

City of Franklin

Trustees of the Trust Funds

Meeting Minutes: January 21, 2016

Attendees: Kathy Zink, Julie Buker, Ken Duguay, Paul Gatehouse, Melissa Newton

Paul started the meeting by explaining that a fund report was not available yet do to the new process of obtaining these reports. He reviewed why we opted to open a new account to hold dividends so that fees can be deducted from there instead of the main account.

Paul explained that half of the Vanguard Energy fund had been sold because the value has been decreasing. We will continue to hold the remaining amount in the fund so that we can try to gain back some of what has been lost. Paul also said that we sold the high yield bond funds due to a loss of income. The funds from the proceeds will be held in cash until we find another vehicle for them. Paul believes the political environment and low oil prices have affected the market. He believes there is a lot of short term volatility and advised that this is not a good time to recreate the portfolio.

We ended the year about \$125k less than what we started at. Most of this is the result of oil prices and the overseas market.

Melissa questioned if the fees reflected in the statement were accurate as they seemed high. Paul explained that this is because the fee is based on the total of the larger account but is being deducted from the dividend account. He will double check to ensure fees are correct.

Melissa handed out the scholarship report for the trustees to review. She stated that all scholarships for 2016 have been decided.

No other business was discussed.

Respectfully Submitted,

Julie Buker