at \$17,836. This amount is calculated by the finance office each year based on estimates. The actual beginning amount of the agreement should be 17,755.56. I wanted to inform the council of this small correction before signing the agreement.

**Admin Code & Policies:** I have tasked the department heads with reviewing the current admin code and various policies to determine if housekeeping or other changes were in order. I do have proposed changes for the council to consider in Jan & February. These changes will bring the code in line with practices already in place. I plan to include the draft document in the January Council packet and ask for the council to set a public hearing for the February council meeting.



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*December 3, 2012 City Council Meeting*

**From:** Richard Lewis, Planning and Zoning Administrator  
**Subject:** Appointments to the Zoning Board of Adjustment

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**Discussion:**

The City Council is being presented with proposed motions for appointments to the Franklin Zoning Board of Adjustment. You will take note that these appointments have somewhat irregular terms of service. In order to get back onto a regular appointment schedule, and to prevent the future lapsing of an unusual number of terms in any given year, it is recommended that the Council move forward with the motions as proposed.

From this point on, I anticipate that we can maintain the regular 3-year term appointment schedule as outlined in the Zoning Ordinance.

**Alternatives:**

If the City Council stayed with the regular 3-year appointments for these three full voting members then the potential exists that at a future point in time there may be an almost full turn-over in the membership of the Board which can lead to a significant lack of consistency in the approach to and application of the zoning provisions and the issuance of variance and special exceptions.

Thank you for your cooperation in this matter.

**City Council to Reappoint the following members to the  
Zoning Board:**

**Mayor will call for a second, discussion and the vote.**

**Motions:**

***"I reappoint Martin Russo to the Zoning Board, Term of Service to January, 2014."***

***"I reappoint Floyd Sargent to the Zoning Board, Term of Service to January, 2015."***

***"I reappoint Kathlene A. Fleckenstein to the Zoning Board, Term of Service to January, 2016."***

***"I reappoint Donald Gagnon as an Alternate to the Zoning Board, Term of Service to January 2016."***

**Mayor to Reappoint the following member to the  
Planning Board:**

*“I, Mayor Merrifield reappoint Timothy Stangroom as an Alternate on the  
Planning Board. Term of Service to January, 2016.”*