

CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

December 3, 2012 City Council Meeting

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approves the minutes of the November 5, 2012 City Council Meeting."

Mayor calls for a second, discussion and the vote.

**CITY COUNCIL MEETING
NOVEMBER 5, 2012**

5:00 P.M. to 6:10 P.M. – The Mayor and Council met with the City Attorney

Call to Order

Mayor Merrifield called the meeting to order at 6:10 p.m. in the Council Chambers, Franklin City Hall. Salute to the Flag was said led by Councilor Sharon.

In Attendance

Councilor Clarenbach, Councilor Starkweather, Councilor Trudel, Councilor Feener, Councilor Desrochers, Councilor Cournoyer, Councilor Sharon, Councilor Dzujna, City Manager Dragon and Mayor Merrifield.

Absent

Councilor Boyd.

Public Hearing

City Council to discuss the Community Development Block Grant projects and hear public comment concerning Tiny Twisters and Headstart's relocation and renovation of the Bessie Rowell School.

Manager Dragon read the following: Community Development Block Grant projects require a progress public hearing during the projects. The City has two Community Development Block Grant Projects. They are both renovations to areas of the Bessie Rowell School.

Tiny Twisters: The Tiny Twister classroom areas were renovated and Tiny Twisters moved into their new space in June. The kitchen area is under renovation. The playground is under design and is expected to be completed next spring.

Headstart: The Headstart areas are under construction. The flooring is done, cabinets are on site and being installed and the painting is done. The Headstart classrooms should be ready for occupancy in just a week or two. The kitchen should be ready in a couple of weeks. There are other areas outside of the classrooms such as the meeting room, the corridor to the gym and the storage area off the stage that still need to be completed.

Mayor Merrifield opened the public hearing, no one came forth to speak, the public hearing was closed.

Public Comment

City Clerk Burbank advised there was a very large turnout for the election and that 240 absentee ballots were received. She advised tax bills will be going out in the mail Friday and that paying your taxes or water/sewer bill can now be done on line.

Ms. Lori Corey introduced herself and encouraged everyone to vote tomorrow. Mr. Leigh Webb also running for office encouraged everyone to get out and vote.

City Council Acknowledgement

Councilor Sharon thanked Director Sullivan and his department for all the work and cleanup that was caused by Hurricane Sandy. Councilor Dzujna thanked Mr. Bob Lucas for his work with the Drug Task Force. He also thanked Mr. Leigh Webb for the installation of new railings at the Odell Park Cottage and to Director Alpers and her crew for all their work with the Halloween celebration.

Councilor Cournoyer thanked Councilor Clarenbach for all the years his father, Buzz Clarenbach gave so much to the Franklin Community, he will be missed.

Approval of Minutes

Motion made by Councilor Dzujna that the Franklin City Council approves the minutes of the October 1, 2012 City Council Meeting, the October 5, 2012 Canvas the Vote Council Meeting, and the October 15, 2012 City Council Workshop Meeting. Motion seconded by Councilor Feener. All in favor, motion passes.

Request from Stanley Weglarz for donation of right-of-way land along Industrial Park Drive

Mr. Weglarz addressed the Mayor and Council concerning his desire to have right-of-way land along Industrial Park Drive donated to him. After some discussion by the Council, they stated they have no problem with the Mr. Weglarz driveway; however, they did not take any action on the request for the donation of right-of-way land.

Donation of a painting from Ms. Veysey

Ms. Kay Veysey donated a lovely painting of a covered bridge painted by her years ago and the covered bridge is no longer in existence.

School Board Report

School Board Member Keith Lohmann stated his report this month would be short as all the information is in the Three Rivers News. Councilor Feener thanked School Board member Al Warner for attending the Joint Finance Committee Meeting. He also requested that Mr. Warner find out what was the problem with the FY11 reconciliation.

FBIDC presentation of the 2012 Community Survey

Mr. Jim Aberg, Executive Director of FBIDC gave a power point presentation on the survey. He also presented booklets to the Mayor and Council with the entire survey and all written comments. He advised that 132 people responded to the survey.

Payment In Lieu of Taxes Agreement

Motion made by Councilor Desrochers that the Franklin City Council authorize the City Manager to execute the Payment In Lieu of Taxes (PILOT) with LRGHealthcare as proposed. Motion seconded by Councilor Dzujna. All in favor, motion passes.

Ordinance #12-12 concerning Chapter 160, fees

Motion made by Councilor Desrochers that the Franklin City Council schedules a public hearing for Monday, December 3, 2012 at 6:06 p.m. in the Council Chambers, Franklin City Hall concerning Ordinance #06-13, Chapter 160, fees to establish an audio tape copies fee of \$20.00. Motion seconded by Councilor Trudel.

Mayor Merrifield read Ordinance #06-13 into the record:

ORDINANCE #06-13

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Twelve;

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 160, Fees charged for service by the City of Franklin.

Add the following to 160-1 Fees charged for service provided by the City of Franklin:

284-22 Stop Signs – Add the following:

	<u>Current Fee</u>	<u>Change To</u>
Audio Tape Copies	None	\$20 plus cost of audio tape

City Council to consider new TIP Plan for the Franklin Industrial Business Park

Motion made by Councilor Feener that the Franklin City Council conduct, in accordance with the applicable sections of RSA Chapter 162-K, a public hearing at 6:05 p.m. on Monday, December 3, 2012 to gather any comments from the Merrimack County Commissioners, The Franklin School Board, and the public regarding the adoption of a new Tax Increment Financing Plan for the Franklin Industrial Business Park and the surrounding area. Motion seconded by Councilor Sharon. All in favor, motion to schedule a public hearing passes.

Teamsters Contract

Motion made by Councilor Desrochers that the Franklin City Council approves the proposed language changes to the Teamsters contract regarding Sections 21.1,D,1 and Section 12.1 regarding sick leave policies effective October 28, 2011. Motion seconded by Councilor Trudel. All in favor, motion passes.

Committee Reports

None

City Manager's Update

Manager Dragon advised concerning the Contingency Grant Line the City received \$488.14 from Hannaford for the book club. She thanked Emergency Management Director Chief LaChapelle for his good job in handling Hurricane Sandy. The first night of the storm, Franklin did not experience any major damage, however, the second night a microburst came through and one home was severely damaged when a tree fell on the house. In Odell Park the roof was torn off the dugout and a tree fell on the fencing. No injuries have been reported.

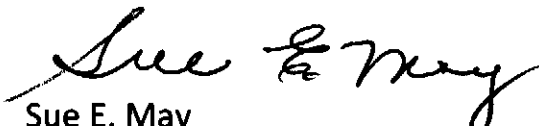
Manager Dragon stated she is going to have "Perfect Attendance Awards" which will be given out at the Employee Holiday Luncheon beginning next year. The Rec Department is getting ready to begin their improvements at the Bessie Rowell Community Center in preparation for their move. They have received a \$2,500 grant from PSNH and also have funds in their revolving accounts from fundraisers. They are hoping to have all improvements completed by the end of December in order to make their move.

FEMA update: Manager Dragon reported that Chief LaChapelle has been advised that the City will be able to recover the majority of the costs incurred before and after Hurricane Sandy.

The tax rate has been set at \$22.22, an increase of 70 cents and the tax bills are ready to go out.

Motion to adjourn made by Councilor Clarenbach, seconded by Councilor Feener. All in favor, meeting adjourned at 7:35 p.m.

Respectfully submitted,


Sue E. May